

OFFICE OF THE SUPERINTENDENT
75 Glenn Street
Caribou ME 04736
207-496-6311 (Phone)
207-498-3261 (Fax)
www.rsu39.org

March 13, 2024

Carol Garvan
ACLU of Maine
PO Box 7860
Portland ME 04112
cgarvan@aclumaine.org

Re: FOAA RSU 39 Caribou High School and Biometric Tracking / identiMetrics™ System

Dear Carol:

Enclosed you will find the information you requested on February 13, 2024 with regard to Caribou High School and the use of the identiMetrics™ system.

In order to help ensure we included everything you requested, the information was sectioned off based on your specific questions as outlined below. Please note that some of the information “overlaps” and maybe included in multiple sections or in just one particular section.

Section 1

All **contract(s)** between RSU 39 and identiMetrics™

Section 2

All **communications between RSU 39 and identiMetrics™**

Section 3

All communications to or from RSU 39 administrators, employees or school board members – including but not limited to emails, text messages, letters memoranda, handwritten notes, social media posts, and any other electronic communications – concerning **the decision to use identiMetrics™** to collect students' biometric information

Sections 4 & 5

All documents concerning any **monetary payments or services to be provided** by RSU 39 in connection with the implementation of the identiMetrics™ platform at Caribou High School

Section 6

identiMetrics™ privacy policies, including any policy governing security protections collection, use, storage, retention, and sharing of student biometric information

Section 7

All **RSU 39 policies** governing security protections, collection, use, storage, retention, and sharing of student biometric information

Section 8

All communications to or from RSU 39 administrators, employees or school board members – including but not limited to emails, text messages, letters, memoranda, handwritten notes, social media posts, and any other electronic communications – concerning **plans for the current and future use of student biometric information**

Section 9

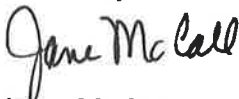
Documents showing the name of any **other biometric identification service provider(s)** that has approached, or has been approached by, RSU 39, for the purpose of providing biometric identification services to the district or schools within the district

With regard to Section 6, information that was either requested by RSU 39 or supplied directly to RSU 39 from identiMetrics™ should be included in the enclosed documents. If you do not find what you are looking for in the enclosed, identiMetrics™ can be researched at <https://www.identimetrics.net/> or by contacting them directly via email at info@identimetrics.net or by calling 215-836-5640.

With regard to Section 9, no other biometric companies were contacted by RSU 39 or reached out to RSU 39 for the purpose of providing biometric identification services.

I believe this letter and information contained within the package covers your request. Should you like additional information I can be reached by USPS mail or email JMcCall@rsu39.org.

Sincerely,



Jane McCall
Superintendent of School

Enclosures

Copies: Jamie Selfridge, Caribou High School Principal

American Civil Liberties Union
(ACLU)
FOAA February 13, 2024 Request

Section 1

All contract(s) between RSU 39 and
identiMetrics™

MAINE STUDENT DATA PRIVACY AGREEMENT
Version 1.0

Eastern Aroostook RSU 39

and

IdentiMetrics Inc.

02/06/2024

This Maine Student Data Privacy Agreement ("DPA") is entered into by and between the Eastern Aroostook RSU 39 (hereinafter referred to as "School Unit") and IdentiMetrics Inc. (hereinafter referred to as "Provider") on the date provided on the preceding page. The Parties agree to the terms as stated herein.

RECITALS

WHEREAS, the Provider has agreed to provide the School Unit with certain digital educational services ("Services") pursuant to a contract dated 02/06/2024 ("Service Agreement"); and

WHEREAS, in order to provide the Services described in the Service Agreement, the Provider may receive or create, and the School Unit may provide, documents or data that are covered by several federal statutes, among them, the Federal Educational Rights and Privacy Act ("FERPA") at 20 U.S.C. §1232g et. seq. (34 CFR Part 99), Children's Online Privacy Protection Act ("COPPA"), 15 U.S.C. §§6501-6506; Protection of Pupil Rights Amendment ("PPRA") 20 U.S.C. §1232h et. seq.; and Individuals with Disabilities Education Act ("IDEA") 20 U.S.C. § 1400 et. seq. (34 CFR Part 300); and

WHEREAS, the documents and data transferred from School Units and created by the Provider's Services are also subject to several state student privacy laws, including Maine's dissemination of student records law 20-A M.R.S. §6001; Maine Student Information Privacy Act 20-A M.R.S. §951 et. seq. ("MSIPA"); and Maine Unified Special Education Regulations ("MUSER") Maine Dep't of Edu. Rule Ch. 101; and

WHEREAS, this Agreement complies with Maine laws, and federal law; and

WHEREAS, the Parties wish to enter into this DPA to ensure that the Service Agreement conforms to the requirements of the privacy laws referred to above and to establish implementing procedures and duties; and

WHEREAS, the Provider may, by signing the "General Offer of Privacy Terms", agree to allow other school units in Maine the opportunity to accept and enjoy the benefits of this DPA for the Services described herein, without the need to negotiate terms in a separate DPA.

NOW THEREFORE, for good and valuable consideration, the parties agree as follows:

ARTICLE I: PURPOSE AND SCOPE

1. **Purpose of DPA.** The purpose of this DPA is to describe the duties and responsibilities to protect student data transmitted to Provider from the School Unit pursuant to the Service Agreement, including compliance with all applicable federal and state privacy statutes, including FERPA, PPRA, COPPA, IDEA, MSIPA, and MUSER and other applicable Maine laws, all as may be amended from time to time. In performing these Services, the Provider shall be considered a School Official with a legitimate educational interest, and performing services otherwise provided by the School Unit. Provider shall be under the direct control and supervision of the School Unit with respect to the use and maintenance of information shared with Provider by School Unit pursuant to this Agreement and the Service Agreement.

2. **Nature of Services Provided.** The Provider has agreed to provide the following digital educational services described below and as may be further outlined in Exhibit “A” hereto:

3. **Student Data to Be Provided.** In order to perform the Services described in the Service Agreement, School Unit shall provide the categories of data described below or as indicated in the Schedule of Data, attached hereto as Exhibit “B”:

4. **DPA Definitions.** The definition of terms used in this DPA is found in Exhibit “C”. In the event of a conflict, definitions used in this DPA shall prevail over terms used in the Service Agreement.

ARTICLE II: DATA OWNERSHIP AND AUTHORIZED ACCESS

1. **Student Data Property of School Unit.** All Student Data transmitted to the Provider pursuant to the Service Agreement is and will continue to be the property of and under the control of the School Unit. The Provider further acknowledges and agrees that all copies of such Student Data transmitted to the Provider, including any modifications or additions or any portion thereof from any source, are subject to the provisions of this DPA in the same manner as the original Student Data. The Parties agree that as between them, all rights, including all intellectual property rights in and to Student Data shall remain the exclusive property of the School Unit. For the purposes of FERPA, the Provider shall be considered a School Official, under the control and direction of the School Unit as it pertains to the use of Student Data notwithstanding the above. Provider may transfer pupil-generated content to a separate account, according to the procedures set forth below.

2. **Parent Access.** School Unit shall establish reasonable procedures by which a parent, legal guardian, or eligible student may review Student Data on the pupil’s records, correct erroneous information, and procedures for the transfer of pupil-generated content to a personal account, consistent with the functionality of services. Provider shall respond in a reasonably timely manner (and no later than 30 days from the date of the request for Student Data related to regular education students; and without unnecessary delay for Student Data related to special education students and, for such requests made in anticipation of an IEP meeting, due process hearing, or resolution session, without unnecessary delay and before any such meeting, due process hearing, or resolution session and, in either case, in no event more than 30 days from the date of the request) to the School Unit’s request for Student Data in a pupil’s records held by the Provider to view or correct as necessary. In the event that a parent of a pupil or other individual contacts the Provider to review any of the Student Data accessed pursuant to the Services, the Provider shall refer the parent or individual to the School Unit, who will follow the necessary and proper procedures regarding the requested information.

3. **Separate Account.** Provider shall, at the request of the School Unit, transfer Student Generated Content to a separate student account.
4. **Third Party Request.** Should a Third Party, including law enforcement and government entities, contact Provider with a request for data held by the Provider pursuant to the Services, the Provider shall redirect the Third Party to request the data directly from the School Unit. Provider shall notify the School Unit in advance of a compelled disclosure to a Third Party. The Provider will not use, disclose, compile, transfer, and/or sell the Student Data and/or any portion thereof to any third party or other entity or allow any other third party or other entity to use, disclose, compile, transfer or sell the Student Data and/or any portion thereof.
5. **No Unauthorized Use.** Provider shall not use Student Data for any purpose other than as explicitly specified in the Service Agreement. Any use of Student Data shall comply with the terms of this DPA.
6. **Subprocessors.** Provider shall enter into written agreements with all Subprocessors performing functions pursuant to the Service Agreement, whereby the Subprocessors agree to protect Student Data in a manner consistent with the terms of this DPA.

ARTICLE III: DUTIES OF SCHOOL UNIT

1. **Provide Data In Compliance With FERPA.** School Unit shall provide data for the purposes of the Service Agreement in compliance with FERPA, COPPA, PPRA, IDEA, MSIPA, and MUSER and all other Maine privacy statutes and regulations referenced or identified in this DPA.
2. **Annual Notification of Rights.** If the School Unit has a policy of disclosing education records under 34 CFR § 99.31 (a) (1), School Unit shall include a specification of criteria for determining who constitutes a “school official” and what constitutes a “legitimate educational interest” in its annual notification of rights, and determine whether Provider qualifies as a “school official.”
3. **Reasonable Precautions.** School Unit shall take reasonable precautions to secure usernames, passwords, and any other means of gaining access to the Services and hosted data.
4. **Unauthorized Access Notification.** School Unit shall notify Provider promptly of any known or suspected unauthorized access. School Unit will assist Provider in any efforts by Provider to investigate and respond to any unauthorized access.

ARTICLE IV: DUTIES OF PROVIDER

1. **Privacy Compliance.** The Provider shall comply with all applicable state and federal laws and regulations pertaining to data privacy and security, including FERPA, COPPA, PPRA, IDEA, MSIPA, MUSER and all other Maine privacy statutes and regulations identified in this DPA.

2. **Authorized Use.** The data shared pursuant to the Service Agreement, including persistent unique identifiers, shall be used for no purpose other than the Services stated in the Service Agreement and/or otherwise authorized under the statutes referred to in subsection (1), above. Provider also acknowledges and agrees that it shall not make any re-disclosure of any Student Data or any portion thereof, including without limitation, meta data, user content or other non-public information and/or personally identifiable information contained in the Student Data, without the express written consent of the School Unit.
3. **Employee Obligation.** Provider shall require all employees and agents who have access to Student Data to comply with all applicable provisions of this DPA with respect to the data shared under the Service Agreement. Provider agrees to require and maintain an appropriate confidentiality agreement from each employee or agent with access to Student Data pursuant to the Service Agreement.
4. **No Disclosure.** De-identified information may be used by the Provider for the purposes of development, research, and improvement of educational sites, services, or applications, as any other member of the public or party would be able to use de-identified data pursuant to 34 CFR 99.31(b). Provider agrees not to attempt to re-identify de-identified Student Data and not to transfer de-identified Student Data to any party unless (a) that party agrees in writing not to attempt re-identification, and (b) prior written notice has been given to School Unit, who has provided prior written consent for such transfer. Provider shall not copy, reproduce or transmit any data obtained under the Service Agreement and/or any portion thereof, except as necessary to fulfill the Service Agreement.
5. **Disposition of Data.** Provider shall dispose of or delete all Student Data obtained under the Service Agreement when it is no longer needed for the purpose for which it was obtained and transfer said data to School Unit or School Unit's designee within sixty (60) days of the date of termination and according to a schedule and procedure as the Parties may reasonably agree. Nothing in the Service Agreement authorizes Provider to maintain Student Data obtained under the Service Agreement beyond the time period reasonably needed to complete the disposition. Disposition shall include: (1) shredding any and all hard copies of any Student Data; and (2) erasing or otherwise modifying the records to make them unreadable and indecipherable. Provider shall provide written notification to School Unit when the Student Data has been disposed of or deleted. The duty to dispose of or delete Student Data shall not extend to data that has been de-identified or placed in a separate student account, pursuant to the other terms of the DPA. The School Unit may employ a "Directive for Disposition of Data" Form, a copy of which is attached hereto as Exhibit "D". Upon receipt of a request from the School Unit, the Provider will immediately provide the School Unit with any specified portion of the Student Data within three (3) calendar days of receipt of said request.
6. **Advertising Prohibition.** Without limiting any other provision in this DPA, Provider is specifically prohibited from using, disclosing, or selling Student Data to (a) market or advertise to students or families/guardians; (b) inform, influence, or enable marketing, advertising, or other commercial efforts by a Provider; (c) develop a profile of a student, family member/guardian or group, for any commercial purpose other than providing the Service(s) to School Unit; or (d) use

the Student Data for the development of commercial products or services, other than as necessary to provide the Service(s) to School Unit.

ARTICLE V: DATA PROVISIONS

1. **Data Security.** The Provider agrees to abide by and maintain commercially reasonable data security measures, consistent with industry standards and technology best practices, to protect Student Data from unauthorized disclosure or acquisition by an unauthorized person. The general security duties of Provider are set forth below. Provider may further detail its security programs and measures in Exhibit "F" hereto. These measures shall include, but are not limited to:
 - a. **Passwords and Employee Access.** Provider shall secure usernames, passwords, and any other means of gaining access to the Services or to Student Data, at a level suggested by Article 4.3 of NIST 800-63-3. Provider shall only provide access to Student Data to employees or contractors that are performing the Services. Employees and contractors with access to Student Data shall have signed confidentiality agreements regarding said Student Data. All employees with access to Student Records shall pass criminal background checks.
 - b. **Destruction of Data.** Provider shall destroy or delete all Student Data obtained under the Service Agreement when it is no longer needed for the purpose for which it was obtained and/or transfer said data to School Unit or School Unit's designee, according to a schedule and procedure as the parties may reasonable agree upon. Nothing in the Service Agreement authorizes Provider to maintain Student Data beyond the time period reasonably needed to complete the disposition.
 - c. **Security Protocols.** Both parties agree to maintain security protocols that meet industry best practices in the transfer or transmission of any data, including ensuring that data may only be viewed or accessed by parties legally allowed to do so. Provider shall maintain all data obtained or generated pursuant to the Service Agreement in a secure computer environment and not copy, reproduce, or transmit data obtained pursuant to the Service Agreement, except as necessary to fulfill the purpose of data requests by School Unit.
 - d. **Employee Training.** The Provider shall provide periodic security training to those of its employees who operate or have access to the system. Further, Provider shall provide School Unit with contact information of an employee who School Unit may contact if there are any security concerns or questions.
 - e. **Security Technology.** When the service is accessed using a supported web browser, Secure Socket Layer ("SSL") or equivalent technology shall be employed to protect data from unauthorized access. The service security measures shall include server authentication and data encryption. Provider shall host data pursuant to the Service Agreement in an environment using a firewall that is periodically updated according to industry standards.

- f. **Security Coordinator.** Provider shall provide the name and contact information of Provider's Security Coordinator for the Student Data received pursuant to the Service Agreement.
 - g. **Subprocessors Bound.** Provider shall enter into written agreements whereby Subprocessors agree to secure and protect Student Data in a manner consistent with the terms of this Article V. Provider shall periodically conduct or review compliance monitoring and assessments of Subprocessors to determine their compliance with this Article.
 - h. **Periodic Risk Assessment.** Provider further acknowledges and agrees to conduct periodic risk assessments and remediate any identified security and privacy vulnerabilities in a timely manner. Upon request from School Unit, Provider shall provide School Unit with records evidencing completion of such periodic risk assessments and documenting any identified security and privacy vulnerabilities as well as the remedial measures taken to correct them.
 - i. **Backups.** Provider agrees to maintain backup copies, backed up at least daily, of Student Data in case of Provider's system failure or any other unforeseen event resulting in loss of Student Data or any portion thereof.
 - j. **Audits.** Upon receipt of a request from the School Unit, the Provider will allow the School Unit to audit the security and privacy measures that are in place to ensure protection of the Student Record or any portion thereof. The Provider will cooperate fully with the School Unit and any local, state, or federal agency with oversight authority/jurisdiction in connection with any audit or investigation of the Provider and/or delivery of Services to students and/or School Unit, and shall provide full access to the Provider's facilities, staff, agents and School Unit's Student Data and all records pertaining to the Provider, School Unit and delivery of Services to the Provider. Failure to cooperate shall be deemed a material breach of the Agreement.
2. **Data Breach.** In the event that Student Data is accessed or obtained by an unauthorized individual, Provider shall provide notification to School Unit within a reasonable amount of time of the incident. Provider shall follow the following process for such notification:
- a. The security breach notification shall be written in plain language, shall be titled "Notice of Data Breach," and shall present the information described herein under the following headings: "What Happened," "What Information Was Involved," "What We Are Doing," "What You Can Do," and "For More Information." Additional information may be provided as a supplement to the notice.
 - b. The security breach notification described above in section 2(a) shall include, at a minimum, the following information:
 - i. The name and contact information of the reporting School Unit subject to this section.

- ii. A list of the types of personal information that were or are reasonably believed to have been the subject of a breach.
 - iii. If the information is possible to determine at the time the notice is provided, then either (1) the date of the breach, (2) the estimated date of the breach, or (3) the date range within which the breach occurred. The notification shall also include the date of the notice.
 - iv. Whether the notification was delayed as a result of a law enforcement investigation, if that information is possible to determine at the time the notice is provided.
 - v. A general description of the breach incident, if that information is possible to determine at the time the notice is provided.
- c. At School Unit's discretion, the security breach notification may also include any of the following:
- i. Information about what the agency has done to protect individuals whose information has been breached.
 - ii. Advice on steps that the person whose information has been breached may take to protect himself or herself.
- d. Provider agrees to adhere to all requirements in applicable state and in federal law with respect to a data breach related to the Student Data, including, when appropriate or required, the required responsibilities and procedures for notification and mitigation of any such data breach.
- e. Provider further acknowledges and agrees to have a written incident response plan that reflects best practices and is consistent with industry standards and federal and state law for responding to a data breach, breach of security, privacy incident or unauthorized acquisition or use of Student Data or any portion thereof, including personally identifiable information and agrees to provide School Unit, upon request, with a copy of said written incident response plan.
- f. At the request and with the assistance of School Unit, Provider shall notify the affected parent, legal guardian or eligible pupil of the unauthorized access, which shall include the information listed in subsections (b) and (c), above.

ARTICLE VI- GENERAL OFFER OF TERMS

Provider may, by signing the attached Form of General Offer of Privacy Terms (General Offer, attached hereto as Exhibit "E"), be bound by the terms of this to any other School Unit who signs the acceptance on in said Exhibit. The Form is limited by the terms and conditions described therein.

ARTICLE VII: MISCELLANEOUS

1. **Term.** The Provider shall be bound by this DPA for the duration of the Service Agreement or so

long as the Provider maintains any Student Data. Notwithstanding the foregoing, Provider agrees to be bound by the terms and obligations of this DPA for no less than three (3) years.

2. **Termination**. In the event that either party seeks to terminate this DPA, they may do so by mutual written consent so long as the Service Agreement has lapsed or has been terminated.
3. **Effect of Termination Survival**. If the Service Agreement is terminated, the Provider shall dispose of and destroy all of School Unit's data pursuant to Article IV, section 5, and Article V, section 1(b).
4. **Priority of Agreements**. This DPA shall govern the treatment of student records in order to comply with the privacy protections, including those found in FERPA and all applicable privacy statutes identified in this DPA. In the event there is conflict between the terms of the DPA and the Service Agreement, or with any other bid/RFP, license agreement, terms of use, or privacy policy, or writing, the terms of this DPA shall apply and take precedence. Except as described in this paragraph, all other provisions of the Service Agreement shall remain in effect.
5. **Notice**. All notices or other communication required or permitted to be given hereunder must be in writing and given by personal delivery, facsimile or e-mail transmission (if contact information is provided for the specific mode of delivery), or first class mail, postage prepaid, sent to the designated representatives before:

The designated representative for the Provider for this Agreement is:

Raymond Jay Fry
President & CEO
115 York Road, Ste. 200
Jenkintown, PA 19046
[INSERT INFORMATION]

The designated representative for the School Unit for this Agreement is:


Jane McCall
Superintendent
75 Glenn Street
Caribou ME 04736
[INSERT INFORMATION]

6. **Entire Agreement.** This DPA constitutes the entire agreement of the parties relating to the subject matter hereof and supersedes all prior communications, representations, or agreements, oral or written, by the parties relating thereto. This DPA may be amended and the observance of any provision of this DPA may be waived (either generally or in any particular instance and either retroactively or prospectively) only with the signed written consent of both parties. Neither failure nor delay on the part of any party in exercising any right, power, or privilege hereunder shall operate as a waiver of such right, nor shall any single or partial exercise of any such right, power, or privilege preclude any further exercise thereof or the exercise of any other right, power, or privilege.
7. **Severability.** Any provision of this DPA that is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this DPA, and any such prohibition or unenforceability in any jurisdiction shall not invalidate or render unenforceable such provision in any other jurisdiction. Notwithstanding the foregoing, if such provision could be more narrowly drawn so as not to be prohibited or unenforceable in such jurisdiction while, at the same time, maintaining the intent of the parties, it shall, as to such jurisdiction, be so narrowly drawn without invalidating the remaining provisions of this DPA or affecting the validity or enforceability of such provision in any other jurisdiction.
8. **Governing Law; Venue and Jurisdiction.** THIS DPA WILL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF MAINE, WITHOUT REGARD TO CONFLICTS OF LAW PRINCIPLES. EACH PARTY CONSENTS AND SUBMITS TO THE SOLE AND EXCLUSIVE JURISDICTION TO THE STATE AND FEDERAL COURTS IN CUMBERLAND COUNTY, MAINE FOR ANY DISPUTE ARISING OUT OF OR RELATING TO THIS SERVICE AGREEMENT OR THE TRANSACTIONS CONTEMPLATED HEREBY.
9. **Authority.** Provider represents that it is authorized to bind to the terms of this Agreement, including confidentiality and destruction of Student Data and any portion thereof contained therein, all related or associated institutions, individuals, employees or contractors who may have access to the Student Data and/or any portion thereof, or may own, lease or control equipment or facilities of any kind where the Student Data and portion thereof stored, maintained or used in any way.
10. **Waiver.** No delay or omission of the School Unit to exercise any right hereunder shall be construed as a waiver of any such right and the School Unit reserves the right to exercise any such right from time to time, as often as may be deemed expedient.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties have executed this Maine Student Data Privacy Agreement as of the last day noted below.

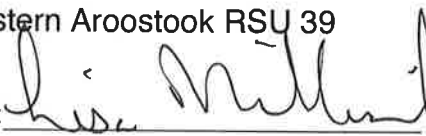
IdentiMetrics Inc.

BY:  Date: 02/06/2024

Printed Name: Raymond J Fry Title/Position: President & CEO

Address for Notice Purposes: 115 York Rd., Ste. 200
Jenkintown, PA 19046

Eastern Aroostook RSU 39

BY:  Date: 2/6/24

Printed Name: Lisa Milliard Title/Position: Director of Technology & I

Address for Notice Purposes:

24 Bennett Drive, Caribou, ME 04736

American Civil Liberties Union
(ACLU)
FOAA February 13, 2024 Request

Section 2

All communications between RSU
39 and identiMetrics™

PowerSchool Tardy Plugin gives you actionable data for early intervention

1 message

Brian Adams <badams@identimetrics.net>
Reply-To: badams@identimetrics.net
To: lmilliard@rsu39.org

Fri, Feb 3, 2023 at 8:43 AM



Meet Flo

“Now, I have one more tool to drive actions of change in our attendance culture. I have the data needed to keep students on the right track.”

Flo has been working in juvenile justice for almost 20 years. Boy, has she seen it all!



These days, Flo spends most of her time in court as an advocate for teens who are looking for a different path. Flo has helped hundreds of kids turn their lives around. According to Flo, the key to change is early intervention.

Last month, Flo had a meeting with Daniel, the School Resource Officer. They began discussing solutions for reaching students early to improve behaviors. Their goal: keep at-risk children out of the prison pipeline. Flo and Daniel know that if their team can intervene early enough, many of these children would not be sucked into the prison pipeline.

One way to identify and recognize issues so the team can intervene BEFORE they happen or at an EARLY stage is to have easy access to real-time attendance data – especially with students who are chronically tardy and absent. This simple reporting could help identify students who need guidance.

A quick Google search turns up the identiMetrics Tardy Management Plugin for PowerSchool. This software tool automatically records attendance down to the minute and provides thresholds for tardy reporting.

Bingo! Flo hit the jackpot.

The identiMetrics Tardy Management Plugin provides reporting options that deliver actionable data for early intervention. These reports are really easy to access.

Now, Flo has one more tool to drive actions of change in the district's attendance culture. She has the data needed to keep the students on the right track.

[Discover More](#)

[Request a Price Sheet](#)

[Schedule a Demo](#)

This email was sent by badams@identimetrics.net to lmilliard@rsu39.org
Not interested? [Unsubscribe](#)

identiMetrics | 115 York Rd. Jenkintown PA, 19046 | Phone 215.836.5640

Requested Pricing

1 message

Brian Adams <badams@identimetrics.net>
Reply-To: Brian Adams <badams@identimetrics.net>
To: Lmilliard@rsu39.org

Fri, Feb 3, 2023 at 9:13 AM

Hi Lisa,

Thanks for reaching out! I've attached a PowerSchool Plugin pricing worksheet that will help you calculate some basic pricing.

We know that everyone has unique needs. We can help with that, and we love making new friends. Schedule your live demo here or reply to this email if you'd like to have a quick chat?

Talk soon,

Brian Adams

identiMetrics Biometric ID Management
Simplify Your School Day!

Direct: 215-987-6877
identimetrics.net

2 attachments

 **PowerSchool Plugin Pricing Worksheet.pdf**
291K

 **Biometric Package Pricing Worksheet.pdf**
277K

PowerSchool Plugin Pricing Worksheet



identiMetrics Tardy Management Plugins

Ready to use in 30 minutes!

Works with your choice of Barcode, PIN pad or the
identiMetrics Biometric ID System*

Use this handy tool to do some quick math.

- Decide which schools.
- Tally the number of students.
- If you have fewer than 1000 students, the subscription is \$1800 per year.
- If you have more than 1000 students, the subscription is \$1.80 per year per student.

Students <1000	Students >1000	Set-up Fee (One Time)
\$1800 per year <i>(that's just \$150 per month)</i>	\$1.80 per year/per student <i>(that's just \$0.15 per month)</i>	FREE

When you're ready for a quote, give us a holler. We can get a customized one right out to you.

Any questions? Call us. We're here to help!

* Barcode, PIN pad & identiMetrics Biometric ID System sold separately. Prices subject to change.

Biometric Pricing Worksheet



Use this handy tool to do some quick math. You need one package per school.

- Choose your package (one package per school).
- Decide on how many schools.
- Multiply the number of schools by the package price.
- Each package comes with one scan point (up to 1,000 users).
- Decide how many additional scan points you need.
- Add \$800 for each additional scan point (up to 1000 additional users per scan point).
- Already using identiMetrics in your school? \$800 for each scan point + \$100 installation.
- Need additional users? Add \$250 for each bundle of 250 users.

When you're ready for a quote, give us a holler. We can get a customized one right out to you.

identiMetrics Biometric ID Management Packages

	Basic	Most Popular	Premium
Biometric Software	✓	✓	✓
1 Finger Scanner	✓	✓	✓
Installation	✓	✓	✓
Training	✓	✓	✓
Year 1 Licensing	✓	✓	✓
*Enrollment Station		✓	✓
*Admin Station			✓
	\$2,500	\$2,900	\$3,400

*Enrollment Station – Installed on a laptop or tablet that lets you enroll students anywhere.

*Admin Station – Your convenient Command Center. Most districts need only one or two.

Prices subject to change.

- ➡ Subscription renews annually at 20%.
- ➡ Additional scan point installation fees waived when purchased with package.
- ➡ Any questions? Call us. We're here to help!

PowerSchool Tardy Plugin

1 message

tmdunphy@identimetrics.net <tmdunphy@identimetrics.net>
To: Lmilliard@rsu39.org

Tue, Mar 7, 2023 at 5:00 PM

Hello Lisa!

Checking in to see if you are still interested in our tardy plugin. Let me know when you have a minute.

Thanks!

Tina

Proud Signatory of the Student Privacy Pledge 2020

Tina Dunphy

Director Product Support and Implementation

identiMetrics Biometric ID Management™

Simplify Your School Day

215-836-5640 x104 Office

215-430-3943 Mobile

Re: PowerSchool Tardy Plugin

1 message

Lisa Milliard <lmilliard@rsu39.org>
To: tmdunphy@identimetrics.net

Tue, Mar 14, 2023 at 9:30 AM

I have recently met with high school principal and assistant and they are interested. They are going to reach out for a demo.

On Tue, Mar 7, 2023 at 5:00 PM <tmdunphy@identimetrics.net> wrote:

Hello Lisa!

Checking in to see if you are still interested in our tardy plugin. Let me know when you have a minute.

Thanks!

Tina

Proud Signatory of the Student Privacy Pledge 2020

Tina Dunphy

Director Product Support and Implementation

identiMetrics Biometric ID Management™

Simplify Your School Day

215-836-5640 x104 Office

215-430-3943 Mobile

--

Lisa Milliard, MISM
Director of Technology & Data Services
Eastern Aroostook RSU 39
Public Education K-12
(Caribou & Stockholm)

75 Glenn Street
Caribou, ME 04736
207-493-4246 Office
207-554-0942 Mobile



Not all problems have a technological answer, but when they do, that is the more lasting solution – Andrew Grove

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RSU 39-1 Tardy Management Plugin, 2 Basic Packages & 2 Additional Scan Stations.

1 message

Brian Adams <badams@identimetrics.net>
To: Lisa Milliard <lmilliard@rsu39.org>
Cc: Tina Dunphy <tmdunphy@identimetrics.net>

Thu, Feb 9, 2023 at 1:50 PM

Hi Lisa,

Thank you for your time this morning. I have attached a quote based on our discussion with recurring annual to start July 1, 2024.

Here is a link to the roundtable discussion in which current customers discuss their experience introducing biometrics in their community.

If you have any questions please reach out.

All the best,

Brian Adams

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Direct: 215-987-6877
identiMetrics.net

 **QT_RSU 39-1 Tardy Management Plugin- 2 Basic Packages & 2 Additional Scan Stations..pdf**
100K



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identiMetrics
115 York Rd. Suite 200
Jenkintown, PA 19046

Quote

Date: Feb 9, 2023
Valid Until: Mar 23, 2023

Quote Number: 3898

Account Manager: Tina Dunphy

BILL TO:
Lisa Milliard
RSU 39
24 Bennett Drive
Caribou, ME 4736

SHIP TO:
Lisa Milliard
RSU 39
24 Bennett Drive
Caribou, ME 4736

Account Name: **RSU 39**

Location: **RSU 39-1 Tardy Management Plugin, 2 Basic Packages & 2 Additional Scan Stations.**

Contact Name: **Lisa Milliard**

Comments: **1 PowerSchool Tardy Management Plugin for 1000 students. 1 Basic Biometric Package for the Community School for POS single sided. 1 Additional Scan Station for attendance office. 1 Basic Biometric Package for the High School for POS single sided. 1 Additional Scan Station for attendance office. ANNUAL SUBSCRIPTION RENEWAL TO START JULY 1, 2024.**

Product Name	Qty	List Price	Total
identiMetrics Tardy Management Plugin Subscription - Standard - Up to 1000 students Includes: 1 identiMetrics Tardy Management Plugin License for PowerSchool for up to 1000 students. Annual subscription renews at 20%. Starts July 1, 2024.	1	\$ 1,800.00	\$ 1,800.00
identiMetrics Biometric ID Package - Basic Basic Package Includes: Biometric Software for up to 1000 users, 1 USB Finger Scanner, Installation, Training, Licensing/Technical Support. Annual subscription renews at 20%. Starts July 1, 2024.	2	\$ 2,500.00	\$ 5,000.00
identiMetrics Scan Point - Secugen Scan Point License Includes: Biometric ID Software for up to 1000 users, Secugen USB Biometric Scanner. Annual subscription renews at 20%. Starts July 1, 2024.	2	\$ 800.00	\$ 1,600.00
Shipping & Handling Includes shipping, handling, tracking & insurance.	1	\$ 35.00	\$ 35.00
		Sub Total	\$ 8,435.00
		Tax	\$ 0.00
		Total	\$ 8,435.00

Annual Subscription starting Year 2+: \$3,120

Ready to place your order and get things started!

Here is a list of what you need to know to complete your order.

1. Purchase Order or Purchase order number (if applicable)
2. Method of Payment
3. Contact information for: Accounts Payable, Project Coordinator, and any other contact needing to receive onboarding information from identiMetrics.
4. Completed digital form - [Click Here](#) to fill out and submit the form so that we can get your account set up and ready for you.

Helpful Information

W-9 [click here](#)

Sole Source Letter is available on request.

TIPS - Contract #220105

Re: PowerSchool Tardy Plugin

1 message

Lisa Milliard <lmilliard@rsu39.org>

Tue, Mar 28, 2023 at 3:50 PM

To: tmdunphy@identimetrics.net

Well it is budget cut time so they want but we cannot do anything right now till budget is approved

Sent from my iPhone

On Mar 28, 2023, at 3:01 PM, Mailtrack Notification <notification@mailtrack.io> wrote:

 Old conversation revival: tmdunphy@identimetrics.net opened it 2 weeks after it was sent. See [tracking history](#) or [turn off revival notifications](#)

RE: PowerSchool Tardy Plugin

1 message

tmdunphy@identimetrics.net <tmdunphy@identimetrics.net>
To: Lisa Milliard <lmilliard@rsu39.org>

Wed, Mar 29, 2023 at 2:26 PM

Hi Lisa!

Keep us posted when you are ready to move ahead. We are happy to help when you are ready.


Tina

From: Lisa Milliard <lmilliard@rsu39.org>
Sent: Tuesday, March 28, 2023 3:51 PM
To: tmdunphy@identimetrics.net
Subject: Re: PowerSchool Tardy Plugin

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Sent from my iPhone

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Re: PowerSchool Tardy Plugin

1 message

Lisa Milliard <lmilliard@rsu39.org>
To: tmdunphy@identimetrics.net

Thu, Mar 30, 2023 at 1:30 PM

Will do, thanks!

On Wed, Mar 29, 2023 at 2:26 PM <tmdunphy@identimetrics.net> wrote:

Hi Lisa!

Keep us posted when you are ready to move ahead. We are happy to help when you are ready.


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identiMetrics Plugin Reference Accounts

1 message

tmdunphy@identimetrics.net <tmdunphy@identimetrics.net>
To: Lisa Milliard <lmilliard@rsu39.org>

Wed, May 3, 2023 at 2:23 PM

Hi Lisa

Great to talk with you this morning! I sorted three locations that are using our plugin with students ranging in age from K-12. This is similar to the population of students that would use our plugin in your district. Your administrators might be interested in reaching out to any or all of them. I do not have any districts in Maine currently using the plugin.

Westlake HS-Ohio-Principal Rob Woods-woods@westlake.k12.oh.us

Newton School District-New Jersey-using in both the middle and high school- awaiting response to share contact information.

Waterbury School District-Connecticut-using in PK-8 building-awaiting response to share contact information.

Let me know if I can answer any questions for the team.

Thank you!

Tina

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Tina Dunphy

Director Product Support and Implementation

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215-430-3943 Mobile

Re: identiMetrics Reference Update

1 message

Lisa Milliard <lmilliard@rsu39.org>
To: tmdunphy@identimetrics.net

Thu, May 4, 2023 at 10:29 AM

Thank you so much!

On Thu, May 4, 2023 at 9:44AM <tmdunphy@identimetrics.net> wrote:

Hi Lisa

The contact at Newton School District is Mary Decker. She would be happy to talk with your team. Her email is mdecker@newtonnj.org

Thank you!

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Lisa Milliard <lmilliard@rsu39.org>

Fwd: RSU 39-1 Tardy Management Plugin, 2 Basic Packages & 2 Additional Scan Stations.

1 message

Lisa Milliard <lmilliard@rsu39.org>
To: Tracey Ackerson <twestin@rsu39.org>

Thu, Jul 20, 2023 at 10:58 AM

----- Forwarded message -----

From: **Brian Adams** <badams@identimetrics.net>
Date: Thu, Feb 9, 2023 at 1:50 PM
Subject: RSU 39-1 Tardy Management Plugin, 2 Basic Packages & 2 Additional Scan Stations.
To: Lisa Milliard <lmilliard@rsu39.org>
Cc: Tina Dunphy <tmdunphy@identimetrics.net>

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 **QT_RSU 39-1 Tardy Management Plugin- 2 Basic Packages & 2 Additional Scan Stations..pdf**
100K

Process tardies in 2.6 seconds directly into PowerSchool

1 message

Brian Adams <badams@identimetrics.net>
Reply-To: badams@identimetrics.net
To: lmilliard@rsu39.org

Wed, Aug 30, 2023 at 4:06 PM



Meet Chris

"We processed the rush of late students directly into PowerSchool in an average of 2.6 seconds per student. That is excellence!"

"Not again!" Chris groaned. He looked up at Maria, the attendance office manager. "Maria, get ready for the student rush!"



Chris is the Technology Director at a private high school that prides itself on excellence. The school has about 1,700 students and is located outside New York City.

Chris has a unique problem. Approximately 250 students take the train each day to school, sometimes commuting two hours each way. When the trains run late, these students are technically tardy even though they're *Excused Tardy*,

But the real nightmare is the rush of these students piling into the attendance office to sign in, get a late pass, and have their attendance recorded. Today, there about 180 students on the late trains.

The length of time it takes to manage the situation takes time away from the classroom for the students as well as time away from the staff to tend to their other responsibilities.

There must be a better way!

Chris had recently been to a PowerSchool User Meeting Conference and learned about a front office tardy plugin from identiMetrics that had a finger scanning biometric capability. A quick call, short demo with Tina, and Chris had all the information he needed to place his order and get started.

“Another late train again, Maria. We’ll have about 120 late train kids coming shortly. Let’s see how fast we can get them to class,” Chris said (this time quite calmly and with a slight smile).

When the rush of students piled in, they scanned, the *Excused Tardy* code went directly into PowerSchool, a late pass was automatically generated and off to class they went – in an average of 2.6 seconds per student!

“Now this is excellence!” Chris exclaimed.

[Discover More](#)

[Request a Price Sheet](#)

[Schedule a Demo](#)

This email was sent by badams@identimetrics.net to lmilliard@rsu39.org
Not interested? [Unsubscribe](#)

identiMetrics | 115 York Rd. Jenkintown PA, 19046 | Phone 215.836.5640

identiMetrics Tardy Plugin

1 message

tmdunphy@identimetrics.net <tmdunphy@identimetrics.net>
To: Lisa Milliard <lmilliard@rsu39.org>
Cc: badams@identimetrics.net

Thu, Sep 28, 2023 at 11:07 AM

Hi Lisa

I will give you a call tomorrow at Noon Eastern. What is the best number to reach you?

Thank you!

Tina

Proud Signatory of the Student Privacy Pledge 2020

Tina Dunphy

Director Product Support and Implementation

identiMetrics Biometric ID Management™

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215-430-3943 Mobile

Re: identiMetrics Tardy Plugin

1 message

Lisa Milliard <lmilliard@rsu39.org>
To: tmdunphy@identimetrics.net

Thu, Sep 28, 2023 at 12:37 PM

207-493-4246

Sender notified by
Mailtrack

On Thu, Sep 28, 2023 at 11:07 AM <tmdunphy@identimetrics.net> wrote:

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Not all problems have a technological answer, but when they do, that is the more lasting solution – Andrew Grove

Streamline tardies with PowerSchool

1 message

Brian Adams <badams@identimetrics.net>
Reply-To: badams@identimetrics.net
To: lmilliard@rsu39.org

Fri, Sep 29, 2023 at 7:03 AM



Meet Magda

"The entire tardy process was completed in about 2 seconds!"

"Thank Goodness it's Friday!" Magda Dunne let out a sigh of relief. Magda is the attendance office secretary at Eastside High School. Eastside High has about 1,800 students and has a big time tardy problem.



Every Friday afternoon, Magda and the attendance team gather for the weekly Tardy Party. The Tardy Party is the weekly meeting where the attendance team, led by Magda, counts the number of tardies each student has and assigns them to a detention, if warranted. It's a tedious task, but necessary to control and curtail the number of students arriving late every day.

Once the tardies are totaled for each student and the lists are created, the detention consequences are assigned. Then on Monday, each tardy student is contacted by Magda and given detention information - another time-consuming and frustrating task.

So much wasted time. There has to be a better way!

This week, Assistant Principal Johnson has a surprise. He shows a demo video of the identiMetrics Front Office Tardy Plugin for PowerSchool. Magda can't believe her eyes. This is how it works:

The tardy student scans their card or their finger. The tardy code is put directly into their PowerSchool record. A late pass is automatically printed. The pass also has the number of accumulated tardies along with the discipline consequences and when and where to serve it.

The entire tardy process is completed in about 2 seconds! Bonus: Magda has a list of the students and the number of tardies they each have. It's easy to know who has detention - and who is on the verge of detention. Follow up is a breeze!

What's the result of Assistant Principal Johnson's surprise demo? Magda is happily NOT hosting any more Friday afternoon Tardy Parties!

[Discover More](#)

[Request a Price Sheet](#)

[Schedule a Demo](#)

This email was sent by badams@identimetrics.net to lmilliard@rsu39.org
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identiMetrics | 115 York Rd. Jenkintown PA, 19046 | Phone 215.836.5640

Re: identiMetrics Tardy Plugin

1 message

Lisa Milliard <lmilliard@rsu39.org>
To: tmdunphy@identimetrics.net

Fri, Sep 29, 2023 at 8:46 AM

Can we possibly move this to 10:00 am.....I have a conflict with noon that I cannot avoid.



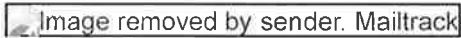
Sender notified by
Mailtrack

On Thu, Sep 28, 2023 at 12:42 PM <tmdunphy@identimetrics.net> wrote:

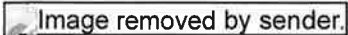
Great! Talk to you tomorrow!

From: Lisa Milliard <lmilliard@rsu39.org>
Sent: Thursday, September 28, 2023 12:38 PM
To: tmdunphy@identimetrics.net
Subject: Re: identiMetrics Tardy Plugin

207-493-4246



Sender notified by
Mailtrack



On Thu, Sep 28, 2023 at 11:07 AM <tmdunphy@identimetrics.net> wrote:

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Lisa Milliard, MISM

Director of Technology & Data Services

Eastern Aroostook RSU 39

Public Education K-12

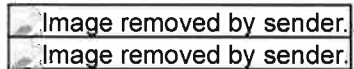
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7 attachments

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1K

RE: identiMetrics Tardy Plugin

1 message

tmdunphy@identimetrics.net <tmdunphy@identimetrics.net>
To: Lisa Milliard <lmilliard@rsu39.org>

Fri, Sep 29, 2023 at 8:51 AM

Hi Lisa

I am in a meeting from 10 am until noon today. Are you possibly available after 12 noon?

From: Lisa Milliard <lmilliard@rsu39.org>
Sent: Friday, September 29, 2023 8:46 AM
To: tmdunphy@identimetrics.net
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To: tmdunphy@identimetrics.net

Fri, Sep 29, 2023 at 8:58 AM

Yes I am 1:00 on-----



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Mailtrack

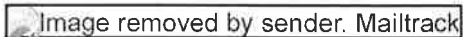
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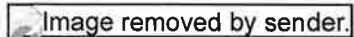
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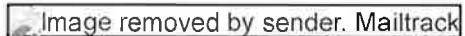


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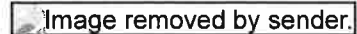
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Director of Technology & Data Services

Eastern Aroostook RSU 39

Public Education K-12

Tardy Plugin Install

1 message

tmdunphy@identimetrics.net <tmdunphy@identimetrics.net>
To: Lisa Milliard <lmilliard@rsu39.org>

Tue, Oct 3, 2023 at 11:57 AM

Hi Lisa

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215-430-3943 Mobile

Reminder: Simplify Your PowerSchool Tardy Processes: A Free In-Depth Lunch & Learn Demo starts in 1 day

1 message

Zoom <no-reply@zoom.us>
Reply-To: badams@identimetrics.net
To: lmilliard@rsu39.org

Wed, Oct 4, 2023 at 1:13 PM



Hi Lisa Milliard,

This is a reminder that your webinar will begin in 1 day:

Simplify Your PowerSchool Tardy Processes: A Free In-Depth Lunch & Learn Demo

Date & Time	Oct 5, 2023 01:00 PM Eastern Time (US and Canada)
Webinar ID	898 7948 3985
Passcode	584459
Description	<p>Get students out of the attendance office with a hall pass in less than 5 seconds! Learn how to easily use the identimetrics Tardy Management Plugin for PowerSchool to automate your tardy attendance office.</p> <ul style="list-style-type: none">-Record the tardy code directly into the student's PowerSchool record-Print a Hall Pass-Send a message to parents-Create tardy reports-Immediately show the students how many tardies they have-Get students ON to class & OUT of the attendance office-Works with biometrics AND bar code scanners and pin pads.

Add to:  Google Calendar  Outlook Calendar(.ICS)  Yahoo Calendar

You can cancel your registration at any time.

Please submit any questions to: badams@identimetrics.net

Thank you!

WAYS TO JOIN THIS WEBINAR

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AAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA&pwd=dC80cW84UHhHY0NJeWt5MEc
1NThudz09&uuid=WN_6tiEvwilTPeHSt8SQRoINg](https://us02web.zoom.us/j/89879483985?tk=GEIRjlfAgJeoMIPfCK7w8k7TJm1DzNfwfYYgtpu8PTI.DQQAAAAU7TwWURZMMWQ1WINUaIExUzNKR3ByMDd0Q1dRAAAA
AAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA&pwd=dC80cW84UHhHY0NJeWt5MEc
1NThudz09&uuid=WN_6tiEvwilTPeHSt8SQRoINg)

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+1 689 278 1000 or +1 719 359 4580 or +1 253 205 0468 or +1 253
215 8782 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325
More International numbers

Webinar ID: 898 7948 3985

Passcode: 584459



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Recording from Simplify Your PowerSchool Tardy Processes

1 message

Brian Adams <badams@identimetrics.net>
Reply-To: badams@identimetrics.net
To: lmilliard@rsu39.org

Thu, Oct 5, 2023 at 4:08 PM



Hello again!

Thank you so much for registering for the Lunch & Learn Demo. Here's a link to the recording of [Simplify Your PowerSchool Tardy Processes - A Free In-depth Demo](#). Please feel free to share with your colleagues.

We received so many great comments from many of you and we're glad the information was helpful.

When you're ready to get started, simply schedule a demonstration and consultation or reach out to us directly. We'll customize a plan to be sure it's tailored to your specific needs. Here's three ways to contact us:

- Call: 215-836-5640 x104
- Email: Tina Dunphy, tmdunphy@identimetrics.net
- Schedule Online: [identimetrics.net](https://www.identimetrics.net)

We look forward to talking to EVERYONE!

Sincerely,

Brian Adams

P.S. We are offering a 15 day, no cost trial to see if it'll work for you.

This email was sent by badams@identimetrics.net to lmilliard@rsu39.org
Not interested? Unsubscribe

identimetrics | 115 York Rd. Jenkintown PA, 19046 | Phone 215.836.5640

identiMetrics Plugin

1 message

tmdunphy@identimetrics.net <tmdunphy@identimetrics.net>
To: Lisa Milliard <lmilliard@rsu39.org>

Thu, Oct 19, 2023 at 12:25 PM

Hi Lisa!

Checking in to see how things are going with the plugin. I can also send you an updated quote for CHS. What changes should I make from the original one I sent you?

Tina Dunphy

Director Product Support and Implementation

identiMetrics Biometric ID Management™

Simplify Your School Day

215-836-5640 x104 Office

215-430-3943 Mobile

identiMetrics.net

Proud Signatory of the Student Privacy Pledge since 2014

Re: identiMetrics Plugin

1 message

Lisa Milliard <lmilliard@rsu39.org>
To: tmdunphy@identimetrics.net

Thu, Oct 19, 2023 at 12:56 PM

Yes we talked about that remember only for chs 450 students currently we have 441. If going to 500 makes it cheaper do that.

Sender notified by
Mailtrack

On Thu, Oct 19, 2023 at 12:25 PM <tmdunphy@identimetrics.net> wrote:

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Not all problems have a technological answer, but when they do, that is the more lasting solution – Andrew Grove

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Re: identiMetrics Plugin

1 message

Lisa Milliard <lmilliard@rsu39.org>
To: tmdunphy@identimetrics.net

Thu, Oct 19, 2023 at 1:05 PM

with biometrics and one more portable scan station. The one you said comes with it is for secretary in office. right?

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I will send the updated quote shortly!

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Sent: Thursday, October 19, 2023 1:06 PM
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PowerSchool User Manual

1 message

Lisa Milliard <lmilliard@rsu39.org>

Sun, Oct 22, 2023 at 11:02 AM

To: tmdunphy@identimetrics.net, Tracey Ackerson <twestin@rsu39.org>

My secretary at CHS would like to know if you have any user manual or documentation on how the PowerSchool Plug in works. We are inching more towards buying and trying to get together the funds. She would like to use PowerSchool. If you have no manual or would rather not release it before we buy can you do a zoom with her?

I included her in the email. Her name is Tracey Westin.

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RE: PowerSchool User Manual

1 message

tmdunphy@identimetrics.net <tmdunphy@identimetrics.net>

Mon, Oct 23, 2023 at 7:13 AM

To: Lisa Milliard <lmilliard@rsu39.org>, Tracey Ackerson <twestin@rsu39.org>

Good Morning Lisa and Tracey!

I attached a reference document for the plugin. It is a great tool to give you some basic information about installing the plugin and how it works but I think scheduling a short zoom meeting to go over the details is best.

What is your availability this week for a call? I think we would need 30 minutes tops.

From: Lisa Milliard <lmilliard@rsu39.org>**Sent:** Sunday, October 22, 2023 11:03 AM**To:** tmdunphy@identimetrics.net; Tracey Ackerson <twestin@rsu39.org>**Subject:** PowerSchool User Manual

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[Redacted]

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[Redacted] Sender notified by
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[Redacted]

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 **IdentiMetrics Front Office Tardy Plugin for PowerSchool.pdf**
224K

RE: PowerSchool User Manual

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[redacted]

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[redacted] Sender notified by
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224K

Re: PowerSchool User Manual

1 message

Lisa Milliard <lmilliard@rsu39.org>
To: tmdunphy@identimetrics.net

Mon, Oct 23, 2023 at 7:17 AM

Awesome thank you!

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RE: Help - identiMetrics

1 message

Jay Fry <jfry@identimetrics.net>

Sun, Feb 4, 2024 at 4:29 PM

To: Lisa Milliard <lmilliard@rsu39.org>

Cc: Tina Dunphy <tmdunphy@identimetrics.net>, Anne Marie Dunphy <amdunphy@identimetrics.net>

Hi Lisa,

I am Jay Fry, President & CEO of identiMetrics. I'm also a former school Principal, so I understand the parental challenge you and Superintendent McCall are currently facing.

I am available to talk to you and/or Superintendent McCall any time today or next week. My cell phone is 847-293-2683. If I don't answer, please leave a message and I will get right back to you.

I will also try to reach Superintendent McCall tomorrow morning before your meeting, as you requested. I am also available to talk to you in the morning.

In the meantime, I suggest that Superintendent McCall be sure that parents know that students can choose to opt out of using the biometrics. They can use a PIN pad or be identified by name. Our experience shows that students who opt out often will later request to use biometrics because they see that it is easier, faster and that no one has been arrested. However, they can continue to use the PIN or visual identification right along side those who use biometrics. It sometimes takes time for people to understand that the system is safe and no fingerprints are taken and all of the data stays behind the school firewall and none of it is hosted in the cloud.

Below are links to 3 sites with information about how biometrics does not take or store fingerprint images and that fingerprint images cannot be recreated. There is a link to a news story about a similar situation in Waterbury, CT. In the story, Principal Michelle Baker explains the use of the system and that students have the option to opt out of using it. Although she mistakenly called the ID a 'pulse scan' she did have the correct idea. This may be helpful to you in seeing how she dealt with the situation.

This is the Waterbury article and video with Dr. Baker. Really a good resource you.

<https://www.wtnh.com/news/connecticut/new-haven/waterbury-schools-using-pulse-scans-to-track-attendance/>

Student Privacy Resources

<https://www.identimetrics.net/biometrics-info/student-privacy-guide>

Stakeholder Resources

<https://www.identimetrics.net/biometrics-info/stakeholder-resources>

As I said, please feel free to call me today. Otherwise, I look forward to talking to you tomorrow.

All the best,

Jay

Jay Fry, Ed.D.

Compatible Software Applications

identiMetrics Biometric ID Management™ works with most software applications that take swipe card, bar code or ID number input without any software customization. Here is a partial list of compatible software applications. Do you use a software application that's not on the list? Call us and let's see how we can work together!

Point-of-Sale Applications

AP Software
 eSchoolCore
Aequitas Solutions
Bon Appetite
CafeTech
COMPanion Corp
 e-School Lunch
Culinart Group
Cybersoft
 PrimeroEdge
 ExpressPoint
Focal Tech
 LunchTime
Food Service Solutions (FSS)
Harris School Solutions
 eTriton Mealtracker
 Schoolhouse CafeConnect
Heartland
 Mosaic
 Nutrikids
 LunchBox
 WinSnap
 WebSmart
MCS Newton & MCSchool
Café Terminal
Panda
Horizon Software
 Fastlane
 Solana
 One Source
Infinite Campus POS
JMC Inc.
Judy
 CafeTech
 Quick Suite
Lumen Touch POS
Maitre' D POS
 Multi Plan
Meal Magic Prestige
Meals Plus MiChoice

Student Information Systems

CAAS System
SunGard
 eSchoolPLUS
ESIS
Lumen Touch
MMS Student Information Platform
PowerSchool
Real Time
ScanTracker
School Attendance Keeper
School Pathways
Swipe K-12
Tyler SIS

Electronic Payment Services

eFunds for Schools
Biocash

Time & Attendance Software

Frontline
 Absence and Time
School Gate Guardian
Daviso Time and Attendance
identiMetrics Biometric Time Clock

Detention Software

Ed Click

Church Software

ACS Technologies
Community Church Builder
Fellowship Technologies
The WorshiPlanner System
Worship Ministry Solutions

eMeal POS
Mealtime mPower
Micro Check Solutions
Odin
One Source (Horizon)
PaySchools (QSP)
 QuikLunch
PCS Revenue Controls
 Fast Track
Pixelpoint
PowerSchool
 PowerLunch
 MBA Cafe
Prolunch
Proprietary Home grown
RealTime
RenWeb
Rodlan
ScanTracker
SchoolInsight
 LunchProgram
Smart POS
Skyward
Systems Design POS
Titan POS
Tyler SIS
 Food Service
Wen-GAGE Municipal Accounting System (MAS)
WINPos
Wordware

Attendance & Visitor Management

CAASS System
Capturepoint/CommunityPass
School CheckIN
School Gate Guardian
Swipe K12
COMET
Ident-A-Kid

Miscellaneous

Hero K12

Library Applications

Alexandria
Athena
Atrium
Concourse
Follett
 Destiny
InfoCentre-Follett
INFOhio
Kelowna Software L 4 U
Koha Library Software
JPams
Library World
Lumen Touch
OPALS
Polaris ILS 4.1
Sagebrush
SirsiDynix
Spectrum
Surpass
The Learning Center (TLC)

Bus Applications

Davisco
 Bus Buddie

Security Software

CAAS System
Attendance Tracking System
School Check In
School Gate Guardian
Keep 'n Track

Asset Inventory Software

Hayes Software Systems

From: Lisa Milliard <lmilliard@rsu39.org>
Sent: Sunday, February 4, 2024 10:24 AM
To: tmdunphy@identimetrics.net
Subject: Re: Help

Jane McCall, super's number 207-496-6311. I would start there. I have her cell but I would want her permission on that but I do feel she would be okay with that. I have a meeting with her on Monday at 9:30 a.m. She is in at 8:00 a.m. EST maybe if possible you could reach out either before or at the time of our meeting. I am confident about the safety of your product and I did look at all the materials and sent all the recommended letters. She is a new superintendent my concern is that she has been pulled into this. It is the politics of today and even in Caribou we are not immune to conspiracy theories and total misinformation many who posted on social media had the materials but did not read them they are using the word fingerprinting and just stirring up all kinds of misinformation making our district a target for soundbytes. I think by Monday we will probably have to do an interview with local news!

|
On Sun, Feb 4, 2024 at 9:27 AM <tmdunphy@identimetrics.net> wrote:

Hi Lisa

We are happy to help! Can you pass along your superintendent's contact information, and we will reach out. I will keep you updated.

Tina

From: Lisa Milliard <lmilliard@rsu39.org>
Sent: Saturday, February 3, 2024 4:46 PM
To: Tina Dunphy <tmdunphy@identimetrics.net>
Subject: Help

Tina, the school district is being inundated with concerns about biometrics. It seems as though no one has read through the material that was sent they are all over Facebook saying we are fingerprinting our kids. The superintendent just shared with me an email from a city council representative who also thinks we are intruding upon students' privacy and are leaving ourselves open to

personally identifiable student information being hacked. I am gonna need some help here from someone who works with this every day to help us with these people. I need someone to contact our superintendent anyone at your company willing to do this to fully talk through this with my superintendent?

--

Lisa Milliard, MISM
Director of Technology & Data Services
District Assessment Coordinator
Eastern Aroostook RSU 39
Public Education K-12
(Caribou & Stockholm)
75 Glenn Street
Caribou, ME 04736
207-493-4246 Office
207-554-0942 Mobil



Jay Fry

to me

Hi Lisa,

Tue, Feb 6, 1:50 PM

Thanks for the update. Yes, I am happy to sign the MDOE agreement.

I have a couple of questions. Are you available for a brief call this afternoon?

Jay

847-293-2683

--- On Tue, 06 Feb 2024 08:17:28 -0500 Lisa Milliard <lmilliard@rsu39.org> wrote ---

It went well yesterday the city council member was okay with the information he was given. He kind of said the same thing you c Principal's letter it did not require the key points. But he acknowledged my letter, which is the one from your site. We told him th could opt out and he said he did see that in my letter which was signed as Director of Technology. I also included the privacy stat the pdf explaining the whole process. He asked a lot about the scanning equipment and said it must be taking a full thumbprint I the identimetrics software does not require a full thumbprint it only uses points and creates a binary number from student directo and those points. I told him we never store anything.

It is just misinformation or alternate facts being pushed. I have to be at the executive session for the board meeting tomorrow ni confident that they will understand this is a safe product. Our district is a member of the **Maine Student Privacy Alliance** which collaboration of **Maine** school districts that share common concerns around student privacy. All of the districts in Maine send venci of Maine contract and once a vendor completes and sends it back we upload it so anyone in Maine who wants to enter into a conti Identimetrics can already see that RSU 39 has a data privacy agreement. I did not send it like normal because nothing is hosted c by you it is hosted by us behind our firewall and a private server. The State of Maine contracts allow for modifications if agreed up vendor and district. Do you think you can look over the MDOE agreement and tell me if this is something Identimetrics would be w Again, I realize you are not hosting servers but I am wondering whether you could suggest changes but still sign so if you want to business in Maine with more schools this would help your company. I am attaching please let me know your thoughts.

Re: Help - identiMetrics



Lisa Milliard <lmilliard@rsu30.org>

to Jay

Jay, I am so sorry I was in a meeting and just got out of it. You can call me at 207-493-4246 anytime up till 3:30 pm

Tue, Feb 6, 2:06 PM



Sender notified by
Mailtrack



Jay Fry

to me, arndunphy

Hi Lisa,

Wed, Feb 7, 1:53 PM

Thank you for making the changes in the product descriptions for SPDC.

Is there anything else I can do to help prepare you for tonight's meeting?

On another note, you expressed interest in our software that is used for reunification after a student/faculty evacuation such as an active shooter e I have attached information about RallyPoint Control that you may find helpful.

Also, below is the link to information about identiMetrics' RallyPoint Control.

<https://workdrive.zohoexternal.com/external/345edf43a1e323a2a4cae085acaf54d8b2c48fc5590231f42af5f5f53d063c65>

At this link you will find:

RallyPoint Throw Sheet - A hard copy sheet with information about Rally Point.

RallyPoint Overview Video - A short video suitable for a brief overview about Rally Point.

About RallyPoint Video - A longer more in-depth video about Rally Point. Suitable for those who want more information.

Please note that these are not current videos and need to be reviewed and edited prior to general release to the public.

As I said in our conversation, RallyPoint Control was removed from general release at the beginning of the Covid pandemic because many schools operating as usual. We are in the process of reviewing RallyPoint to prepare it for general release.

Please note that this information emphasizes the use of finger scanning for student identification. Students can also ID to the software using a PIN their name.

Let me know if you are interested in using RallyPoint Control.

All the best,

Jay

Raymond Jay Fry, Ed.D.
President & CEO

identiMetrics Biometric ID Management™
Simplify Your School Day

M: 847-293-2683

identiMetrics.net

--- On Wed, 07 Feb 2024 10:28:31 -0500 Lisa Milliard <lmilliard@rsu39.org> wrote ---

Yes I will do that when I upload the document today.....

Sender notified by
[Mailtrack](#)

On Wed, Feb 7, 2024 at 10:12AM Jay Fry <jfry@identimetrics.net> wrote:

Lisa Milliard, MISM
Director of Technology & Data Services
District Assessment Coordinator
Eastern Aroostook RSU 39
Public Education K-12
(Caribou & Stockholm)
75 Glenn Street
Caribou, ME 04736
207-493-4246 Office
207-554-0942 Mobile

Not all problems have a technological answer, but when they do, that is the more lasting solution – Andrew Grove

"This is a staff email account managed by rsu39.org. This email and any files transmitted with it are confidential. They are intended solely for the individual or entity to whom they are addressed. If you have received this email in error please notify the sender."

Thanks so much Lisa. I see that the PowerSchool Tardy Attendance Plugin has been added to the SDPC Registry Resource Listing.

Is it possible to:

1. Have the name changed to the "identiMetrics Tardy Attendance Plugin"
2. Add the "identiMetrics Biometric ID System".

Please let me know what I need to do to facilitate that change.

Thanks so much.

Jay

--- On Wed, 07 Feb 2024 08:19:17 -0500 Lisa Milliard <lmilliard@rsu39.org> wrote ---

I received this from SDPC looks like it automatically registers in SDPC. I checked with MDOE and they said the software for the Alliance talks with SDPC anytime a vendor works with a state in the contract they agreed for SDPC to approve through their con I upload on my end it will be available to all vendors in all states.

----- Forwarded message -----

From: <noreply@a4l.org>

Date: Wed, Feb 7, 2024 at 7:33AM

Subject: SDPC Resource Request Update for PowerSchool Tardy Attendance Plugin

To: <lmilliard@rsu39.org>

This email is to notify you that PowerSchool Tardy Attendance Plugin has been added to the SDPC Registry Resource Listing. To finish adding this resource to your district's listing, please return to the SDPC Resource Registry and complete your New Request / Agreement upload by selecting it from the drop-down menu. Thank you.

--

Lisa Milliard, MISM
Director of Technology & Data Services
District Assessment Coordinator
Eastern Aroostook RSU 39
Public Education K-12
(Caribou & Stockholm)

75 Glenn Street
Caribou, ME 04736
207-493-4246 Office
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Not all problems have a technological answer, but when they do, that is the more lasting solution – Andrew Grove

Sender notified by
Mailtrack

identiMetrics Biometric RallyPoint Control™

School Safety & Parent Communication when every second counts

identiMetrics Biometric RallyPoint Control™ adds a critical piece to your school safety plan. It's designed for school administrators, like you, who want to greatly enhance parent communication, student and staff information for emergency responders and systematic reunification of students with parents in the event of an emergency.

RallyPoint works with ALL leading student information systems. It's a seamless, integrated package that provides unparalleled technology, along with exceptional customer support.

Messaging is powered by BrightArrow Target providing unsurpassed reliability, speed and customizability. It can run alongside your current messaging service, or even replace it!

Rugged Windows biometric tablets are designed for police and government field use and will not fail in even the harshest of conditions. They are FirstNet ready, complete with 4G hotspot capability using an unimpaired emergency frequency.



Students scan their fingers at the rally point. Regardless of where they are or what they are able to bring with them, they will always have their fingers for identification.



Within seconds, parents and/or emergency contacts are alerted with a text, email and/or phone call indicating their child is safe along with location information. Delivering all three types of communication can be vital during an emergency.



The students who scan are compared in real-time to the last attendance report. A report of all students who are unaccounted for is sent to emergency responders and school officials. The system provides rich, real-time integration with ALL leading student information systems.



To ensure a fast, controlled and safe reunification process, the student scans and the parents and/or emergency contacts receive an immediate text, email and/or phone call verifying to school officials that they are authorized to take their child home.



- Calm anxious parents
- Text email & phone call notifications in over 40 languages
- Real-time information for Responders
- Safe, orderly reunification



identiMetrics
215-836-5640 x106
identimetrics.net

Profiles in Safety

Schools Searching For Ways To Improve Communication And Safety During Emergencies Evacuations Are Looking To Biometrics

A Conversation with Jay Fry, President & CEO of identiMetrics

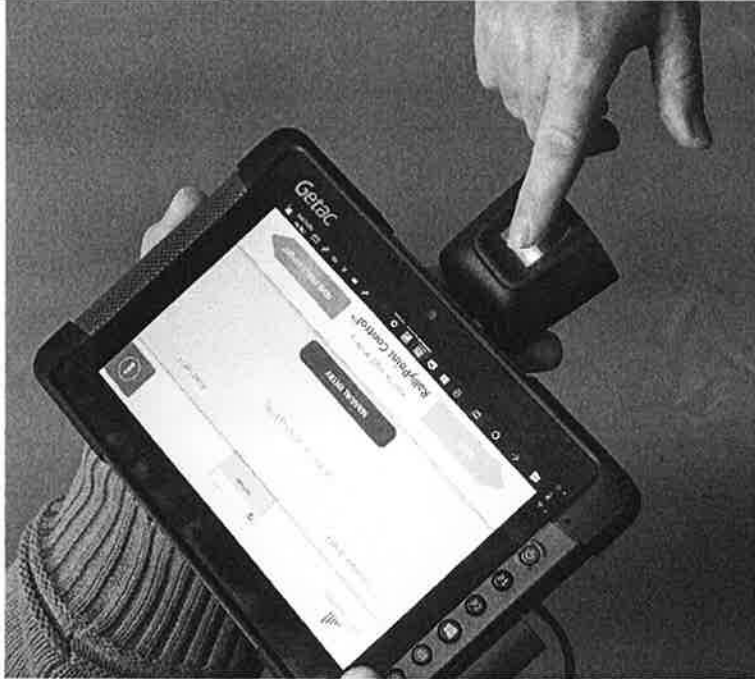


SEEN: Welcome, Dr. Fry! You have a unique background as a former school administrator when it comes to understanding school safety and security. How did that help you guide the development of identiMetrics' new product RallyPoint Control?

Dr. Fry: I have spent most of my career in education so I know firsthand the difficulties in managing all of the complex aspects of school emergencies and evacuations where every second requires expert leadership, direction and control. There are three main issues that we identified and focused on when we developed RallyPoint Control. The first issue is calming anxious parents as early in the process as possible. The second issue is giving fast responders and school officials critical information in real-time so they can do their jobs effectively. The third issue is providing a safe and orderly system for parents to pick up their children at the designated reunification point where it is often disorderly and chaotic.

SEEN: How does RallyPoint Control work?

Dr. Fry: During an emergency evacuation, students and also staff are directed to go to a safe area away from the school. In order to quickly and accurately know who is at the Rally Point location, they scan their fingers to identify them. Within seconds, parents and authorized emergency contacts are alerted with a text, email and/or a phone call indicating their child is safe along with pickup location information. The list of students who scan is compared in real-time to the last attendance report from the school. A report of all students who are unaccounted for is sent to emergency



responders and designated school officials. To ensure a fast, controlled and safe reunification process when the parent or custodial adult comes to pick up the child the student scans again and the parent receives an immediate text, email and/or phone call on their smart phone. They show

the message to the school official verifying that they are authorized to take their child home. This eliminates any concern that the child is released to the wrong person.

SEEN: Why does RallyPoint Control uses a biometric finger scan for identification?

Dr. Fry: Remember, we're dealing with situations where seconds count. It's important to understand that people don't necessarily act rationally during emergency events. They're in flight-fight-freeze mode. They're nervous, maybe shaking. They may not have their smart phones with them and certainly the younger ones won't. Students may not be with their classroom teachers or other officials who know their names or understand their language. Students and staff will always have their fingers with them ensuring correct identification and that the information sent to parents and to first responders and school officials is fast and 100% accurate. Manual entry is not only slow, but when people are scared and anxious, there is a higher probability of inaccurate information being mistakenly sent to a parent with potentially devastating results.

SEEN: Where did you get the idea for RallyPoint Control?

Dr. Fry: We developed RallyPoint Control in direct response to requests from our customers at the request of their first responders. To date, more than 1 million students nationwide are using

finger scanning for identification for food service, attendance, library and other areas in the school. School districts simply want to implement the biometric technology that they're already successfully using in other areas of their schools to improve communication, safety and security in emergency evacuation situations.

SEEN: So RallyPoint Control is more than a product that just sits on the shelf waiting for an emergency?

Dr. Fry: Yes! RallyPoint Control is a partnership between identiMetrics and BrightArrow Technologies. identiMetrics (identimetrics.net) provides a unified biometric ID management platform allowing single sign on ID for attendance, food service, library, employee time clock - everywhere when accurate student and staff identification in a school district is essential. As a "Best Practice," we recommend using identiMetrics everyday so in a real emergency, scanning for identification is a habit with everybody automatically knowing what to do and how to do it. BrightArrow Technologies (www.brightarrow.com) provides a comprehensive automatic messaging system with a deep

feature-set that can operate alongside the school's current messaging system or can even replace it. Check out our websites for more information. For sales in the Southeastern States, you can contact the ANC Group (www.ancgroup.com) at 888.524.4863.

About Jay Fry

Dr. Jay Fry brings a wealth of experience to identiMetrics. He was formerly the Principal and Senior Administrator for a large school district in the Chicago area as well as a Dean, Professor and Chief Academic Officer at Vandercook College. He also served as that district's Technology Coordinator, playing a significant role in the development of educational and technology policies and procedures as well as fiscal management. Dr. Fry is a published author and an accomplished musician, and is a two-time Fulbright Scholar. He received his Doctorate in Administrative Education and Master of Science in Education from the University of Illinois.





identiMetrics Biometric RallyPoint Control™ is the result of a collaboration and partnership between identiMetrics and BrightArrow Technologies. identiMetrics provides a unified biometric ID management platform allowing single sign on ID to applications used for attendance, food service, library, employee time clock, safety & security– everywhere when accurate student and staff identification in a school district is essential. BrightArrow Technologies provides a comprehensive automatic messaging system with a deep feature-set that can operate alongside the school's current messaging system or can even replace it.

We developed *RallyPoint* in direct response to requests from our customers and their first responders. To date, more than 1 million students nationwide are using finger scanning ID. Our customers simply want to implement the biometric technology that they're already successfully using in their schools in order to improve communication, safety and security in emergency evacuation situations.

What is identiMetrics Biometric RallyPoint Control™?

RallyPoint is a software application that:

1. Uses biometric or ID number technology to identify students and staff in the event of an emergency evacuation.
2. Sends an immediate text, email and/or phone call to parents and emergency contacts letting them know their child is safe along with pick-up location information.
3. Provides first responders and school officials reports of unaccounted for and accounted for students.
4. Identifies students with a finger scan which then sends an immediate text, email and/or phone call to parents verifying to school officials reunification of the child with the proper guardian.

What safety issues does *RallyPoint* address?

There are three main safety issues that *RallyPoint* addresses:

1. Notifying and calming anxious parents as early as possible after an emergency evacuation.

2. Giving first responders and school officials critical information in real-time so they can do their jobs effectively.
3. Providing information for a safe and orderly process allowing parents and authorized emergency contacts to pick up their children at the designated reunification point eliminating an often disorderly, chaotic and possibly dangerous situation.

How does *RallyPoint* work?

During an emergency evacuation, students and staff are directed to go to a safe area away from the school (rally point). In order to quickly and accurately know who is safely at the rally point, they scan their fingers or put in their ID number.

At the same time, *RallyPoint* compiles a list of students who scanned at the rally point location. The list is compared in real-time to the latest attendance report from the school. A report of all students who are unaccounted for as well as a list of all students who scanned is sent to emergency responders and designated school officials.

When the school administrator designates it, the parents and authorized emergency contacts can be automatically alerted with a text, email and/or a phone call reporting that their child is safe along with reunification information.

To ensure a fast, controlled and safe reunification process when the student is picked up, the student scans again and the parent receives an immediate text, email and/or phone call. The message is shown to the school official which confirms that the child is released to the correct person.

How does *RallyPoint* work from a technical point-of-view?

The *RallyPoint* software and the student and staff biometric data is installed on dedicated and approved Windows OS devices. The devices can be fully ruggedized Windows tablets, regular Windows tablets and/or laptop computers which have finger scanners attached. This data, which resides on a district server, will synch daily onto each dedicated device to be sure it is up to date.

When *RallyPoint* is started, the software uses an internet connection to communicate to the BrightArrow servers. The operator selects the school that is having the emergency evacuation. When the school is selected, BrightArrow sends the most recent complete student roster to the device. This roster is made available directly from your district's SIS.

When the student scans a finger, the student identification number is sent via internet to the BrightArrow server. BrightArrow builds a list of the scanned students. This list is compared to the most recent attendance list of students.

(Please note: it is not necessary for attendance to be taken using biometrics.)

In the event the device loses the internet connection, the ID numbers of the students who have scanned are stored until the device connects again to the internet. At that time, the ID numbers are sent to BrightArrow and notifications are sent to parents. If a student cannot scan for whatever reason, there is an option to enter the student information manually.

How do I send a Report?

RallyPoint has a *Send Report* button. When *Send Report* is selected, BrightArrow sends two lists to the identified first responders and school officials.

1. Students who have scanned at the time the report was sent.
2. Unaccounted for students at the time the report was sent.

What happens at the reunification point where parents pick up their children?

When parents arrive to pick up the child, the student IDs to *RallyPoint* again. The parent receives a text, email and/or phone message so the school official can release the child safely to the proper guardian.

How do I connect the *RallyPoint* device to the internet?

You must use a device that can connect to the internet via ethernet, WiFi or cellular connection.

What kind of hardware device(s) do I need?

You have options depending on your emergency evacuation plan and your budget. Please see *identiMetrics System Requirements and Device Recommendations* for detailed information.

identiMetrics provides approved finger scanners to work with the hardware devices with USB A or USB C that you purchase. These finger scanners connect to the devices using a standard USB A or USB C connection. Hardware devices should be dedicated for use with *RallyPoint* only. Please note: *identiMetrics* DOES NOT provide hardware devices.

1. Recommended fully rugged Windows tablets with FirstNet capability are suggested for unpredictable environments when mobile capability and access to emergency cellular Band 14 frequency is essential. Most importantly, they are FirstNet ready. FirstNet is an exclusive cellular emergency network operated by AT&T that allows first responders to communicate during an emergency when regular cellular networks could be compromised. See *Device Recommendations & GETAC Tablet Sales Sheet* for more information.

2. Approved Windows tablets are suggested for indoor/outdoor environments when mobile capability and general cellular service is sufficient. Windows tablets must conform to the identiMetrics System Requirements and include a standard USB A port, USB C port or adapter. See identiMetrics System Requirements for more information.
3. Windows Laptops are suggested for stable, indoor environments when internet access is dependable. Windows laptops must conform to the identiMetrics System Requirements and have a standard USB A port, USB C port or adapter.

Since an internet connection is required for *RallyPoint* to operate, be sure that the devices used can access the internet via an ethernet, WiFi or cellular connection.

What is FirstNet?

FirstNet is the nationwide public safety communications platform dedicated to America's first responders. Band 14 is a nationwide, high-quality spectrum set aside by the government specifically for FirstNet. Once Band 14 is fully deployed over the next several years, it will cover 95% or more of the U.S. population.

Built with AT&T in a public-private partnership with the FirstNet Authority, FirstNet is bringing public safety a much-needed technology upgrade to help them connect to the critical information they need. For more information about FirstNet, visit www.firstnet.com.

AT&T offers FirstNet wireless data plans to first responders, members of the public safety community and school districts across the country. For more information, visit <https://www.firstnet.com/marketing/index.html#/marketing/index/plans>

identiMetrics recommends two ruggedized Windows tablets that are FirstNet Ready and have a standard USB A or C port. FirstNet Ready means that the tablets have mobile broadband technology capable of reaching the FirstNet network and require FirstNet SIM cards to be installed and activated with a FirstNet cellular plan from AT&T, just like your cellular phone or tablet.

GETAC T800 – Fully rugged 8.1” tablet for up to 5,000 users & 3-year warranty.

GETAC F110 – Fully rugged 11.6” tablet for up to 25,000 users & 3-year warranty.

GETAC fully rugged FirstNet Capable tablets that work specifically with

RallyPoint can be purchased directly through Affinity Group. To order, email getac@affinityenterprises.net or call 1-800-923-6846.

Why does *RallyPoint* use a biometric finger scan for identification?

First, students and staff will always have their fingers with them ensuring accurate and correct identification. Second, the information sent to parents, first responders and school officials is fast and 100% accurate. Manual entry is not only slow, but when people are scared and anxious, there is a higher probability of inaccurate information being mistakenly sent to a parent with potentially devastating results.

It's important to understand that people don't necessarily act rationally during emergency events. They're in flight-fight-freeze mode. They're nervous and may be shaking. They may not have their smart phones or ID cards with them and certainly the younger ones won't. Students may not be with their classroom teachers or other officials who know their names or understand their language.

Do students need to be using finger scanning for attendance in order to use *RallyPoint*?

No. You can take attendance the way you always have. However, the students must have enrolled their finger into identiMetrics in order to finger scan during an evacuation of the school.

As a "Best Practice," we strongly recommend using identiMetrics every day, especially with the younger students, so in a real emergency finger scanning is a habit; everybody automatically knows what to do and how to do it. For example, the biometric ID system could also be used with software you already have to identify students in the cafeteria or breakfast in the classroom. They can also be identified to software in the library, and for late attendance and daily attendance. This way, during an emergency, students already know how to efficiently scan for identification.

Does the *RallyPoint* device need an internet connection to the identiMetrics biometric data base?

No. All of the student biometric ID information is installed on the device. It is updated daily by synching with the biometric database located on a district server.

However, an internet connection, either by ethernet, WiFi or cellular, is needed to start *RallyPoint*. This allows the user to select the school and load the student list. An internet connection is also needed in order to send the student ID information to the BrightArrow messaging software. BrightArrow processes the student ID information, sends a notification to the authorized emergency

contact(s), builds the list of present and missing students and sends that info to first responders and school officials.

If there is a loss of connectivity after the emergency event is started, the students can continue to scan since all of their biometric data is on the *RallyPoint* device. The finger scanned student ID information will be stored on the *RallyPoint* device until there is an internet connection again. At that time, all stored student ID information will be processed and sent to BrightArrow.

Do I have to use biometric finger scanning in order to use *RallyPoint*?

RallyPoint uses biometrics by design. However, students who are not in the biometric data base can be manually selected and entered into *RallyPoint* from a searchable list of students. This is a much slower and less accurate method of entering student ID information than using finger scanning biometrics and we do not recommend it. The finger scanning ID takes about 1 second and is 100% accurate. Manually selecting a student name from a list takes much more time and can possibly result in the wrong name being submitted with potentially disastrous results.

How long does it take to initially enroll each student's finger into identiMetrics?

It takes about 30 seconds to enroll each student. We scan the left index finger and the right index finger so students can use the finger that is most comfortable for them. Remember, if students and staff in your district already use identiMetrics in other areas of the school, those users are already enrolled.

How often do I have to re-enroll the student's finger?

Students have to enroll their fingers only once. That means; if you scan kindergarten students, you will never have to reenter them into the database. Fingerprints never change so the student can be identified until they graduate from high school.

What if someone leaves the school district?

Student biometric data can easily be deleted from the data base. During the training sessions, identiMetrics will show you how.

If I'm using *RallyPoint*, can I also use the biometric finger scanning in other areas of our school?

Yes! In fact, we strongly recommend that you use identiMetrics every day so in a real emergency, scanning is a habit with everyone automatically knowing what to do and how to do it. identiMetrics powers the biometric finger scanning part of *RallyPoint*. The same biometric database can be licensed for use in any area of the school requiring identification.

identiMetrics provides a flexible, unified biometric ID management platform allowing single sign on ID for applications used for food service and cafeteria,

library, late attendance, classroom attendance, the bus, for field trips, after school events like games, dances and plays, asset management like distributing laptops, employee time clock -everywhere when accurate student and staff identification is essential.

It sounds like identiMetrics is a single sign on solution. Is that correct?

Yes, you can manage all of your student and staff identification with a single finger scan to different software applications. We're happy to show you how to do this.

Is there any technology conflict when running BrightArrow alongside my existing messaging system?

They can co-exist without any changes to what you're doing. However, by upgrading to the full BrightArrow system, you'll receive all the functionality your current messaging system provides, and more, for less cost. If cost is not an issue, or if you are locked into a contract, you can certainly continue to use your existing messaging system.

Can I replace my current messaging service with BrightArrow?

Yes! You can upgrade and entirely replace your current messaging service with BrightArrow's full version which offers more features for less money than your current messaging service. BrightArrow's reliability, strong database integration and a broader feature set is what contributes to the system standing out from other messaging services.

BrightArrow's all-inclusive pricing model allows for an unlimited number of users and includes unique advanced features like its Anonymous Tip Line, Panic Button, Direct Chat two-way portal, rich language translation, hearing-impaired support and the (optional) ability for teachers to send messages to their students' parents. BrightArrow covers all bases with over 20 years of extensive and comprehensive development and state-of-the-art voice and messaging technology, voice and text translation to over 80 languages, delivering one of the most flexible and powerful notification systems suitable to your needs.

identiMetrics Follow Up

External

Inbox



Jay Fry

to Lisa, Tina

Hi Lisa,

Fri, Feb 16, 11:46 AM (12 days ago)

We saw the most recent article describing the BOE's plan regarding identiMetrics. Given the parent response, I understand their decision. Hopeful to install this after everything has cooled down.

Northern Maine school abandons plan to track students with fingerprint technology

<https://wgme.com/news/local/northern-maine-school-abandons-plan-to-track-students-with-fingerprint-technology-caribou-high-school-attendance-students-aclu-maine-personal-data>

Please let us know when you are ready to try this again.

Also, do you have any thoughts about the information I sent you about RallyPoint?

All the best,

Jay

Jay Fry, Ed.D.
President & CEO

identiMetrics Biometric ID Management™
Simplify Your School Day!

M: 847-293-2683

identimetrics.net

RE: Help - identiMetrics

1 message

Jay Fry <jfry@identimetrics.net>

Sun, Feb 4, 2024 at 4:29 PM

To: Lisa Milliard <lmilliard@rsu39.org>

Cc: Tina Dunphy <tmdunphy@identimetrics.net>, Anne Marie Dunphy <amdunphy@identimetrics.net>

Hi Lisa,

I am Jay Fry, President & CEO of identiMetrics. I'm also a former school Principal, so I understand the parental challenge you and Superintendent McCall are currently facing.

I am available to talk to you and/or Superintendent McCall any time today or next week. My cell phone is 847-293-2683. If I don't answer, please leave a message and I will get right back to you.

I will also try to reach Superintendent McCall tomorrow morning before your meeting, as you requested. I am also available to talk to you in the morning.

In the meantime, I suggest that Superintendent McCall be sure that parents know that students can choose to opt out of using the biometrics. They can use a PIN pad or be identified by name. Our experience shows that students who opt out often will later request to use biometrics because they see that it is easier, faster and that no one has been arrested. However, they can continue to use the PIN or visual identification right along side those who use biometrics. It sometimes takes time for people to understand that the system is safe and no fingerprints are taken and all of the data stays behind the school firewall and none of it is hosted in the cloud.

Below are links to 3 sites with information about how biometrics does not take or store fingerprint images and that fingerprint images cannot be recreated. There is a link to a news story about a similar situation in Waterbury, CT. In the story, Principal Michelle Baker explains the use of the system and that students have the option to opt out of using it. Although she mistakenly called the ID a 'pulse scan' she did have the correct idea. This may be helpful to you in seeing how she dealt with the situation.

This is the Waterbury article and video with Dr. Baker. Really a good resource you.

<https://www.wtnh.com/news/connecticut/new-haven/waterbury-schools-using-pulse-scans-to-track-attendance/>

Student Privacy Resources

<https://www.identimetrics.net/biometrics-info/student-privacy-guide>

Stakeholder Resources

<https://www.identimetrics.net/biometrics-info/stakeholder-resources>

As I said, please feel free to call me today. Otherwise, I look forward to talking to you tomorrow.

All the best,

Jay

Jay Fry, Ed.D.

President & CEO

identiMetrics Biometric ID Management™
Simplify Your School Day!

M: 847-293-2683
identimetrics.net

From: Lisa Milliard <lmilliard@rsu39.org>
Sent: Sunday, February 4, 2024 10:24 AM
To: tmdunphy@identimetrics.net
Subject: Re: Help

Jane McCall, super's number 207-496-6311. I would start there. I have her cell but I would want her permission on that but I do feel she would be okay with that. I have a meeting with her on Monday at 9:30 a.m. She is in at 8:00 a.m. EST maybe if possible you could reach out either before or at the time of our meeting. I am confident about the safety of your product and I did look at all the materials and sent all the recommended letters. She is a new superintendent my concern is that she has been pulled into this. It is the politics of today and even in Caribou we are not immune to conspiracy theories and total misinformation many who posted on social media had the materials but did not read them they are using the word fingerprinting and just stirring up all kinds of misinformation making our district a target for soundbytes. I think by Monday we will probably have to do an interview with local news!

image001.gif

On Sun, Feb 4, 2024 at 9:27 AM <tmdunphy@identimetrics.net> wrote:

Hi Lisa

We are happy to help! Can you pass along your superintendent's contact information, and we will reach out. I will keep you updated.

Tina

From: Lisa Milliard <lmilliard@rsu39.org>
Sent: Saturday, February 3, 2024 4:46 PM
To: Tina Dunphy <tmdunphy@identimetrics.net>
Subject: Help

Tina, the school district is being inundated with concerns about biometrics. It seems as though no one has read through the material that was sent they are all over Facebook saying we are fingerprinting our kids. The superintendent just shared with me an email from a city council representative who also thinks we are intruding upon students' privacy and are leaving ourselves open to personally identifiable student information being hacked. I am gonna need some help here from someone who works with this every day to help us with these people. I need someone to contact our superintendent anyone at your company willing to do this to fully talk through this with my superintendent?

--

Lisa Milliard, MISM
Director of Technology & Data Services
District Assessment Coordinator
Eastern Aroostook RSU 39
Public Education K-12
(Caribou & Stockholm)
75 Glenn Street
Caribou, ME 04736
207-493-4246 Office
207-554-0942 Mobil



identiMetrics™
Simplify Your School Day

Biometric
CSV file Engine

User profile
Bobbie/Myself

WELCOME

Hello and welcome-

We are pleased that you chose identiMetrics™ for your school and we look forward to working with you.

The key to a successful deployment is our 5 Step process. Each of the 5 Steps is important and our team of Experts will be by your side to guide you through each one. Here's a quick overview of each step (for more details, explore the 5 Step area on GOidM.com);

- STEP 1: ORIENTATION ✓ 11/28
- STEP 2: DEPLOYMENT PLANNING ✓ 12/1
- STEP 3: INSTALLATION
- STEP 4: ENROLLMENT TRAINING
- STEP 5: FINAL SYSTEM CHECK

12/5 @ 1:30pm

Ready? Great! Let's get started with Step 1: Orientation video. Here's how to access the video:

- Go to www.GOidM.com.
- Scroll down until you reach **The 5 Steps** area.
- Click on **Step 1: Orientation** and enjoy the video!

Talk to you soon!

Eden Fulton

Executive Vice President

identiMetrics Biometric ID Management™

Simplify Your School Day

215-836-5640 x100

identiMetrics.net

- * Windows Virtual Server
Static IP
- * Tablet Id Provider
Daily Sync w/Engine
- * Thermal Printer-



identiMetrics™
Simplify Your School Day

IDENTIMETRICS™ DEPLOYMENT OVERVIEW

STEP 1: ORIENTATION

Objective:

At the end of this meeting, you will know where you are deploying identiMetrics; you will know how to get technical support; you will know how to schedule your next meetings, and so much more.

STEP 2: DEPLOYMENT PLANNING

Objective:

At the end of this meeting, you will know what identiMetrics is and how and when it will be deployed; you will know what we will need to execute a successful installation, and you will schedule your installation with one of our Experts.

STEP 3: INSTALLATION

Objective:

At the end of the installation of identiMetrics, you will be ready to schedule an enrollment training.

STEP 4: ENROLLMENT TRAINING

Objective:

At the end of this meeting, you will know how to enroll people in identiMetrics; you will also be able to log into the system and print reports.

STEP 5: FINAL SYSTEM CHECK

Objective:

At the end of this meeting, you will be ready to Go-Live and scan fingers with identiMetrics! Yippee!

Need assistance? It's easy to get in touch with one of our Biometric Experts!



GO .com



support@identimetrics.net



215-836-5640

identiMetrics Biometric ID Management System Hardware and Network Requirements

All components of the identiMetrics Biometric ID Management System are installed to hardware provided by your school/district.

identiMetrics Scan Point

Application that manages interaction between the scanner and one of the identiMetrics services to provide identification to your receiving application. Provides management interface for enrolling, managing your enrollment records, your users and service options. (e.g. POS serving line, Attendance station)

There are two parts the identiMetrics Scan Point:

1. Scan Manager
2. Enrollment Manager

System Requirements

- Intel-based CPU processors.
- Applies to Enrollment Station and Admin Station.

RAM	4GB or more with 1GB or more available
Hard Disk Space	1GB (minimum) free space available
Processor	CPU PassMark¹ rating of 700 or greater
USB Ports	2 available ports for identiMetrics
External Speakers	Sound is mandatory for success. Adjust volume to the environment so that users hear audio queues.
Network Connection	Wired or Wireless (see below*)

Operating Systems Supported

Microsoft Windows®	Windows 10, 11 - 32-bit and 64-bit <i>*excluding Home Edition</i>
Apple MAC	ONLY if using Windows Compatible Software

¹CPU PassMark ratings are from cpubenchmark.net

identiMetrics Biometric Engine (BE)

Application that runs as a service to provide identification, enrollment and administrative services to each Scan Point. Where enabled, it synchronizes with a Distributor to manage data movement or with ID Provider to deliver a read only copy of data.

System requirements for the BE are based on the number of enrolled records in the database. Additional significant factors affecting service response times are:

- Speed of the processor
- Amount of memory available
- Number of threads available for each connection. *There should be one thread available for every two connections with a minimum of four threads. If there are more than two connections per thread, then the overall performance will be negatively affected.*

System Requirements

- Intel-based CPU processors.
- Applies to the ID Provider.

Enrolled Records	Minimum CPU PassMark Rating	Memory	Available Memory
1-2000	850 e.g. Intel Core2 Duo T8300	2GB	1GB
2000-5000	1100 e.g. Intel Core i3-370M	4GB	2GB
5000-12,000	3900 e.g. Intel Core i5-4590T	8GB	4GB
12,500-25,000	9500 e.g. Intel Core i7-4930K	16GB	8GB
Greater than 25,000	Please Contact Us		

Operating Systems Supported

Microsoft Windows®	Windows 10,11 - 32-bit and 64-bit <i>*excluding Home Edition</i>
Microsoft Windows Server®	Windows Server 2012, 2012 R2, 2016, 2019, 2022

identiMetrics Distributor (DT)

Application that runs as a service to manage the data centrally across multiple Biometric Engines. Runs a daily synch to each of its associated Biometric Engines.

System Requirements

- Intel-based CPU processors.
- System requirements for the DT are based on the desired synchronization speed for specified number of enrolled records.

CPU PassMark Rating	Synch Time per 1000 records (up/down)
1100 e.g. Intel Core i3-370M	3:20/2:30
3900 e.g. Intel Core i5-4590T	1:55/1:18
9500 e.g. Intel Core i7-4930K	0:44/0:29

Operating Systems Supported

Microsoft Windows®	Windows 10,11 - 32-bit and 64-bit <i>*excluding Home Edition</i>
Microsoft Windows Server®	Windows Server 2012, 2012 R2, 2016, 2019, 2022

Disk Space Requirements for Service Locations^{1,2}

Enrollment Size	Required for Database	Required for Backups
1 enrollment	50 KB	750 KB
1000 enrollments	5 MB	75 MB
20,000 enrollments	1 GB	15 GB

1 – Assumes 15 backups- 5 scheduled and 10 requested.

2 – Service locations include DT, BE and ID Provider.

identiMetrics Network Requirements

- All identiMetrics components must run on the same network
- A stable wired or wireless network connection is required
- identiMetrics uses TCP/IP
- Wired minimum requirement is 1000 Mbps
- Wireless minimum must support 802.11n router and cards
- Scan managers need to know the address of their associated service. This can be a static or reserved IP or a FQDN. Services include Biometric Engines and ID Providers.
- identiMetrics services running on a Windows domain will need their log on properties set to an appropriate domain account.
- Network exceptions for ports 47060, 47070 and 47080 should be made.
- Antivirus exceptions should be made for Distributor.exe, BioEngine.exe and IDProvider.exe.

Running in a Virtual Environment

When using a virtual environment (VE) to run a Distributor, Biometric Engine or ID Provider, the guest computer must meet the minimum hardware requirements. In addition, care must be taken when running more than one VE at a time to make sure there are enough threads and memory to match the guest's requirements. For example, if the host has four threads and there are three guests running each defined with two threads, then each guest is not getting real-time use of two threads and computer performance will be affected.

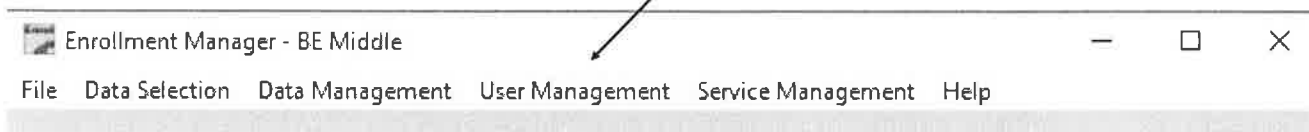
How to Create User Profiles



identiMetrics™

Cheat Sheet

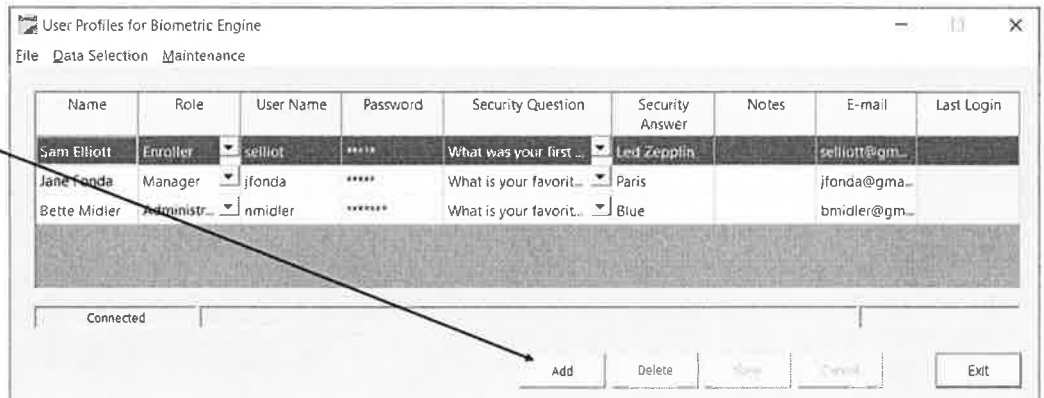
You will need to create Users that can log into identiMetrics Enrollment Manager™. Only users that are Managers or Administrators have access to do this. Open the Enrollment Manager and Click on User Management. NOTE: Users need to be created on any service deployed, (Distributor, Biometric Engine and/or ID Provider).



Click on the Add button to add a User. Use the tab key to fill out the fields.

Name: The User's full name

Role: The role defines what things a user is allowed to do. Choose one.



- **Enroller** – This role is intended for users that are just going to enroll people and aren't responsible for any management tasks. An Enroller can use the filter, find and sort functions to access the records they want and is allowed to enroll any of those records. They can print, set preferences and do backups.
- **Manager** – This role can do what an Enroller can do plus it is allowed to modify the enrollment records, use Find and Replace, use any of the Data Management functions, add and modify Manager and Enroller user profiles, use the EOY Management functions (if enabled) and can take backups and enter or review license info.
- **Administrator** – The Administrator can do everything.

Username: Username for login.

Password: Password for login.

Security Question: Use the dropdown arrow to select a question the User will be asked if the forget their login information.

Security Answer: The correct answer to the Security Question.

Info: Any info you would like to add about the User.

Email: The Users email address.

Last Login – This column shows the latest date and time that this user logged in.

Click on Save to save your User.



TIP: Consider using an already existing username & password (such as an existing windows logon or host application logon) for your users. It will make it easier to remember.

Need assistance? It's easy to get in touch with one of our Biometric Experts!



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215-836-5640

How to Create a File for Import - Opt-Out=No, Inactive=No (Default)



identiMetrics™

Cheat Sheet

The following are instructions to create a file for import into identiMetrics when the Properties setting are set to the Default: Opt-Out=NO, Inactive=NO.

*Refer to the **Quick Reference Guide for Opt-out and Inactive Data Fields***

for complete information about setting Properties options to optimize use in your organization.

- In order for identiMetrics to import the data successfully, the data must be in a standard ASCII text file (.csv or .txt) and must be in the correct format.
- The file can only contain enrollment records (i.e. not header records) and there can only be one person's record per line.
- Each line must contain the fields: **Last Name, First Name, Middle Name, ID, Level 1, and Level 2.**
 - The user 'ID' field must be the same number that **the host application** is expecting for that person's record.
 - Level 1 and Level 2 create organization and/or hierarchy in the database. We recommend using one level as a Location or School Name and the other level as the student's grade or the word Staff for faculty.
- The **Middle Name** field can be blank, but you **MUST** include the delimiter for that field to act as a placeholder.
- The fields must be separated from each other by either a single **tab** or a **space**.
- If you use the **comma and space** as a delimiter, there can be NO commas in the fields themselves.
- Each field may be surrounded by **double-quotes**. Use these when you are using the **comma and space** delimiter, and one or more of the fields might contain a comma. Without the **double-quotes**, identiMetrics will get confused by the extra commas.
- If you choose to put **double-quotes** around each field then there can be NO **doublequotes** in the fields themselves (e.g. "O"Malley" would be incorrect).

Sample import file format:

Last Name	First Name	Middle Name ID	ID	Level 1	Level 2
Smith	Will		333724	Franklin Elementary	02
Henderson	Courtney	A	888124	Franklin Elementary	05
Jones	Henry	Scott	712548	District Office	Staff
Jackson	Sarah	Emily	215783	Jefferson High School	Staff

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215-836-5640

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identiMetrics™

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for complete information about setting Properties options to optimize use in your organization.

- In order for identiMetrics to import the data successfully, the data must be in a standard ASCII text file (.csv or .txt) and must be in the correct format.
- The file can only contain enrollment records (i.e. not header records) and there can only be one person's record per line.
- Each line must contain the fields: **Last Name, First Name, Middle Name, ID, Level 1, Level 2** and **Biometric Engine Name**.
 - The user 'ID' field must be the same number that **the host application** is expecting for that person's record.
 - Level 1 and Level 2 create organization and/or hierarchy in the database. We recommend using one level as a Location or School Name and the other level as the student's grade or the word Staff for faculty.
 - Use school numbers for Biometric Engine Name.
- The **Middle Name** field can be blank, but you **MUST** include the delimiter for that field to act as a placeholder.
- The fields must be separated from each other by either a single **tab** or a **space**.
- If you use the **comma and space** as a delimiter, there can be NO commas in the fields themselves.
- Each field may be surrounded by **double-quotes**. Use these when you are using the **comma and space** delimiter, and one or more of the fields might contain a comma. Without the **double-quotes**, identiMetrics will get confused by the extra commas.
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Sample import file format:

Last Name	First Name	Middle Name ID	ID	Level 1	Level 2	Biometric Engine Name
Smith	Will		333724	Franklin Elementary	02	115
Henderson	Courtney	A	888124	Franklin Elementary	05	115
Jones	Henry	Scott	712548	District Office	Staff	210
Jackson	Sarah	Emily	215783	Jefferson High School	Staff	210

Need assistance? It's easy to get in touch with one of our Biometric Experts!



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identiMetrics
115 York Rd. Suite 200
Jenkintown, PA 19046

Quote

Date: Feb 9, 2023
Valid Until: Nov 16, 2023

Quote Number: 3898

Account Manager: Tina Dunphy

BILL TO:
Lisa Milliard
RSU 39
24 Bennett Drive
Caribou, ME 4736

SHIP TO:
Lisa Milliard
RSU 39
24 Bennett Drive
Caribou, ME 4736

Account Name: **RSU 39**

Location: **RSU 39-1 Tardy Management Plugin, 1 Basic Package & 1 Additional Scan Station for 450 students.**

Contact Name: **Lisa Milliard**

Comments: **RSU 39-1 Tardy Management Plugin, 1 Basic Package & 1 Additional Scan Station for 450 students for Caribou HS.**

Product Name	Qty	List Price	Total
identiMetrics Front Office Tardy Plugin Subscription - Up to 1000 students Includes: 1 identiMetrics Tardy Management Plugin License for PowerSchool for up to 1000 students. Annual subscription renews at 20%. Starts July 1, 2024.	1	\$ 1,800.00	\$ 1,800.00
identiMetrics Biometric ID Package - Basic Basic Package Includes: Biometric Software for up to 1000 users, 1 USB Finger Scanner, Installation, Training, Licensing/Technical Support. Annual subscription renews at 20%. Starts July 1, 2024.	1	\$ 2,500.00	\$ 2,500.00
identiMetrics Scan Point - Secugen Scan Point License Includes: Biometric ID Software for up to 1000 users, Secugen USB Biometric Scanner. Annual subscription renews at 20%. Starts July 1, 2024.	1	\$ 800.00	\$ 800.00
Shipping & Handling Includes shipping, handling, tracking & insurance.	1	\$ 35.00	\$ 35.00
		Sub Total	\$ 5,135.00
		Tax	\$ 0.00
		Total	\$ 5,135.00

Annual Subscription starting Year 2+: \$2,460

Here is a list of what you need to know to complete your order.

1. Complete the Onboarding Form - [Click Here](#) to fill out and submit the form so that we can get your account set up and ready for you.
2. Purchase Order or Purchase order number (if applicable)
3. Method of Payment
4. Contact information for: Accounts Payable, Project Coordinator, and any other contact needing to receive onboarding information from identiMetrics.

Helpful Information

identiMetrics Terms and Conditions [Click here](#)

identiMetrics Warranty, Renewals & Refund Policy [Click here](#)

W-9 [Click here](#)

Sole Source Letter is available on request.

TIPS - Contract #220105– Technology Solutions, Products and Services – identiMetrics, Inc.

TIPS - Contract #230402 - Food Service Management Tools (including Software) – identiMetrics, Inc.

identiMetrics Biometric ID Management System Hardware and Network Requirements

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identiMetrics Scan Point

Application that manages interaction between the scanner and one of the identiMetrics services to provide identification to your receiving application. Provides management interface for enrolling, managing your enrollment records, your users and service options. (e.g. POS serving line, Attendance station)

There are two parts the identiMetrics Scan Point:

1. Scan Manager
2. Enrollment Manager

System Requirements

- Intel-based CPU processors.
- Applies to Enrollment Station and Admin Station.

RAM	4GB or more with 1GB or more available
Hard Disk Space	1GB (minimum) free space available
Processor	CPU PassMark ¹ rating of 700 or greater
USB Ports	2 available ports for identiMetrics
External Speakers	Sound is mandatory for success. Adjust volume to the environment so that users hear audio queues.
Network Connection	Wired or Wireless (see below*)

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Microsoft Windows®	Windows 10, 11 - 32-bit and 64-bit <i>*excluding Home Edition</i>
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Greater than 25,000	Please Contact Us		

Operating Systems Supported

Microsoft Windows®	Windows 10,11 - 32-bit and 64-bit <i>*excluding Home Edition</i>
Microsoft Windows Server®	Windows Server 2012, 2012 R2, 2016, 2019, 2022

identiMetrics Distributor (DT)

Application that runs as a service to manage the data centrally across multiple Biometric Engines. Runs a daily synch to each of its associated Biometric Engines.

System Requirements

- Intel-based CPU processors.
- System requirements for the DT are based on the desired synchronization speed for specified number of enrolled records.

CPU PassMark Rating	Synch Time per 1000 records (up/down)
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3900 e.g. Intel Core i5-4590T	1:55/1:18
9500 e.g. Intel Core i7-4930K	0:44/0:29

Operating Systems Supported

Microsoft Windows®	Windows 10,11 - 32-bit and 64-bit <i>*excluding Home Edition</i>
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Disk Space Requirements for Service Locations^{1,2}

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- identiMetrics services running on a Windows domain will need their log on properties set to an appropriate domain account.
- Network exceptions for ports 47060, 47070 and 47080 should be made.
- Antivirus exceptions should be made for Distributor.exe, BioEngine.exe and IDProvider.exe.

Running in a Virtual Environment

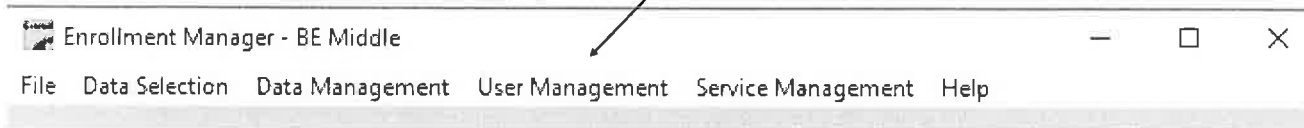
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How to Create User Profiles



identiMetrics™
Cheat Sheet

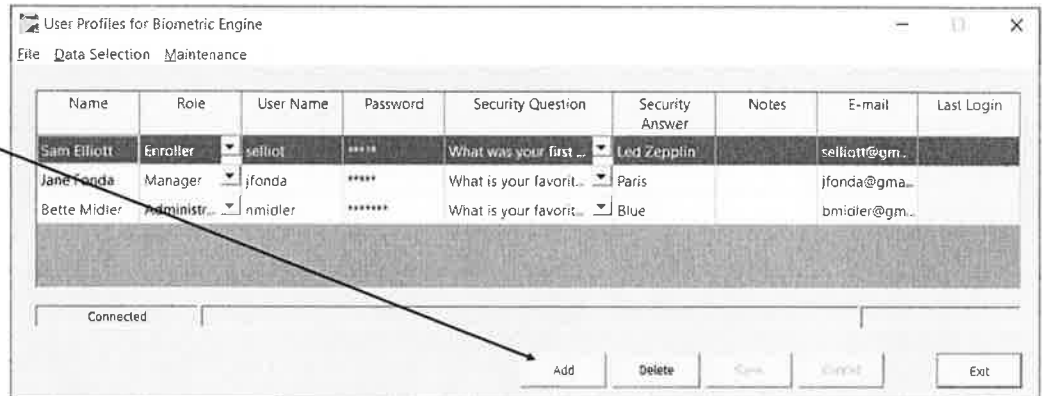
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Click on the Add button to add a User. Use the tab key to fill out the fields.

Name: The User's full name

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- **Administrator** – The Administrator can do everything.

Username: Username for login.

Password: Password for login.

Security Question: Use the dropdown arrow to select a question the User will be asked if they forget their login information.

Security Answer: The correct answer to the Security Question.

Info: Any info you would like to add about the User.

Email: The User's email address.

Last Login – This column shows the latest date and time that this user logged in.

Click on Save to save your User.



TIP: Consider using an already existing username & password (such as an existing windows logon or host application logon) for your users. It will make it easier to remember.

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support@identimetrics.net



215-836-5640

How to Create a File for Import - Opt-Out=No, Inactive=No (Default)



identiMetrics™

Cheat Sheet

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for complete information about setting Properties options to optimize use in your organization.

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 - Level 1 and Level 2 create organization and/or hierarchy in the database. We recommend using one level as a Location or School Name and the other level as the student's grade or the word Staff for faculty.
- The **Middle Name** field can be blank, but you **MUST** include the delimiter for that field to act as a placeholder.
- The fields must be separated from each other by either a single **tab** or a **space**.
- If you use the **comma and space** as a delimiter, there can be NO commas in the fields themselves.
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- If you choose to put **double-quotes** around each field then there can be NO **doublequotes** in the fields themselves (e.g. "O"Malley" would be incorrect).

Sample import file format:

Last Name	First Name	Middle Name ID	ID	Level 1	Level 2
Smith	Will		333724	Franklin Elementary	02
Henderson	Courtney	A	888124	Franklin Elementary	05
Jones	Henry	Scott	712548	District Office	Staff
Jackson	Sarah	Emily	215783	Jefferson High School	Staff

Need assistance? It's easy to get in touch with one of our Biometric Experts!



www.GOidM.com



support@identimetrics.net



215-836-5640

How to Create a File for Import - Opt-Out=No, Inactive=No (Default)



identiMetrics™

Cheat Sheet

The following are instructions to create a file for import into identiMetrics when the Properties setting are set to the Default: Opt-Out=NO, Inactive=NO.

*Refer to the **Quick Reference Guide for Opt-out and Inactive Data Fields***

for complete information about setting Properties options to optimize use in your organization.

- In order for identiMetrics to import the data successfully, the data must be in a standard ASCII text file (.csv or .txt) and must be in the correct format.
- The file can only contain enrollment records (i.e. not header records) and there can only be one person's record per line.
- Each line must contain the fields: **Last Name, First Name, Middle Name, ID, Level 1, Level 2** and **Biometric Engine Name**.
 - The user 'ID' field must be the same number that **the host application** is expecting for that person's record.
 - Level 1 and Level 2 create organization and/or hierarchy in the database. We recommend using one level as a Location or School Name and the other level as the student's grade or the word Staff for faculty.
 - Use school numbers for Biometric Engine Name.
- The **Middle Name** field can be blank, but you **MUST** include the delimiter for that field to act as a placeholder.
- The fields must be separated from each other by either a single **tab** or a **space**.
- If you use the **comma and space** as a delimiter, there can be NO commas in the fields themselves.
- Each field may be surrounded by **double-quotes**. Use these when you are using the **comma and space** delimiter, and one or more of the fields might contain a comma. Without the **double-quotes**, identiMetrics will get confused by the extra commas.
- If you choose to put **double-quotes** around each field then there can be NO **doublequotes** in the fields themselves (e.g. "O"Malley" would be incorrect).

Sample import file format:

Last Name	First Name	Middle Name ID	ID	Level 1	Level 2	Biometric Engine Name
Smith	Will		333724	Franklin Elementary	02	115
Henderson	Courtney	A	888124	Franklin Elementary	05	115
Jones	Henry	Scott	712548	District Office	Staff	210
Jackson	Sarah	Emily	215783	Jefferson High School	Staff	210

Need assistance? It's easy to get in touch with one of our Biometric Experts!



www.GOidM.com



support@identimetrics.net



215-836-5640

PSUG East - Attendance Plugin

1 message

Jay Fry <jfry@identimetrics.net>
Reply-To: jfry@identimetrics.net
To: lmilliard@rsu39.org

Mon, Nov 14, 2022 at 12:00 PM

Can't read or see images? View this email in a browser



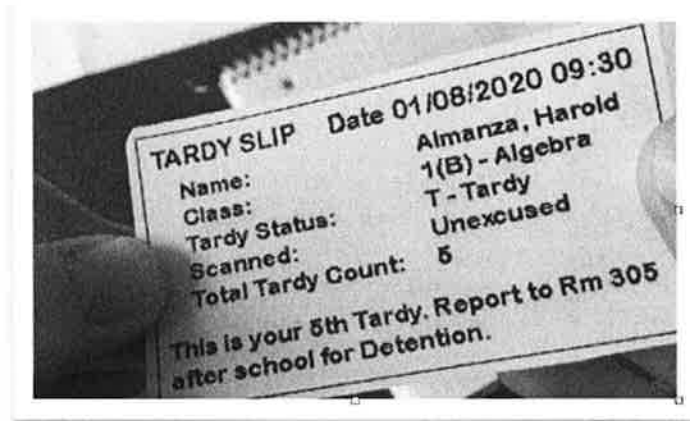
Your content goes here...

Greetings Lisa!

Jay Fry here from identiMetrics. It was a pleasure to meet you at the 2022 National PSUG East Conference.



I showed you how you can automatically record attendance directly into PowerSchool in 2.6 seconds PLUS print out a tardy slip with a discipline code and tardy consequences.



There are 6 critical **automated** attendance recording actions with the identiMetrics Tardy Management Plugin:

1. Prints the student's pass to class.
2. Assigns a discipline action associated with their current tardy total.
3. Records your student's tardy code directly to their daily record in PowerSchool.
4. Keeps a tardy count for your students.
5. Provides reporting options that deliver actionable data for early intervention.

6. Sends Parent/Student Alerts.

Are you ready to learn more? [Schedule a demo](#) using our online calendar or contact Tina Dunphy by email tmdunphy@identimetrics.net. She will get to know your specific needs, answer your questions and recommend a solution that works for you!

Please don't hesitate to contact me if I may be of service. We look forward to helping you and your schools.

All the best,

Jay Fry, Ed.D.

President & CEO identiMetrics, Inc.

jfry@identimetrics.net

"Two words, GAME CHANGER! What used to take hours processing tardy students into PowerSchool, now takes seconds."

Rob Woods, Principal, Westlake High School, Ohio

www.identimetrics.net

This email was sent by jfry@identimetrics.net to lmilliard@rsu39.org

Not interested? [Unsubscribe](#) | [Manage Preference](#)

identiMetrics | 115 York Rd. Jenkintown PA, 19046

American Civil Liberties Union
(ACLU)
FOIA February 13, 2024 Request

Section 3

All communications to or from
RSU 39 administrators,
employees or school board
members – including but not
limited to emails, text
messages, letters memoranda,
handwritten notes, social media
posts, and any other electronic
communications – concerning
the decision to use
identiMetrics™ to collect
students' biometric information

Fwd: Top 6 Questions

1 message

Jane Mccall <jmccall@rsu39.org>
To: Laurie Chapman <lchapman@rsu39.org>

Fri, Feb 23, 2024 at 8:36 AM

----- Forwarded message -----

From: **Lisa Milliard** <lmilliard@rsu39.org>
Date: Tue, Feb 13, 2024 at 11:33 AM
Subject: Top 6 Questions
To: Jamie Selfridge <jselfridge@rsu39.org>, Jane Mccall <jmccall@rsu39.org>

I sent you both a scanned document I found on identimetrics website what if we change it up a bit? This document was the one I received when I sat for the demo. It is meant for school personnel but I like the idea of some quick answers. Out of all of the programs and data we use this is the safest one and I am not kidding the data goes nowhere it is local....all of the other software goes to hosted third-party sites, PowerSchool, Schoology, Clever, Minga, Infinite Visions, PowerSchool Enrollment Registration, PowerTeacher Pro Gradebooks, NWEA, TTYA, there is no other software or program we use in this district that the data is hosted by us 100%. If anyone breached and got to the data which I highly doubt they get an encrypted long binary code and cannot even interpret what it is and if the enrollment database is breached they get directory information and that is it **NO IDENTIFIABLE INFORMATION NONE!**

What are the Top 6 important questions about identiMetrics?

Question 1 - Where is the data located and how is it secured?

The data is located behind the school district's firewall with all the protections we have in place for **ALL** of our data.

Question 2 - Who will have access to this data?

The only people who have access to the data are employees of the school district who have the appropriate permissions to access the data.

Question 3 - How is the data being used?

The data is only being used to identify students in Caribou High School whose parents have permitted them to be enrolled in identiMetrics.

Question 4 - What are you doing with the fingerprint?

There are no images of the fingerprint. **ZERO.** identiMetrics only retains an encrypted string of numbers - the template. ***No fingerprints are taken or stored AT ANY***

TIME. They also cannot be recreated from the encrypted numerical template.

Question 5 - What kind of data are you collecting?

The template is associated with the student's first name, last name, middle initial (if they have one), student number, grade, and school. That's it! Certainly, much less information than that is found on a lost ID card.

Question 6 - Why are they having to use a finger placed on a scanner?

The software creates a template of the unique points on the finger it does not scan an image of the student's fingerprint. The template is converted to a unique number using student directory information stated above from Question 5. The information that produces a binary number is then encrypted and stored. No fingerprints can be recreated from the template at all!

--
Lisa Milliard, MISM
Director of Technology & Data Services
District Assessment Coordinator
Eastern Aroostook RSU 39
Public Education K-12
(Caribou & Stockholm)
75 Glenn Street
Caribou, ME 04736
207-493-4246 Office
207-554-0942 Mobile



Not all problems have a technological answer, but when they do, that is the more lasting solution - Andrew Grove



Sender notified by
Mailtrack

--
Jane McCall, Superintendent
RSU #39
Phone 207-496-6311
E-mail: jmccall@RSU39.org



"Identify problems but give your power and energy to finding solutions"

Fwd: identimetrics policy

1 message

Jane McCall <jmccall@rsu39.org>
To: Laurie Chapman <lchapman@rsu39.org>

Fri, Feb 23, 2024 at 8:34 AM

----- Forwarded message -----
From: **Jane McCall** <jmccall@rsu39.org>
Date: Fri, Feb 9, 2024 at 8:20 AM
Subject: identimetrics policy
To: Lisa Milliard <lmilliard@rsu39.org>
Cc: Jamie Selfridge <jselfridge@rsu39.org>

Hi Lisa,

Would you please send Jamie and me the identimetrics sample policy form you shared with the board Wednesday night? Neither one of us has seen it or was aware of it.

Thanks,
Jane

Jane McCall, Superintendent
RSU #39
Phone 207-496-6311
E-mail: jmccall@RSU39.org



" Identify problems but give your power and energy to finding solutions"

Jane McCall, Superintendent
RSU #39
Phone 207-496-6311
E-mail: jmccall@RSU39.org



" Identify problems but give your power and energy to finding solutions"

Fwd: identiMetrics

1 message

Jane McCall <jmccall@rsu39.org>
To: Laurie Chapman <lchapman@rsu39.org>

Fri, Feb 23, 2024 at 8:37 AM

----- Forwarded message -----

From: **Lisa Milliard** <lmilliard@rsu39.org>
Date: Tue, Feb 13, 2024 at 1:29 PM
Subject: identiMetrics
To: Jane McCall <jmccall@rsu39.org>, Jamie Selfridge <jselfridge@rsu39.org>

So I looked at the attendance policy listed on the RSU website. I have attached it but this paragraph makes me think adding to the CHS student handbook is what we should do.

NEPN/NSBA Code: JEAA
STUDENT ATTENDANCE/STUDENT ABSENCES AND TARDINESS

The Board's policy and the school's attendance rules and procedures will be communicated to students, parents, administrators, and staff through student and staff handbooks, student and parent orientations, and/or other means as deemed effective and appropriate. The potential disciplinary consequences for unexcused absences from school or class and unexcused tardiness and early departures will be included in the student code of conduct.

I think if you add this verbiage to Page 6 of the CHS Student Handbook the identiMetric information could be covered and adheres to board policy.

Caribou High School recognizes the importance of accurately tracking student attendance for administrative, educational, and safety purposes. CHS utilizes a program identiMetrics, a biometric information program for attendance. The purpose is the streamline attendance procedures, enhance efficiency, and increase security and safety for our students.

1. Before the collection of biometric information from a student, Caribou High School shall provide notification of the intent to do so to the parent, the individual who has legal custody of the student, or to the student if they have reached the age of 18. Two weeks between notification and the actual collection of biometric information shall be given to allow a response to refuse participation in the

- biometric identification program. A request not to participate in the biometric identification program shall be made in writing by the parents, or individual who has legal custody of the student, or the student if they have reached the age of 18. Failure to respond with a request not to participate in the biometric identification program shall be considered as permitting the student to participate.
2. All biometric information shall be destroyed within 30 days after (a) the student's graduation or withdrawal from the school, or (b) upon receipt in writing of a request for discontinuation of participation in the biometric identification program by the parents, or the individual having custody of the student, or by the student if they have reached the age of 18.
 3. The biometric information is to be used solely by the school for identification or fraud prevention.
 4. Caribou High School will not sell, lease, or disclose any biometric information to any other person or entity.
 5. The choice for the student not to participate in the biometric identification program by the parents, the individual having custody of the student, or by the student, if they have reached the age of 18, must not be the basis for refusal of any services otherwise available to the student.

Lisa Milliard, MISM
Director of Technology & Data Services
District Assessment Coordinator
Eastern Aroostook RSU 39
Public Education K-12
(Caribou & Stockholm)
75 Glenn Street
Caribou, ME 04736
207-493-4246 Office
207-554-0942 Mobile



Not all problems have a technological answer, but when they do, that is the more lasting solution - Andrew Grove



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Mailtrack

--

Jane McCall, Superintendent
RSU #39
Phone 207-496-6311
E-mail: jmccall@RSU39.org



"Identify problems but give your power and energy to finding solutions"



JEAA - Student Attendance-Student Absences & Tardiness - Adopted 09-03-08 (1).pdf
10K

IdentiMetrics PowerSchool Attendance Plug In

1 message

Lisa Milliard <lmilliard@rsu39.org>

Tue, Mar 14, 2023 at 1:15 PM

To: Benjamin Goodwin <bgoodwin@rsu39.org>, Jamie Selfridge <jselfridge@rsu39.org>

<https://identimetrics.net/solutions/identimetrics-powerschool-plugins>

See attached quote

Lisa Milliard, MISM
Director of Technology & Data Services
Eastern Aroostook RSU 39
Public Education K-12
(Caribou & Stockholm)
75 Glenn Street
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207-554-0942 Mobile



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QT_RSU 39-1 Tardy Management Plugin- 2 Basic Packages & 2 Additional Scan Stations. (1).pdf
100K



identiMetrics™
Simplify Your School Day

identiMetrics
115 York Rd. Suite 200
Jenkintown, PA 19046

Quote

Date: Feb 9, 2023
Valid Until: Mar 23, 2023

Quote Number: 3898

Account Manager: Tina Dunphy

BILL TO:

Lisa Milliard
RSU 39
24 Bennett Drive
Caribou, ME 4736

SHIP TO:

Lisa Milliard
RSU 39
24 Bennett Drive
Caribou, ME 4736

Account Name: **RSU 39**

Location: **RSU 39-1 Tardy Management Plugin, 2 Basic Packages & 2 Additional Scan Stations.**

Contact Name: **Lisa Milliard**

Comments: **1 PowerSchool Tardy Management Plugin for 1000 students.
1 Basic Biometric Package for the Community School for POS single sided. 1 Additional Scan Station for attendance office.
1 Basic Biometric Package for the High School for POS single sided. 1 Additional Scan Station for attendance office.
ANNUAL SUBSCRIPTION RENEWAL TO START JULY 1, 2024.**

Product Name	Qty	List Price	Total
identiMetrics Tardy Management Plugin Subscription - Standard - Up to 1000 students Includes: 1 identiMetrics Tardy Management Plugin License for PowerSchool for up to 1000 students. Annual subscription renews at 20%. Starts July 1, 2024.	1	\$ 1,800.00	\$ 1,800.00
identiMetrics Biometric ID Package - Basic Basic Package Includes: Biometric Software for up to 1000 users, 1 USB Finger Scanner, Installation, Training, Licensing/Technical Support. Annual subscription renews at 20%. Starts July 1, 2024.	2	\$ 2,500.00	\$ 5,000.00
identiMetrics Scan Point - Secugen Scan Point License Includes: Biometric ID Software for up to 1000 users, Secugen USB Biometric Scanner. Annual subscription renews at 20%. Starts July 1, 2024.	2	\$ 800.00	\$ 1,600.00
Shipping & Handling Includes shipping, handling, tracking & insurance.	1	\$ 35.00	\$ 35.00
		Sub Total	\$ 8,435.00
		Tax	\$ 0.00
		Total	\$ 8,435.00

Annual Subscription starting Year 2+: \$3,120

Ready to place your order and get things started!

Here is a list of what you need to know to complete your order.

1. Purchase Order or Purchase order number (if applicable)
2. Method of Payment
3. Contact information for: Accounts Payable, Project Coordinator, and any other contact needing to receive onboarding information from identiMetrics.
4. Completed digital form - [Click Here](#) to fill out and submit the form so that we can get your account set up and ready for you.

Helpful Information

W-9 [click here](#)

Sole Source Letter is available on request.

TIPS - Contract #220105

Software

1 message

Lisa Milliard <lmilliard@rsu39.org>

Wed, May 3, 2023 at 9:49 AM

To: "ACTEM:Assoc. of Computer Technology Educators of Maine" <ACTEMLIST@lists.maine.edu>

Anyone in Maine that is using IdentiMetrics for Tardy Management or anything else? If you can tell me a little about the different uses in your district and how you like it?

--
Lisa Milliard, MISM
Director of Technology & Data Services
Eastern Aroostook RSU 39
Public Education K-12
(Caribou & Stockholm)
75 Glenn Street
Caribou, ME 04736
207-493-4246 Office
207-554-0942 Mobile



Not all problems have a technological answer, but when they do, that is the more lasting solution – Andrew Grove

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Fwd: identiMetrics Plugin Reference Accounts

1 message

Lisa Milliard <lmilliard@rsu39.org>

Wed, May 3, 2023 at 2:35 PM

To: Jamie Selfridge <jselfridge@rsu39.org>, Benjamin Goodwin <bgoodwin@rsu39.org>

FYI

----- Forwarded message -----

From: <tmdunphy@identimetrics.net>

Date: Wed, May 3, 2023 at 2:23 PM

Subject: identiMetrics Plugin Reference Accounts

To: Lisa Milliard <lmilliard@rsu39.org>

Hi Lisa

Great to talk with you this morning! I sorted three locations that are using our plugin with students ranging in age from K-12. This is similar to the population of students that would use our plugin in your district. Your administrators might be interested in reaching out to any or all of them. I do not have any districts in Maine currently using the plugin.

Westlake HS-Ohio-Principal Rob Woods-woods@westlake.k12.oh.us

Newton School District-New Jersey-using in both the middle and high school- awaiting response to share contact information.

Waterbury School District-Connecticut-using in PK-8 building-awaiting response to share contact information.

Let me know if I can answer any questions for the team.

Thank you!

Tina

Proud Signatory of the Student Privacy Pledge 2020

Tina Dunphy

Director Product Support and Implementation

Simplify Your School Day

215-836-5640 x104 Office

215-430-3943 Mobile

--
Lisa Milliard, MISM
Director of Technology & Data Services
Eastern Aroostook RSU 39
Public Education K-12
(Caribou & Stockholm)
75 Glenn Street
Caribou, ME 04736
207-493-4246 Office
207-554-0942 Mobile



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Fwd: RSU 39-1 Tardy Management Plugin, 2 Basic Packages & 2 Additional Scan Stations.

1 message

Lisa Milliard <lmilliard@rsu39.org>
To: Tracey Ackerson <twestin@rsu39.org>

Thu, Jul 20, 2023 at 10:58 AM

----- Forwarded message -----

From: **Brian Adams** <badams@identimetrics.net>
Date: Thu, Feb 9, 2023 at 1:50 PM
Subject: RSU 39-1 Tardy Management Plugin, 2 Basic Packages & 2 Additional Scan Stations.
To: Lisa Milliard <lmilliard@rsu39.org>
Cc: Tina Dunphy <tmdunphy@identimetrics.net>

Hi Lisa,

Thank you for your time this morning. I have attached a quote based on our discussion with recurring annual to start July 1, 2024.

Here is a link to the roundtable discussion in which current customers discuss their experience introducing biometrics in their community.

If you have any questions please reach out.

All the best,

Brian Adams

identiMetrics Biometric ID Management
Simplify Your School Day!

Direct: 215-987-6877
identiMetrics.net

Lisa Milliard, MISM
Director of Technology & Data Services
Eastern Aroostook RSU 39
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207-493-4246 Office
207-554-0942 Mobile



Not all problems have a technological answer, but when they do, that is the more lasting solution - Andrew Grove

 **QT_RSU 39-1 Tardy Management Plugin- 2 Basic Packages & 2 Additional Scan Stations..pdf**
100K

Re: ID scanner book & \$\$\$\$

1 message

Lisa Milliard <lmilliard@rsu39.org>
To: "Tracey L. Westin" <twestin@rsu39.org>

Sun, Oct 22, 2023 at 10:18 AM

Here is updated invoice attached.



Sender notified by
Mailtrack

On Sun, Oct 22, 2023 at 10:17 AM Lisa Milliard <lmilliard@rsu39.org> wrote:

So the scanner comes from the company and they sent me an updated invoice. I need to talk with Darren Wood Monday morning if he can get the software under a grant then we will move forward tomorrow okay?



Sender notified by
Mailtrack

On Sat, Oct 21, 2023 at 4:57 AM Tracey L. Westin <twestin@rsu39.org> wrote:

Hi,

So I talked to Jamie and she is ok with using the monies I have on the scanner if need be.

I would like to get that book this weekend if you can send it to me so I can look it all over first. SO if you can send it to me that would be great.

Thanks

Tracey

--

Tracey L Westin

CHS Main Office Secretary
Advisor- Class of 2027
Treasurer- CHS Athletic Booster Club

207-493-4260 Phone
207-493-4244 Fax



Sender notified by
Mailtrack

--

Lisa Milliard, MISM
Director of Technology & Data Services
District Assessment Coordinator
Eastern Aroostook RSU 39

Public Education K-12
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75 Glenn Street
Caribou, ME 04736
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207-554-0942 Mobile



Not all problems have a technological answer, but when they do, that is the more lasting solution - Andrew Grove

--
Lisa Milliard, MISM
Director of Technology & Data Services
District Assessment Coordinator
Eastern Aroostook RSU 39
Public Education K-12
(Caribou & Stockholm)
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Caribou, ME 04736
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Not all problems have a technological answer, but when they do, that is the more lasting solution - Andrew Grove

QT_RSU 39-1 Tardy Management Plugin- 1 Basic Package & 1 Additional Scan Station for 450 students..pdf
101K

Re: Identimetrics

1 message

Jamie Selfridge <jselfridge@rsu39.org>
To: Lisa Milliard <lmilliard@rsu39.org>

Wed, Jan 17, 2024 at 11:36 AM

Thanks, I'll take a look.


On Wed, Jan 17, 2024 at 9:55AM Lisa Milliard <lmilliard@rsu39.org> wrote:

After speaking with Jane she would like a letter from the Principal with why we saw the need for the software specifically for the operation of CHS. I have attached a letter as a starting point or you can go ahead and create your letter. Maybe you want to create your list with input from Ben and Tracey. When you complete your letter and place it on CHS letterhead can you send it back it will go to parents electronically including the other material I gave you at the district leadership team meeting.

--
Lisa Milliard, MISM
Director of Technology & Data Services
District Assessment Coordinator
Eastern Aroostook RSU 39
Public Education K-12
(Caribou & Stockholm)
75 Glenn Street
Caribou, ME 04736
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207-554-0942 Mobile



Not all problems have a technological answer, but when they do, that is the more lasting solution – Andrew Grove

 Sender notified by Mailtrack



identiMetrics
 115 York Rd. Suite 200
 Jenkintown, PA 19046

Quote
 Date: Feb 9, 2023
 Valid Until: Nov 16, 2023

Quote Number: 3898

Account Manager: Tina Dunphy

BILL TO:
Lisa Milliard
 RSU 39
 24 Bennett Drive
 Caribou, ME 4736

SHIP TO:
Lisa Milliard
 RSU 39
 24 Bennett Drive
 Caribou, ME 4736

Account Name: **RSU 39**

Location: **RSU 39-1 Tardy Management Plugin, 1 Basic Package & 1 Additional Scan Station for 450 students.**

Contact Name: **Lisa Milliard**

Comments: **RSU 39-1 Tardy Management Plugin, 1 Basic Package & 1 Additional Scan Station for 450 students for Caribou HS.**

Product Name	Qty	List Price	Total
identiMetrics Front Office Tardy Plugin Subscription - Up to 1000 students Includes: 1 identiMetrics Tardy Management Plugin License for PowerSchool for up to 1000 students. Annual subscription renews at 20%. Starts July 1, 2024.	1	\$ 1,800.00	\$ 1,800.00
identiMetrics Biometric ID Package - Basic Basic Package Includes: Biometric Software for up to 1000 users, 1 USB Finger Scanner, Installation, Training, Licensing/Technical Support. Annual subscription renews at 20%. Starts July 1, 2024.	1	\$ 2,500.00	\$ 2,500.00
identiMetrics Scan Point - Secugen Scan Point License Includes: Biometric ID Software for up to 1000 users, Secugen USB Biometric Scanner. Annual subscription renews at 20%. Starts July 1, 2024.	1	\$ 800.00	\$ 800.00
Shipping & Handling Includes shipping, handling, tracking & insurance.	1	\$ 35.00	\$ 35.00
		Sub Total	\$ 5,135.00
		Tax	\$ 0.00
		Total	\$ 5,135.00

Annual Subscription starting Year 2+: \$2,460

Here is a list of what you need to know to complete your order.

1. Complete the Onboarding Form - [Click Here](#) to fill out and submit the form so that we can get your account set up and ready for you.
2. Purchase Order or Purchase order number (if applicable)
3. Method of Payment
4. Contact information for: Accounts Payable, Project Coordinator, and any other contact needing to receive onboarding information from identiMetrics.

Helpful Information

identiMetrics Terms and Conditions [Click here](#)

W-9 [Click here](#)

Sole Source Letter is available on request.

TIPS - Contract #220105– Technology Solutions, Products and Services – identiMetrics, Inc.

TIPS - Contract #230402 - Food Service Management Tools (including Software) – identiMetrics, Inc.

Fax : 207-764-6182

P.O. Box 1288

260 Main Street, Suite A

Presque Isle, ME 04769

www.AroostookAging.org

Privacy Policy Recommendation



identiMetrics™
Simplify your school day

Biometric information means the noninvasive electronic measurement and evaluation of any physical characteristics that are uniquely attributable to a single person, including fingerprint characteristics, eye characteristics, hand characteristics, vocal characteristics, facial characteristics and any other physical characteristics used for the purpose of electronically identifying that person with a high degree of certainty.

identiMetrics recommends that schools consider adopting a policy in regards to student privacy participation in the biometric identification program. Below is a sample for consideration.

1. Prior to collecting biometric information from a student, the school district shall provide notification of the intent to do so to the parents, or the individual who has legal custody of the student, or to the student if he or she has reached the age of 18. Two weeks between notification and the actual collection of biometric information shall be given in order to allow a response to refuse participation in the biometric identification program. A request not to participate in the biometric identification program shall be made in writing by the parents, or the individual who has legal custody of the student, or the student if he or she has reached the age of 18. Failure to respond with a request not to participate in the biometric identification program shall be considered as giving permission for the student to participate.
2. All biometric information shall be destroyed within 30 days after (a) the student's graduation or withdrawal from the school district; or (b) upon receipt in writing of a request for discontinuation of participation in the biometric identification program by the parents, or the individual having legal custody of the student, or by the student if he or she has reached the age of 18.
3. The biometric information is to be used solely by the school district for identification or fraud prevention.
4. The school district will not sell, lease, or disclose any biometric information to any other person or entity.
5. The choice for the student not to participate in the biometric identification program by the parents, or the individual who has legal custody of the student, or by the student, if he or she has reached the age of 18, must not be the basis for refusal of any services otherwise available to the student.

American Civil Liberties Union
(ACLU)
FOAA February 13, 2024 Request

Sections 4 & 5

All documents concerning any **monetary payments or services to be provided** by RSU 39 in connection with the implementation of the identiMetrics™ platform at Caribou High School



identiMetrics
 115 York Rd
 Jenkintown, PA 19046
 (215)836-5640x107
 sdunphy@identimetrics.net
 www.identimetrics.net

check # 840 12/15/23

Invoice

BILL TO
 Amer Lahey
 RSU 39
 75 Glenn St.
 Caribou, ME 04736

SHIP TO
 Lisa Milliard
 RSU 39
 24 Bennett Dr
 Caribou, ME 04736

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
9435	11/22/2023	\$5,135.00	11/22/2023	On Receipt	

SHIP DATE	SHIP VIA	P.O. NUMBER	ACCOUNT MANAGER
11/27/2023	USPS	240359	Tina

ACTIVITY	QTY	RATE	AMOUNT
Product Sales:identimetrics Front Office Tardy Plugin Subscription - Up to 1000 students Includes: 1 identiMetrics Front Office Tardy Plugin License for PowerSchool for up to 1000 students, telephone, email & remote technical support & product enhancements/updates. Renews automatically 12 months from the date of purchase. Requires 3-year contract.	1	1,800.00	1,800.00
Product Sales:identimetrics Biometric ID Package-Basic Basic Package Includes: Biometric Software for up to 1000 users, 1 USB Finger Scanner. Installation, Training, & Year 1 Licensing/Technical Support. Renews annually at 20%.	1	2,500.00	2,500.00
Product Sales:Scan Point-Secugen identimetrics Scan Point - License includes: Biometric ID Software, USB Biometric Scanner, Installation, Configuration. Renews Annually at 20%.	1	800.00	800.00
Shipping:USPS Shipping & Handling USPS	1	35.00	35.00
Location:School Caribou High School - 2 scan points	1	0.00	0.00


Here is your identiMetrics invoice. Let me know if the invoice needs to be sent to another department. If you have any questions, feel free to contact me. We thank you for your business!

BALANCE DUE **\$5,135.00**

Sincerely,

Stefan Dunphy
 sdunphy@identimetrics.net
 Accounting
 215-836-5640 x107

PO# 240359
 ACC# - SEE PO
 COMPLETE YES/NO

OK to pay

 12/14/23

PAID

DEC 15 2023

Purchase Order

RSU 39
EASTERN AROOSTOOK REGIONAL SCHOOL UNIT
75 GLENN ST.
CARIBOU ME 04736

No. 240359

All invoices should be sent to the
Superintendent's Office
75 Glenn St., Caribou ME 04736

P.O. Date: 11/21/2023

Questions ? AMBER LAHEY (207) 496-6311

Ext:

Account:

P.O. Issued To :

Ship To:

IdentiMetrics
115 York Road, Suite 200
Jenkintown PA 19046

RSU #39 TECHNOLOGY DEPARTMENT
Attn: Lisa Milliard
24 Bennett Drive
CARIBOU ME 04736
(207) 493-4246

Contact: Tina Dunphy

Location: TECHNO - TECHNOLOGY DEPT.

Phone:

Fax:

Project: None

Req# 11374

Reference:

Date Required: 12/06/2023

Award Number:

Line	Qty	Unit	Part#	Description	Account Number	Unit Price	Extended	Tax	Freight
1	1	EA		IdentiMetrics Front Office Tardy Plugin Subscription	1000.3000.2230.565000.390 VOC-INSTR REL TECH-TECH SUPPLIES	1,800.00	1,800.00	0.00	0.00
2	1	EA		IdentiMetrics Biometric ID Package -Basic	1000.3000.2230.565000.390 VOC-INSTR REL TECH-TECH SUPPLIES	2,500.00	2,500.00	0.00	0.00
3	1	EA		IdentiMetrics Scan Point - Secugen	1000.3000.2230.565000.390 VOC-INSTR REL TECH-TECH SUPPLIES	800.00	800.00	0.00	0.00
4	1	EA		Shipping & Handling	1000.3000.2230.565000.390 VOC-INSTR REL TECH-TECH SUPPLIES	35.00	35.00	0.00	0.00

APPROVAL SIGNATURES:

Sub-Total:	5,135.00
Freight:	0.00
Tax:	0.00
Total Amount:	5,135.00

NOTES:

Order Via:

www

ENTITY COPY

Tuesday, November 21, 2023

American Civil Liberties Union
(ACLU)
FOIA February 13, 2024 Request

Section 6

identiMetricsTM privacy policies, including any policy governing security protections collection, use, storage, retention, and sharing of student biometric information

American Civil Liberties Union
(ACLU)
FOAA February 13, 2024 Request

Section 7

All **RSU 39 policies** governing security protections, collection, use, storage, retention, and sharing of student biometric information

identiMetrics

lmilliard@rsu39.org Lisa Milliard

Tuesday, February 13, 2024 at 1:29:12 PM Eastern Standard Time

To: jmccall@rsu39.org Jane Mccall, jselfridge@rsu39.org Jamie Selfridge

So I looked at the attendance policy listed on the RSU website. I have attached it but this paragraph makes me think adding to the CHS student handbook is what we should do.

NEPN/NSBA Code: JEAA

STUDENT ATTENDANCE/STUDENT ABSENCES AND TARDINESS

The Board's policy and the school's attendance rules and procedures will be communicated to students, parents, administrators, and staff through student and staff handbooks, student and parent orientations, and/or other means as deemed effective and appropriate. The potential disciplinary consequences for unexcused absences from school or class and unexcused tardiness and early departures will be included in the student code of conduct.

I think if you add this verbiage to Page 6 of the CHS Student Handbook the identiMetric information could be covered and adheres to board policy.

Caribou High School recognizes the importance of accurately tracking student attendance for administrative, educational, and safety purposes. CHS utilizes a program identiMetrics, a biometric information program for attendance. The purpose is the streamline attendance procedures, enhance efficiency, and increase security and safety for our students.

1. Before the collection of biometric information from a student, Caribou High School shall provide notification of the intent to do so to the parent, the individual who has legal custody of the student, or to the student if they have reached the age of 18. Two weeks between notification and the actual collection of biometric information shall be given to allow a response to refuse participation in the biometric identification program. A request not to participate in the biometric identification program shall be made in writing by the parents, or individual who has legal custody of the student, or the student if they have reached the age of 18. Failure to respond with a request not to participate in the biometric identification program shall be considered as permitting the student to participate.
2. All biometric information shall be destroyed within 30 days after (a) the student's graduation or withdrawal from the school, or (b) upon receipt in writing of a request for discontinuation of participation in the biometric identification program by the parents, or the individual having custody of the student, or by the student if they have reached the age of 18.

3. The biometric information is to be used solely by the school for identification or fraud prevention.
4. Caribou High School will not sell, lease, or disclose any biometric information to any other person or entity.
5. The choice for the student not to participate in the biometric identification program by the parents, the individual having custody of the student, or by the student, if they have reached the age of 18, must not be the basis for refusal of any services otherwise available to the student.

--
Lisa Milliard, MISM
Director of Technology & Data Services
District Assessment Coordinator
Eastern Aroostook RSU 39
Public Education K-12
(Caribou & Stockholm)
75 Glenn Street
Caribou, ME 04736
207-493-4246 Office
207-554-0942 Mobile



Not all problems have a technological answer, but when they do, that is the more lasting solution – Andrew Grove



Sender notified by
Mailtrack

Attachments:

JEAA - Student Attendance-Student Absences & Tardiness - Adopted 09-03-08 (1).pdf 10.0k

EMPLOYEE COMPUTER AND INTERNET USE

The school unit provides computers, networks and Internet access to support the educational mission of the schools and to enhance the curriculum and learning opportunities for students and school staff.

Employees are to utilize the school unit's computers, networks and Internet services for school-related purposes and performance of job duties. Incidental personal use of school computers is permitted as long as such use does not interfere with the employee's job duties and performance, with system operations or other system users. "Incidental personal use" is defined as use by an individual employee for occasional personal communications. Employees are reminded that such personal use must comply with this policy and all other applicable policies, procedures and rules.]

Any employee who violates this policy and/or any rules governing use of the school unit's computers will be subject to disciplinary action, up to and including discharge. Illegal uses of the school unit's computers will also result in referral to law enforcement authorities.

All school unit computers remain under the control, custody and supervision of the school unit. The school unit reserves the right to monitor all computer and Internet activity by employees. Employees have no expectation of privacy in their use of school computers.

Each employee authorized to access the school unit's computers, networks and Internet services is required to sign an acknowledgment form (GCSA-E) stating that they have read this policy and the accompanying rules. The acknowledgment form will be retained in the employee's personnel file.

The Superintendent shall be responsible for overseeing the implementation of this policy and the accompanying rules and for advising the Board of the need for any future amendments or revisions to the policy/rules. The Superintendent may develop additional administrative procedures/rules governing the day-to-day management and operations of the school unit's computer system as long as they are consistent with the Board's policy/rules. The Superintendent may delegate specific responsibilities to building principals and others as he/she deems appropriate.

Cross Reference: GCSA-R - Employee Computer and Internet Use Rules
IJNDB - Student Computer and Internet Use
IJNDB-R - Student Computer and Internet Use Rules

RSU Adopted: May 13, 2009

STUDENT EDUCATION RECORDS AND INFORMATION

The Eastern Aroostook Regional School Unit #39 (RSU 39) shall comply with the Family Educational Rights and Privacy Act (“FERPA”) and all other federal and state laws and regulations concerning confidentiality and maintenance of student records and information.

A. Directory Information

RSU 39 designates the following student information as directory information: name, participation and grade level of students in recognized activities and sports, height and weight of student athletes, dates of attendance in the school unit, honors and awards received, and photographs and videos of student participation in school activities open to the public (except photographs and videos on the Internet). RSU 39 may disclose directory information if it has provided notice to parents (and eligible students over 18) and has not received timely (by September 15th or within 30 days of enrollment) written notice refusing permission to designate such information as directory information.

B. Military Recruiters/Higher Education Access to Information

Under federal law, military recruiters and institutions of higher education are entitled to receive the names, addresses and telephone numbers of secondary students and RSU 39 must comply with any such request, provided that parents have been notified of their right to request that this information not be released without their prior written consent.

C. Health or Safety Emergencies

In accordance with federal regulations, RSU 39 may disclose education records in a health or safety emergency to any person whose knowledge of the information is necessary to protect the health or safety of the student or other individuals without prior written consent.

D. Information on the Internet

Under Maine law, RSU 39 shall not publish on the Internet any information that identifies a student, including but not limited to the student’s full name, photograph, personal biography, e-mail address, home address, date of birth, social security number and parents’ names, without written parental consent.

E. Transfer of Student Records

As required by Maine law, RSU 39 sends student education records to a school unit to which a student applies for transfer, including disciplinary records, attendance records, special education records and health records (except for confidential health records for which consent for dissemination has not been obtained).

F. Designation of Law Enforcement Unit

The Board hereby designates Caribou and Limestone Police Departments as RSU 39's law enforcement units.

G. Administrative Procedures and Notices

The Superintendent is responsible for developing and implementing any administrative procedures and parent notices necessary to comply with the applicable laws and regulations concerning student education records and information. Notices shall be distributed annually to parents and eligible students concerning their rights under these laws and regulations. A copy of this policy shall be posted in each school.

Legal Reference: 20 U.S.C. § 1232g; 34 C.F.R. Part 99, as amended
20 U.S.C. § 7908
20-A M.R.S.A. §§ 6001, 6001-B
Maine Department of Education Rules, Chapters 101 and 125

Cross Reference: JRA-E – Annual Notice of Student Education Records and Information Rights
JRA-R – Student Education Records and Information Administrative Procedure
ILD – Student Surveys and Marketing Information
EHB – Records Retention Policy

Adopted: October 5, 2011

EMPLOYEE COMPUTER AND INTERNET USE RULES

The intent of these Board-level rules is to provide employees with general requirements for utilizing the school unit's computers, networks and Internet services. The Board rules may be supplemented by more specific administrative procedures and rules governing day-to-day management and operation of the computer system.

These rules provide general guidelines and examples of prohibited uses for illustrative purposes but do not attempt to state all required or prohibited activities by users. Employees who have questions regarding whether a particular activity or use is acceptable should seek further guidance from the technology system administrator.

Failure to comply with Board policy GCSA, these rules and/or other established procedures or rules governing computer use may result in disciplinary action, up to and including discharge. Illegal uses of the school unit's computers will also result in referral to law enforcement authorities.

A. Access to School Computers, Networks and Internet Services

The level of access that employees have to school unit computers, networks and Internet services is based upon specific employee job requirements and needs.

B. Acceptable Use

Employee access to the school unit's computers, networks and Internet services is provided for administrative, educational, communication and research purposes consistent with the school unit's educational mission, curriculum and instructional goals. General rules and expectations for professional behavior and communication apply to use of the school unit's computers, networks and Internet services.

Employees are to utilize the school unit's computers, networks and Internet services for school-related purposes and performance of job duties. Incidental personal use of school computers is permitted as long as such use does not interfere with the employee's job duties and performance, with system operations or other system users. "Incidental personal use" is defined as use by an individual employee for occasional personal communications. Employees are reminded that such personal use must comply with this policy and all other applicable policies, procedures and rules.

C. Prohibited Use

The employee is responsible for his/her actions and activities involving school unit computers, networks and Internet services and for his/her computer files, passwords and accounts. General examples of unacceptable uses that are expressly prohibited include but are not limited to the following:

1. Any use that is illegal or in violation of other Board policies, including harassing, discriminatory or threatening communications and behavior, violations of copyright laws, etc.;
2. Any use involving materials that are obscene, pornographic, sexually explicit or sexually suggestive;
3. Any inappropriate communications with students or minors;
4. Any use for private financial gain, or commercial, advertising or solicitation purposes;
5. Any use as a forum for communicating by e-mail or any other medium with other school users or outside parties to solicit, proselytize, advocate or communicate the views of an individual or non-school-sponsored organization; to solicit membership in or support of any non-school-sponsored organization; or to raise funds for any non-school-sponsored purpose, whether for-profit or not-for-profit. No employee shall knowingly provide school e-mail addresses to outside parties whose intent is to communicate with school employees, students and/or their families for non-school purposes. Employees who are uncertain as to whether particular activities are acceptable should seek further guidance from the building principal or other appropriate administrator.
6. Any communication that represents personal views as those of the school unit or that could be misinterpreted as such;
7. Downloading or loading software or applications without permission from the system administrator;

8. Opening or forwarding any e-mail attachments (executable files) from unknown sources and/or that may contain viruses;
9. Sending mass e-mails to school users or outside parties for school or non-school purposes without the permission of the technology system administrator.
10. Any malicious use or disruption of the school unit's computers, networks and Internet services or breach of security features;
11. Any misuse or damage to the school unit's computer equipment;
12. Misuse of the computer passwords or accounts (employee or other users);
13. Any communications that are in violation of generally accepted rules of network etiquette and/or professional conduct;
14. Any attempt to access unauthorized sites;
15. Failing to report a known breach of computer security to the system administrator;
16. Using school computers, networks and Internet services after such access has been denied or revoked; and
17. Any attempt to delete, erase or otherwise conceal any information stored on a school computer that violates these rules.

D. No Expectation of Privacy

The school unit retains control, custody and supervision of all computers, networks and Internet services owned or leased by the school unit. The school unit reserves the right to monitor all computer and Internet activity by employees and other system users. Employees have no expectation of privacy in their use of school computers, including e-mail messages and stored files.

E. Confidentiality of Information

Employees are expected to use appropriate judgment and caution in communications concerning students and staff to ensure that personally identifiable information remains confidential.

F. Staff Responsibilities to Students

Teachers, staff members and volunteers who utilize school computers for instructional purposes with students have a duty of care to supervise such use. Teachers, staff members and volunteers are expected to be familiar with the school unit's policies and rules concerning student computer and Internet use and to enforce them. When, in the course of their duties, employees/volunteers become aware of student violations, they are expected to stop the activity and inform the building administrator.

G. Compensation for Losses, Costs and/or Damages

The employee shall be responsible for any losses, costs or damages incurred by the school unit related to violations of policy GCSA and/or these rules.

H. School Unit Assumes No Responsibility for Unauthorized Charges, Costs or Illegal Use

The school unit assumes no responsibility for any unauthorized charges made by employees including but not limited to credit card charges, subscriptions, long distance telephone charges, equipment and line costs, or for any illegal use of its computers such as copyright violations.

I. Employee Acknowledgment Required

Each employee authorized to access the school unit's computers, networks and Internet services is required to sign an acknowledgment form (GCSA-E) stating that they have read policy GCSA and these rules. The acknowledgment form will be retained in the employee's personnel file.

Cross Reference: GCSA - Employee Computer and Internet Use
IJNDB - Student Computer and Internet Use
IJNDB-R - Student Computer and Internet Use Rules

Adopted: January 5, 2000

Revised: April 20, 2005, May 13, 2009



Laurie Chapman <lchapman@rsu39.org>

Fwd: Student Fingerprinting Policy (more accurately biometric finger scanning)

1 message

Laurie Chapman <lchapman@rsu39.org>
To: Lindsey Theriault <lindseycote@gmail.com>
Cc: Jane McCall <jmccall@rsu39.org>

Mon, Feb 5, 2024 at 8:54 AM

MSMA recommendation and FERPA policy - JRA :)

Laurie Chapman
Executive Secretary
RSU 39
75 Glenn Street
Caribou ME 04736
Phone: 207-496-6311
Fax: 207-498-3261

----- Forwarded message -----

From: **Laurie Chapman** <lchapman@rsu39.org>
Date: Fri, Feb 2, 2024 at 3:30 PM
Subject: Fwd: Student Fingerprinting Policy (more accurately biometric finger scanning)
To: Milliard, Lisa <LMilliard@rsu39.org>, Jamie Selfridge <jselfridge@rsu39.org>

Hi Lisa and Jamie ~ Not sure if Jane has had a chance to share with you.... this information is from MSMA who works closely with our attorneys.

Laurie Chapman
Executive Secretary
RSU 39
75 Glenn Street
Caribou ME 04736
Phone: 207-496-6311
Fax: 207-498-3261

----- Forwarded message -----

From: **Charlotte Bates** <CBates@msmaweb.com>
Date: Wed, Jan 31, 2024 at 1:57 PM
Subject: RE: Student Fingerprinting Policy (more accurately biometric finger scanning)
To: Laurie Chapman <lchapman@rsu39.org>

The correct terminology is biometric finger scanning, which is different a process different from fingerprinting.

Although some districts around the US were implementing the use of the technology as early as 2014-2015, particularly for school meal services, I have been able to find only one school board policy (and it was one I would not recommend because it didn't specify what it was to be used for so I am not sending it). So my guess is that boards have been approving it through board action rather than policy.

The better explanations of how it works and used in the schools seems to be on school websites and in communications with parents and in materials written by the providers of biometric scanning services themselves (see attached).

There seem to be multiple enterprises promoting "biometrics as a service." I have no idea of the costs involved.

There are some caveats. FERPA regulations include "biometric records" in the list of personally identifiable information that must be protected, and parents and students 18 years of age or older must be able to "opt out" (so a school would also need some alternative way of identifying students).

While some parents have expressed student privacy concerns about finger scanning, the more significant pushback has come when schools have proposed using facial recognition. I don't know how many schools anywhere have gone that far.

The same biometric finger scanning can be used for multiple purposes including, but not limited to, tracking student attendance, checking out library materials, and staff building access.

If the Board is thinking about adopting a policy, they should be sure to identify the purposes the scanning will serve and language regarding student privacy.

Best,

Charlotte

Charlotte Bates
Director of Policy and Research Services
Maine School Management Association
49 Community Drive
Augusta, ME 04330
Direct Line 207-622-3473
Fax 207-626-2968
www.msmaweb.com

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From: Laurie Chapman <lchapman@rsu39.org>
Sent: Wednesday, January 31, 2024 9:44 AM
To: Charlotte Bates <CBates@MSMAweb.com>
Cc: Jane McCall <jmccall@rsu39.org>
Subject: Student Fingerprinting Policy

Hi Charlotte - Is there a policy that allows the district to use student fingerprints for identification?

Laurie Chapman
Executive Secretary
RSU 39
75 Glenn Street
Caribou ME 04736
Phone: 207-496-6311
Fax: 207-498-3261

"This is a staff email account managed by rsu39.org. This email and any files transmitted with it are confidential. They are intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender."

3 attachments

 **Biometrics-1.pdf**
6146K

 **Biometrics-2.pdf**
1775K

 **JRA - Student Records and Information 10-5-11.pdf**
15K



Why Use Biometrics in K12 Schools?

Dr. Anne Marie Dunphy & Dr. Raymond J. Fry
October 23, 2020



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Simplify Your School Day

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For information, please contact us.

identiMetrics, Inc.

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215-836-5640

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info@identimetrics.net

Why Use Biometrics in K12 Schools?

By Dr. Anne Marie Dunphy & Dr. Raymond J. Fry

- 4 Introduction
- 4 What are biometrics?
- 6 When did fingerprint biometrics start?
- 6 What's the difference between finger printing and finger scanning?
- 7 How does finger scanning biometrics work?
- 7 Why school administrators want to use finger scanning?
- 9 What are some practical applications for finger scanning in schools?
- 11 What about privacy issues with finger scanning?
- 12 Is the use of biometrics safe during Covid-19?
- 14 Summary
- 15 About the Authors

Biometric technology has become an accepted method of identification in many aspects of our lives. Specifically, biometrics provide an ideal solution for school administrators in their efforts to identify students, deliver accurate and auditable student records and ensure a safer and more secure environment for students, teachers and staff.

Introduction

One of the many challenges facing school administrators today is accurately and quickly identifying students. The bottom line is that schools receive federal and state funds based on accurate and auditable records. In addition, schools need to ensure a safe and secure environment for everyone on campus.

Now more than ever, accurate student identification is key to the efficient operations of a school. Schools in the U.S. and world-wide have been implementing biometrics in order to streamline operations, increase teaching time and improve security.

The purpose of this paper is to provide information and guidance to those who are either unfamiliar with biometric technology and/or are unfamiliar with the unique needs and requirements of schools.

What are biometrics?

Biometrics are automated methods of recognizing a person based on a physiological or behavioral characteristic, for example, fingerprint recognition, face recognition, iris recognition, retinal recognition, palmprint recognition, speech (soundprint) recognition, vein recognition, gene recognition – anything that's a part of you. Fingerprint recognition is by far the most adopted technology. The technology is mature, trusted, cost-effective and easy to use.



Biometrics is not a new technology. The ancient Egyptians used bodily characteristics to identify workers to make sure they didn't claim more provisions than they were entitled - just like companies today are using biometrics to reduce fraud, for example, employees clocking-in with biometric time clocks. Chinese merchants in the fourteenth century used palmprints and footprints to identify children.

When people think about biometrics, they often think about security for their smart phones or banking applications. What most people don't realize is that biometrics, specifically finger scanning biometrics, have been used in schools in the U.S. for more than 20 years. Here are some biometric statistics:

- ◆ There are more than 2 million students who use biometrics every day in their schools in 48 states, U.S. territories and international American Schools.
- ◆ West Virginia, a pioneer in biometrics in K12 education, is leading the country with over 70% of their districts using biometrics in their school food service operations to increase efficiency, accuracy, accountability and speed.
- ◆ According to the Food Research & Action Center (FRAC), West Virginia also has been leading the country in school breakfast participation for four years in a row. Biometrics plays a big part in implementing efficient breakfast programs so more children can eat.

More than 2 million students
are using biometrics everyday.

- ◆ The American Academy of Pediatrics recommends that students be given enough time to eat their school lunch. Biometrics can speed lunch lines up to 23%. This means enough time to eat and more children who can have a nourishing meal.
- ◆ Biometrics can speed tardy student identification and processing up to 93% allowing students to quickly get to class, improving their instructional experience and freeing up valuable staff time to be used for more important educational activities.
- ◆ Biometrics for staff time and attendance can significantly improve administrative operations and efficiency by reducing payroll errors, which account for 1% - 7% of total payroll costs. Biometrics also appears to be the most effective method for preventing time theft, or "buddy punching," which costs up to 7% of gross payroll annually. According to studies by the American Payroll Association, 43% of employees interviewed admitted to committing some sort of time theft. However, only 3% of those were able to do so using biometric time clocks.

When did fingerprint biometrics start?

Fingerprint biometrics began to be scientifically developed at the end of the 19th century with the work of Sir Francis Galton. Galton detailed the first classification system for fingerprints and identified three types of characteristics for fingerprints - loop, whorl, and arch - which are still in use today.

Fingerprinting technology began to come into widespread use in the United States in the early 20th century. By the 1990s, a computerized system of storing and cross-referencing records known as Automated Fingerprint Identification Systems, or AFIS, was being used throughout the country.



In the US, the National Child Identification Program was launched in 1997 with the goal of using fingerprints in a national database to help locate and identify missing children. Since its inception, the National Child ID Program has distributed more than 4.2 million ID kits to the parents of students in kindergarten through 12th grade.

Fingerprint identification is the oldest method that has been successfully used for many decades in numerous applications. Each of our ten fingerprints is different from one another and from those of every other person. Even identical twins have unique fingerprints. That's what makes fingerprints ideal for personal identification.

A fingerprint is made of a series of ridges and furrows on the surface of the finger. The uniqueness of a fingerprint is determined by the pattern of ridges and furrows as well as the minutiae points. Minutiae points are local ridge characteristics that occur when a ridge splits apart or a ridge ends.

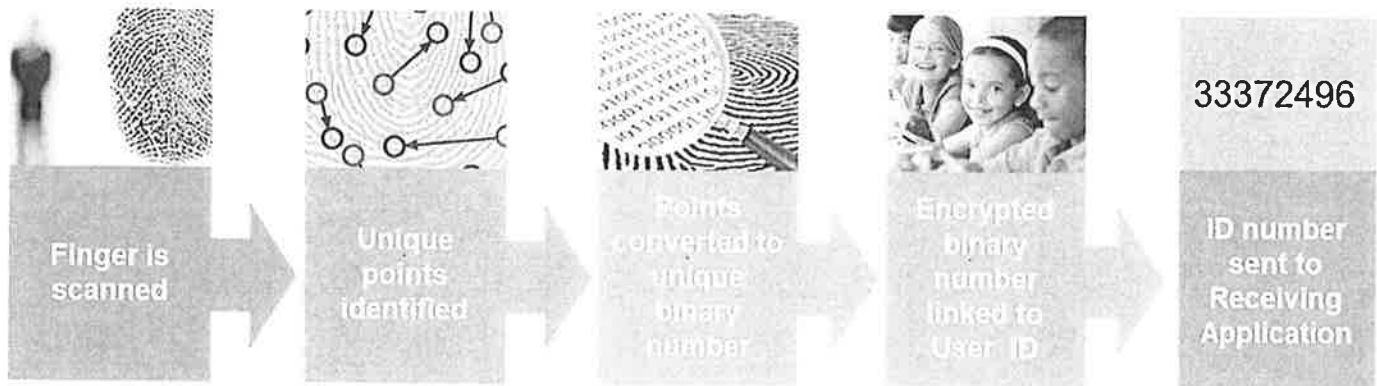
What's the difference between finger printing and finger scanning?

There are several significant differences between law enforcement fingerprinting applications and consumer finger scanning identification software. Finger printing captures rolled images of all ten fingers. Rolled images capture unique identifying points on the entire finger surface in order to collect the maximum number of unique identifying points. The purpose is to identify suspects based on fingerprint images directly taken from a crime scene.

On the other hand, finger scanning uses flat images of only two fingers to create templates. Flat images reveal the center of the finger and require only a minimum of unique identifying points in order to make a match. The purpose is to identify a person who has already voluntarily enrolled in the software for the expressed purpose of identification.

How does finger scanning biometrics work?

This is how finger scanning works:



When the person returns to be identified, the biometric software again scans the finger. The software now compares the new template with the other templates in the database. When a matching template is found, the person is identified. The whole process takes about one second to complete.

Why school administrators want to use finger scanning?

Biometric technology is a tool that helps them to simplify the school day, to save time and money, and to improve operations. Finger scanning biometric technology can also provide benefits in terms of convenience, safety, speed, accuracy and security.

Finger scanning has been used to improve efficiency, operations and security in U.S. schools since the late 1990s and in European schools since the early 2000s. Biometric finger scanning technology offers a cost-effective, reliable, easy and efficient way for school administrators to know for certain who is in their schools, where the students are each period of the day, and that they receive the services they require and deserve. For example, accurate records in the cafeteria are critical for reimbursement from the federal government's \$14 billion National School Lunch Program and School Breakfast Program.



Finger scanning biometrics are also being used in the classroom for grab 'n go breakfast and lunch, on food carts and food trucks and in vending machines to increase reimbursements and decrease costs.

By implementing a finger scanning biometric system with the cafeteria point-of-sale application, accurate reporting for students entitled to free or reduced meals is provided anonymously, with the important result of increasing participation by eliminating embarrassment. In addition, student accounts are secure, eliminating the time and expense for administration and parents investigating and paying for student account breaches. The School Nutrition Association encourages the evaluation of biometric technology to enhance efficiency and effectiveness in school nutrition program management in their *Keys to Excellence: Standards of Practice for Nutrition Integrity* document.

Irrefutable proof for accurate and auditable records.

Attendance: As the National Center on Time & Learning suggests, learning takes time. Places where students get more school hours with “time on task” are places where students tend to learn more. Every second of a class meeting matters and taking attendance requires time. The larger the class, potentially the more time required. And with today’s innovative learning solutions like student-directed resource centers, attendance taking is even more complex.

Finger scanning biometrics streamlines this administrative task that is a critical part of classroom management. Finger scanning biometric solutions eliminate errors by creating accountability and transparency. Hidden costs are dramatically reduced. Productivity and efficiency are significantly improved.

School administrators are being held accountable by federal and state governmental funding sources for accurate and auditable attendance records because certain funding is provided based on the number of students who attend the school each day. Finger scanning biometric technology provides administrators with irrefutable proof of student attendance for accurate and auditable reporting. In addition, administrators can be provided with period-by-period attendance records in real-time, quickly identifying students who are not in the appropriate classrooms.

While biometric identification has been used in specific applications for more than a century, we're now living in a world that is making a real push toward biometrics for both identification and access-based technology in consumer goods. For example, according to Acuity Market Intelligence, biometric technology is experiencing rapid growth with fingerprint biometrics occupying the lion's share - about 60% - of the market.

As biometrics are becoming an integral part of our daily lives, the use and acceptance of biometrics in schools is rapidly growing, as well. The technology is most often being used for food service, attendance, library, transportation, applied learning, and security purposes with finger scanning being the primary modality.

Biometrics is also growing in other areas of the world. For example, four out of ten secondary schools in the United Kingdom – more than 1 million students – currently use finger scanning to identify their students. In the Osun state in Nigeria, all students use biometric smart cards. India, which has the largest biometric database in the world, expects to complete cataloging biometric and demographic data for each of their 1.25-billion residents, including students, in the next several years.

What are some practical applications for finger scanning in schools?

Many areas in a school require identification. The most common kinds of identification currently in use are picture ID cards, Personal Identification Numbers (PINs), and, of course, visual identification. Each of these methods creates its own issues and is a drain on the time and resources of IT departments.

Cards are regularly forgotten, lost, mutilated and shared; PINs are easily forgotten, swapped or stolen. Also, visual identification is a poor solution, especially with today's considerable security concerns, employee turnover and reporting issues. By using biometrics for identification, the problems and costs associated with the current methods are avoided and new standards of accountability are put into place.



Food Service: A typical installation in a school is for food service operations where accurate records are critical for reimbursement from the federal government's \$14 billion National School Lunch Program and School Breakfast Program. Virtually all cafeteria debit systems use swipe cards or PINs. Schools are now using finger scanning biometrics to eliminate the expense and problems associated with these systems and to ensure accurate reporting.

There is a myriad of uses for finger scanning biometrics and attendance. For example, meeting attendance in the classroom, daily attendance at the front entrance or homeroom, tardy management and early dismissal, minute-based attendance, simulated workplace in the classroom, secondary school and college dual credit, individualized learning programs, open campus solutions and clocking in and out. In addition, teachers of large classes, such as band, orchestra, chorus, study hall and physical education can use the entire classroom period for instruction instead of using valuable time to take attendance.

Library & Media Center: Today's school libraries are complex media centers. School libraries store hundreds of thousands of dollars of schools' assets such as books, periodicals, recordings, and pieces of art. Librarians are using finger scanning biometrics to replace library cards eliminating the sharing of library cards with students who have overdue materials as well as speeding up the check-out process.

Eliminate errors by creating accountability and transparency.

School Access: A controlled environment is critical to a school's success. Access to the school must be permitted only to authorized persons. Students, teachers, staff and recurring visitors can be accurately time-stamped and identified using finger scanning biometric technology and attendance or check-in applications. Administrators then have an irrefutable record of the date and time of each person's entry into the building. Finger scanning biometric systems can assure administrators that those entering their schools are authorized to be there.

Health Center: School nurses are charged with dispensing medication to students every day. In many schools, teachers and substitutes dispense medication when the school nurse is unavailable. Finger scanning biometrics provides an irrefutable record of medication dispensing and reduces the risk of potential life-threatening errors, a growing concern with more and more medication being dispensed every day.

Transportation: School students get lost or get off at wrong schools and bus stops each day, especially young students. New bus drivers are hired throughout the school year due to turnover. This makes it difficult for them to get to know the students well enough to visually identify them and where they belong. School districts use finger scanning biometrics on buses in order to help the drivers know if the students are on the correct bus and get off at the correct stops. Parents know in real time exactly when and where their child got off the bus. In case of emergencies, school administrators know in real-time which children are still on the bus.

Staff Time & Attendance: Finger scanning biometric time & attendance solutions eliminate errors by creating accountability and transparency. Hidden costs of payroll are dramatically reduced. Productivity and efficiency are significantly improved. Finger scanning biometrics eliminates “buddy punching,” dramatically reduces the time it takes to fill out, submit and approve timesheets and reduces overpayments by creating accountability. Employees know that they are being monitored and cannot get away with arriving late, taking long breaks and making early departures. Finger scanning biometrics also improves scheduling for better workforce utilization by eliminating unnecessary overtime costs caused by an unbalanced distribution of work.

Other Applications: Finger scanning biometrics can assist large schools in hallway monitoring. This technology can also be applied to off-site student identification for field trips and outdoor events. Emergency identification as a result of a fire or school shooting is a critical use of this technology. Other applications include student identification at athletic events and school dances.

What about privacy issues with finger scanning?

Overall acceptance of biometrics has risen substantially over the past two decades due to the aftermath of 9/11, the proliferation of identity theft, technology improvements, biometric security and payment features on smartphones, and a better understanding of biometrics in general. Most people now recognize that finger scanning biometrics actually protect their privacy. However, there are still some who are fearful of “someone stealing my identity.”



**STUDENT
PRIVACY
PLEDGE
SIGNATORY**

Unfortunately, the inability to separate myths from facts has resulted in certain legislators proposing to ban or restrict the use of biometrics in schools. We recommend that lawmakers learn and understand the facts, rather than banning technology that facilitates daily administrative tasks for school administrators and provides safeguards for children. The focus should be on how the technology is being used, what data is being collected and what safeguards are in place to protect students’ privacy.

Banning technology is a huge step backward and takes away the freedom of choice for communities and their school administrators. Whether it’s banning books or banning technology, we believe that a blanket prohibition by politicians based on unwarranted fears is irrational and irresponsible.

The Future of Privacy Forum (FPF) and The Software & Information Industry Association (SIIA) introduced the [Student Privacy Pledge](#) to safeguard student privacy regarding the collection, maintenance, and use of student personal information. These organizations provide excellent guidelines and resources in the area of student privacy. A *Best Practice* is to make sure that any vendor who provides technologies that impact student privacy is a signatory of the Student Privacy Pledge.

Another recommendation is to communicate, educate and train the people who will be involved in your biometric programs. This is usually the weak link in implementing any new technology and implementing biometrics is no different. Make sure everyone—parents, teachers, students, administrators, the school board and the media have up to date and accurate information about biometrics and your biometric program. This will ensure the whole process is transparent and runs smoothly and easily.

Schools should have a Board of Education approved privacy policy in place where they can add a description of the implementation, use and removal of biometric data. For example, schools should notify parents prior to collecting biometric information and should not allow the sale, lease, or disclosure of any biometric information to any other person or entity. Parents should also be permitted the option to opt-out of participating in the biometric ID program.

Is the use of biometrics safe during Covid-19?



Yes! Biometric finger scanners are still a safe, hygienic solution for student and staff ID management in schools during Covid-19.

Studies show that ID cards, PIN pads, swipe card machines and even cellphones are downright filthy and contaminated with viruses, bacteria and germs. Talking produces potentially dangerous respiratory droplets if the infected person is close

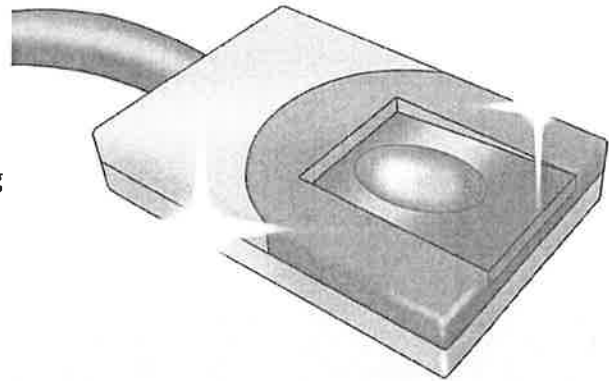
enough. Even “contactless” ID card solutions require the user to present a card that’s full of contamination, easily spread onto your sanitary surfaces.

The beauty of the biometric finger scanner is that the outside covering is a simple plastic casing with a small glass plate about the size of the tip of an index finger. There are no nooks and crannies that harbor germs. It has only one spot to touch with the tip of one finger. Most importantly, in a world where there is little control over the sanitation of people and objects, you have control over the cleanliness of the finger scanners and the finger tips that touch them by using recommendations from the [Centers of Disease Control](#) (CDC) and the research literature.

First, the CDC suggests that “based on what is currently known about COVID-19, spread from person-to-person of this virus happens most frequently among close contacts (within about 6 feet). This type of transmission occurs via respiratory droplets. On the other hand, transmission of novel coronavirus to persons from surfaces contaminated with the virus has not been documented.”

The CDC goes on to say that it may be possible that a person can get COVID-19 by touching a surface or object that has the virus on it and then touching their own mouth, nose, or possibly their eyes. However, this is not thought to be the main way the virus spreads. Transmission of Covid-19 occurs much more commonly through respiratory droplets than through objects and surfaces, like doorknobs, countertops, keyboards, toys, finger scanners, etc.

In terms of cleaning and disinfecting, the CDC suggests that frequently touched surfaces should be cleaned and disinfected daily. This includes tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks. According to the CDC, the use of alcohol-based wipes or sprays containing at least 70% alcohol to disinfect electronics is recommended.



The research literature is full of studies about the effectiveness of alcohol as a germicide and disinfectant.

Many of the studies are focused on the hospital setting where hygienic and surgical hand disinfection is crucial. For example, a study by M.L. Rotter entitled Arguments for Alcoholic Hand Disinfection suggested that alcohols exert the strongest and fastest activity against a wide spectrum of bacteria and fungi as well as enveloped viruses. They are of low toxicity, simple, economical and offer acceptable skin tolerability.

A Purdue University study done by researchers Blomeke, Elliot, & Walter entitled Bacterial Survivability and Transferability on Biometric Devices found that biometric finger scanners were no dirtier than doorknobs. The researchers concluded that a person is not any more likely to become ill from touching a biometric device than from a plain, old-fashioned doorknob.

With the Covid-19 pandemic, our whole world has changed. The cleaning process for finger scanners has not. A 70% alcohol solution or alcohol wipes have always been recommended to clean biometric finger scanners. This is one area in your school that can operate "business as usual."

Eventually, schools will open to full-time attendance, not only with the same challenges as before, but with new challenges, for example, the difficulty in communication wearing masks. School districts continue to see the value in finger scanning biometrics - not in spite of these times – but because of these times. Not only is finger scanning biometrics simple, easy and fast, it also provides the additional value of efficiency, accountability and, most importantly, safety. None of that has changed.

Summary

In our current world, school administrators are faced with a myriad of problems never encountered in previous decades. Accurate and auditable attendance and reporting is vital in not only securing, but also maintaining, essential governmental funding. Security has become a significant concern. It is now crucial that school administrators know who is in their schools and where the students are at all times. Accurate identification of students is now critical in all aspects of the day-to-day management and administration of our schools.

By utilizing finger scanning biometrics for identification and security, the problems and costs associated with the current expensive or inaccurate methods of identification are avoided. Finger scanning biometrics is the missing component that provides the irrefutable accuracy that has long been needed in our schools. School administrators can take control of their student and staff ID management and focus more on what they do best - providing an engaging environment for educating students and operating superb programs.

About the Authors



Anne Marie Dunphy, Ph.D. is the Chief Financial Officer and co-founder of identiMetrics. Anne Marie brings a diverse background of professional expertise to identiMetrics, including Investment Banking and Technology Management, and has served in executive positions for several financial institutions and private companies. Anne Marie owned and operated a successful chain of childcare centers in the Philadelphia area and started her career as a teacher. She received her Masters in Business Administration in Finance & Marketing from Villanova University and her Doctorate in Industrial & Organizational Psychology from Grand Canyon University.



Raymond Jay Fry, Ed.D. is the President, CEO and co-founder of identiMetrics. Jay has a wealth of experience, having been a Teacher, a College Dean and the Principal and Senior Administrator for a public school district in the Chicago area where he planned and opened a school for about 1,000 students. He also served as that district's technology coordinator, playing a significant role in the development of educational and technology policies and instruction. As a published author and an accomplished musician, Jay is also a two-time Fulbright Scholar, holds a list of professional and honorary accomplishments and received his Doctorate in Educational Administration from the University of Illinois.

Since co-founding identiMetrics in 2002, both Jay and Anne Marie have had numerous articles published and have made numerous presentations using their expertise in, among other topics, biometrics in education.

PARENT COMMUNICATION- SHAKER HEIGHTS, OH

Biometric Finger Scanning

At the beginning of the 2018-19 school year, the Shaker Schools will implement a biometric finger scanning identification program in school cafeterias. This new system will improve security for your child's cafeteria account, eliminate clerical errors and provide students with an easy and fast way to identify themselves when using the cafeteria. This technology has been in use for 10 years in Ohio and in more than 1,000 school districts across the country.

What is biometric identification?

Biometric identification is an automated method of identifying a person. Our District has selected PaySchools biometric finger scanning identification software because it is fast, accurate, cost-effective and non-intrusive. Students simply press their finger to a scanner and move through the meal line.

Why are we using biometric screening?

School districts use biometric screening for several reasons. First, it is faster and more efficient than older systems and keeps cafeteria lines moving so students have more time to eat. Second, it avoids the issue of students losing or misplacing their ID card. Finally, scanning provides privacy because it is not obvious to other students or school personnel which students receive free or reduced meals.

How does finger scanning identification work?

Using a finger scanner, the software scans the fingerprint to create and store individual templates of unique points that identify each student. When the student returns, the software again scans the finger and looks for a match in the database. When a match is found, the student is identified.

Is this a fingerprint?

No. Fingerprint images are NEVER stored in the system, and therefore cannot be hacked or otherwise shared. The finger scan scanner simply creates a numerical representation through a series of unique points. There is no way a fingerprint expert or anyone else can take this numerical representation and reconstruct a fingerprint. In fact, the data collected from the scan is useless for any other purpose. At no time is a fingerprint image stored.

What about my child's privacy?

The software scans the finger for identification. It does not store a copy of the fingerprints. Instead, the software creates a template of the unique fingerprint characteristics. These templates are stored in the school's database with the same high level of security of all of your child's records. When your child graduates or is no longer enrolled in the school system, the templates are deleted.

How do we know this works?

The Shaker Schools conducted a pilot of the finger-scanning identification during the 2016-17 school year. This included a school-wide pilot at Mercer Elementary. School personnel reported that lines moved more quickly than before.

May I opt out?

Yes. Parents (or students 18 and older) may opt of the biometric system if they choose to do so. To opt out merely requires that one's finger scan not be taken.

Thanks for your support!

We hope you will find this new way of identifying your child to be safe, easy, accurate and efficient. If you have any questions, please contact the District Business Office at 216-295-1400. For more information about the finger-scanning process, [click here](#).



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Food with the touch of a finger: Learn about PSD's biometric meal program

Published: July 31, 2023

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f (<https://www.facebook.com/sharer/sharer.php?u=http://www.psdschools.org/news/biometric-meal-program&title=Food with the touch of a finger: Learn about PSD's biometric meal program>)

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Read Other News

Facilities Planning Steering Committee update, student apprenticeships, superintendent coffee and more
[\(/news/PSDNow-Jan19\)](/news/PSDNow-Jan19)

PSD to expand student apprenticeship opportunities
[\(/news/RISE-grant-apprenticeships\)](/news/RISE-grant-apprenticeships)

Review materials, give feedback on proposed curriculum materials during curriculum engagement night Jan. 25
[\(/news/curriculum-engagement-night\)](/news/curriculum-engagement-night)

Celebrating the season, free meals

Starting in the 2023-24 school year, students at all Poudre School District schools will check out of the cafeteria line with a quick tap of a finger.

After a biometric scanning system reduced line wait times as part of a spring pilot program, PSD is installing the system in all schools. The system should be up and running first in all schools that participated in the spring pilot program (Dunn and Linton elementary schools, Kinard Middle School, and Rocky Mountain High School) and all elementary schools by about October. It will be installed in secondary schools thereafter.

Families have the option to opt their student out of using this system, and you can find more info about that below.

We know that anything having to do with biometrics prompt questions, so here's what you need to know:

If meals are free this year, why do PSD students have to check out of cafeteria lines?

- PSD is participating in Colorado's Healthy School Meals for All program starting this school year. That means **all PSD students can eat breakfast and lunch free of charge** at school, regardless of their household income.
- Even though students don't pay for meals, they need to stop at the register so PSD staff can verify that the items on their tray meet federal requirements for a balanced, nutritious meal. Every meal must be counted in order for PSD to receive state and federal funding.
- Although we can't know for sure how many more students will eat meals at school now that they're free, we are estimating that our Child Nutrition Department will serve about 1.2 million more this school year than last.
- Schools have limited time for breakfast and lunch and can't flex too much without having to make school days longer. Rather than make a change like that, we are using technology to help us with speed. Enter the identiMetrics scanners.

Fast facts about PSD's biometrics pilot program

- identiMetrics scanners will be placed next to the cafeteria's current keyboards and will be integrated directly into PSD's existing Point of Sale (POS) system.
- The use of scanners is intended to replace the current practice of keying in student ID numbers as students go through lunch lines. It takes about 2 seconds to scan a finger.
- **This technology DOES NOT take or store a picture of users' fingerprints.** This is a finger scan, not a fingerprint.

superintendent
greetings and more!
(/news/%20PSDNow-
Dec21)

Warm greetings and
appreciation this
holiday season
(/news/superintendent-
holiday-message)

PSD News Archive >>
(/community/district-
news/archive)

Quick Links

[PSD Child Nutrition](https://www.psdschools.org/p-services/school-meals)
(<https://www.psdschools.org/p-services/school-meals>)

[identiMetrics' biometric-scanning FAQs](https://www.identimetrics.net/Biometric-FAQs.pdf)
(<https://www.identimetrics.net/Biometric-FAQs.pdf>)

["How Biometrics Work" video](https://www.youtube.com/watch?v=Liw6C_MAJeY)
(https://www.youtube.com/watch?v=Liw6C_MAJeY)

- PSD does NOT have the ability or desire to store or recreate student fingerprints for any reason.
- The computer software develops a grid of intersection points from the swirls and arcs of the scanned finger, creates a template showing the finger's unique points, and converts the template into a binary number that is encrypted and stored. iPhone users know what this is like.
- The data collected will be maintained locally by PSD and **NONE of the information is sent out externally**/to the internet or to any agency.
- The finger scanners will replace the current pin pads. Students opted out will give the cashier their student ID number for entry.
- Before installing this system in all schools, PSD staff tested it at Linton and Dunn elementary schools, Kinard Middle School, and Rocky Mountain High School in spring 2023. The system was found to be a more secure, accurate and convenient method of authentication. Meal-serving periods that used this technology were more consistent and faster than those using pin numbers.

Additional resources from the scanner manufacturer - more information about identiMetrics' finger-scanning process:

- Check out [identiMetrics' biometric-scanning FAQs](https://www.identimetrics.net/images/identiMetrics-Biometric-FAQs.pdf) (<https://www.identimetrics.net/images/identiMetrics-Biometric-FAQs.pdf>)
- Watch the "How Biometrics Work" video (https://www.youtube.com/watch?v=Liw6C_MAJeY)

Opting out – an option for families

- There will be an enrollment period at each school. Parents/guardians will be notified when the period is open for their child's school.
- Families have the option to opt their students out of participation at any time.
- The form will be available in the services tracker in ParentVUE (https://pvue.psdschools.org/PXP2_Login.aspx), where other school and district forms are available.
- Those who need a paper copy of the form may call Child Nutrition at 970-490-3557 or email nutrition@psdschools.org (<mailto:mailto:nutrition@psdschools.org>).
- Child Nutrition staff will indicate in the system that the student has been opted out, and the student will continue to key in their student ID number in lunch lines.
- The scanners will NOT work for students who have been opted out.

STUDENT EDUCATION RECORDS AND INFORMATION

The Eastern Aroostook Regional School Unit #39 (RSU 39) shall comply with the Family Educational Rights and Privacy Act ("FERPA") and all other federal and state laws and regulations concerning confidentiality and maintenance of student records and information.

A. Directory Information

RSU 39 designates the following student information as directory information: name, participation and grade level of students in recognized activities and sports, height and weight of student athletes, dates of attendance in the school unit, honors and awards received, and photographs and videos of student participation in school activities open to the public (except photographs and videos on the Internet). RSU 39 may disclose directory information if it has provided notice to parents (and eligible students over 18) and has not received timely (by September 15th or within 30 days of enrollment) written notice refusing permission to designate such information as directory information.

B. Military Recruiters/Higher Education Access to Information

Under federal law, military recruiters and institutions of higher education are entitled to receive the names, addresses and telephone numbers of secondary students and RSU 39 must comply with any such request, provided that parents have been notified of their right to request that this information not be released without their prior written consent.

C. Health or Safety Emergencies

In accordance with federal regulations, RSU 39 may disclose education records in a health or safety emergency to any person whose knowledge of the information is necessary to protect the health or safety of the student or other individuals without prior written consent.

D. Information on the Internet

Under Maine law, RSU 39 shall not publish on the Internet any information that identifies a student, including but not limited to the student's full name, photograph, personal biography, e-mail address, home address, date of birth, social security number and parents' names, without written parental consent.

E. Transfer of Student Records

As required by Maine law, RSU 39 sends student education records to a school unit to which a student applies for transfer, including disciplinary records, attendance records, special education records and health records (except for confidential health records for which consent for dissemination has not been obtained).

F. Designation of Law Enforcement Unit

The Board hereby designates Caribou and Limestone Police Departments as RSU 39's law enforcement units.

G. Administrative Procedures and Notices

The Superintendent is responsible for developing and implementing any administrative procedures and parent notices necessary to comply with the applicable laws and regulations concerning student education records and information. Notices shall be distributed annually to parents and eligible students concerning their rights under these laws and regulations. A copy of this policy shall be posted in each school.

Legal Reference: 20 U.S.C. § 1232g; 34 C.F.R. Part 99, as amended
20 U.S.C. § 7908
20-A M.R.S.A. §§ 6001, 6001-B
Maine Department of Education Rules, Chapters 101 and 125

Cross Reference: JRA-E – Annual Notice of Student Education Records and Information Rights
JRA-R – Student Education Records and Information Administrative Procedure
ILD – Student Surveys and Marketing Information
EHB – Records Retention Policy

Adopted: October 5, 2011

STUDENT ATTENDANCE/STUDENT ABSENCES AND TARDINESS

Regular school attendance is essential to academic success. Because the process of education depends upon exposure to subject matter, continuity of instruction and class participation, absence from class is detrimental to student learning. The interaction of students with the teacher and with other students contributes to mastery of content, critical thinking, and development of effective communication and social skills.

Responsibility for maintaining student attendance is a shared responsibility.

- A. Except for excused absences, students are expected to attend school every day, arrive at school and to each class on time, and remain in school for the full day.
- B. Parents are expected to ensure that their children arrive at school each day on time, remain in school for the full day, and attend school consistently throughout the year.
- C. Schools will maintain a comprehensive attendance record for each student. School staff are expected to monitor attendance and communicate with parents and students regarding attendance and tardiness.

The Superintendent, in consultation with school administrators and, as appropriate, other school unit staff, shall be responsible for developing rules and procedures related to student attendance. Such rules and procedures will include provisions for:

- A. Disciplinary consequences for unexcused absences, tardiness, early departures and absences from classes;
- B. The potential academic consequences of excessive absenteeism; and
- C. The making up of tests, quizzes and other work missed during excused and unexcused absences.

The Board's policy and the schools' attendance rules and procedures will be communicated to students, parents, administrators and staff by means of student and staff handbooks, student and parent orientations and/or other means as deemed effective and appropriate. The potential disciplinary consequences for unexcused absences from school or class and for unexcused tardiness and early departures will be included in the student code of conduct.

The Superintendent, with approval from the Board, may implement incentive systems to encourage and maintain regular attendance.

NEPN/NSBA Code: JEAA

Cross Reference: JEA – Compulsory Attendance
JFC – Dropout Prevention/Student Withdrawal from School
JHB – Truancy

RSU Adopted: May 13, 2009

American Civil Liberties Union
(ACLU)
FOAA February 13, 2024 Request

Section 8

All communications to or from
RSU 39 administrators,
employees or school board
members – including but not
limited to emails, text
messages, letters, memoranda,
handwritten notes, social media
posts, and any other electronic
communications – concerning
**plans for the current and
future use of student
biometric information**

Fwd: prepared message for parents about identimetrics

1 message

Jane McCall <jmccall@rsu39.org>
To: Laurie Chapman <lchapman@rsu39.org>

Fri, Feb 23, 2024 at 8:39 AM

----- Forwarded message -----

From: **Jane McCall** <jmccall@rsu39.org>
Date: Tue, Feb 13, 2024 at 3:15 PM
Subject: prepared message for parents about identimetrics
To: Jan Tompkins <jump41@yahoo.com>, Jan Tompkins <jtompkins@rsu39.org>, lou willey <louwilley3@gmail.com>, lou willey <lwilley@rsu39.org>, Lindsey (Cote) Theriault <lindseytcote@gmail.com>, Tanya Sleeper <tanya_sleeper@rsu39.org>, Betheny Anderson <bethenyndrsn12@gmail.com>, Lindsay Theriault <ltheriault@rsu39.org>, Tanya Sleeper <tanya.sleeper@maine.edu>
Cc: Laurie Chapman <lchapman@rsu39.org>

Good afternoon. Please see the message below. We will send this out to parents of CHS students tomorrow morning, Thursday, February 14th.

Thanks,
Jane

Good Afternoon Parents and Guardians,

It is important to us that your child's experience in school is both positive and educational. At this time, we will not be implementing the Identimetrics system at Caribou High School. We will continue to review our options for providing attendance record-keeping for our students.

Sincerely and Respectfully,

Jamie Selfridge
Caribou High School Principal

--

Jane McCall, Superintendent
RSU #39
Phone 207-496-6311
E-mail: jmccall@RSU39.org



" Identify problems but give your power and energy to finding solutions"

--

Jane McCall, Superintendent
RSU #39
Phone 207-496-6311
E-mail: jmccall@RSU39.org

Fwd: draft for press

1 message

Jane McCall <jmccall@rsu39.org>
To: Laurie Chapman <lchapman@rsu39.org>

Fri, Feb 23, 2024 at 8:42 AM

----- Forwarded message -----

From: **Jane McCall** <jmccall@rsu39.org>
Date: Wed, Feb 14, 2024 at 11:02 AM
Subject: draft for press
To: Jamie Selfridge <jselfridge@rsu39.org>

This is a draft let me know your thoughts.
Jane

****Press Release********Caribou High School Decides Against Implementing Identometrics Finger Scanning****

Caribou, [Date]: Caribou High School has made the decision not to implement the Identometrics finger scanning process at this time. Following careful consideration and feedback from our community, it was determined that the implementation of this system will not proceed.

Approximately 2% of the parents of our high school population opted out of the process, utilizing the available opt-out option provided to all parents who chose not to have their student participate.

One of the primary concerns expressed by community members and parents was a lack of clarity regarding the purpose of the Identometrics system. Contrary to some interpretations, the main objective of considering this possibility was to enhance safety practices for our students. Maintaining accurate and up-to-date attendance records is crucial during emergency situations, and the system was intended to assist in this regard. It is important to clarify that the manual attendance-taking by staff would have continued alongside the proposed system.

Furthermore, there was a misunderstanding regarding the nature of the finger scanning process. Some community members believed it to be akin to fingerprinting used by law enforcement, which is not the case. The Identometrics system does not store actual fingerprints but utilizes biometric data solely for identification and attendance tracking within the school environment.

Caribou High School remains committed to ensuring the safety and well-being of our students, staff, and community members. We appreciate the feedback and engagement from parents and community members throughout this process.

For further inquiries, please contact [Contact Person's Name] at [Contact Information].

Sincerely,

[Your Name]
[Your Position]
Caribou High School

--
Jane McCall, Superintendent
RSU #39
Phone 207-496-6311
E-mail: jmccall@RSU39.org



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" Identify problems but give your power and energy to finding solutions"

American Civil Liberties Union
(ACLU)
FOAA February 13, 2024 Request

Section 9

Documents showing the name of any **other biometric identification service provider(s)** that has approached, or has been approached by, RSU 39, for the purpose of providing biometric identification services to the district or schools within the district

EXHIBIT “A”

DESCRIPTION OF SERVICES

identiMetrics provides a flexible, unified biometric finger scanning ID management platform allowing single sign-on identification for the school’ s administrative applications. For example it can identify users to software used in the attendance office, the cafeteria, the library, for time & attendance, after school activities, emergency evacuation identification at the Rally Point, etc. identiMetrics is compatible with the leading education software applications and provides efficient, accurate, easy identification for accounting and metrics.

All student data used in the identiMetrics software is hosted by the school district and maintained behind the school district’ s firewall. The school district provides the necessary security and backup for the student data as described in the Maine Student Data Privacy Agreement. There is no data sharing between the school district and identiMetrics and no collection of data by identiMetrics.

EXHIBIT "B"

SCHEDULE OF DATA

Category of Data	Elements	Check if used by your system
Application Technology Meta Data	IP Addresses of users, Use of cookies etc.	
	Other application technology meta data-Please specify:	
Application Use Statistics	Meta data on user interaction with application	
Assessment	Standardized test scores	
	Observation data	
	Other assessment data-Please specify:	
Attendance	Student school (daily) attendance data	
	Student class attendance data	
Communications	Online communications that are captured (emails, blog entries)	
Conduct	Conduct or behavioral data	
Demographics	Date of Birth	
	Place of Birth	
	Gender	
	Ethnicity or race	

Category of Data	Elements	Check if used by your system
	Language information (native, preferred or primary language spoken by student)	
	Other demographic information-Please specify:	
Enrollment	Student school enrollment	
	Student grade level	X
	Homeroom	
	Guidance counselor	
	Specific curriculum programs	
	Year of graduation	
	Other enrollment information-Please specify:	
Parent/Guardian Contact Information	Address	
	Email	
	Phone	
Parent/Guardian ID	Parent ID number (created to link parents to students)	
Parent/Guardian Name	First and/or Last	
Schedule	Student scheduled courses	
	Teacher names	

Category of Data	Elements	Check if used by your system
Special Indicator	English language learner information	
	Low income status	
	Medical alerts /health data	
	Student disability information	
	Specialized education services (IEP or 504)	
	Living situations (homeless/foster care)	
	Other indicator information-Please specify:	
Category of Data	Elements	Check if used by your system
Student Contact Information	Address	
	Email	
	Phone	
Student Identifiers	Local (School district) ID number	X
	State ID number	
	Vendor/App assigned student ID number	
	Student app username	
	Student app passwords	
Student Name	First and/or Last	X

Category of Data	Elements	Check if used by your system
Student In App Performance	Program/application performance (typing program-student types 60 wpm, reading program-student reads below grade level)	
Student Program Membership	Academic or extracurricular activities a student may belong to or participate in	
Student Survey Responses	Student responses to surveys or questionnaires	
Student work	Student generated content; writing, pictures etc.	
	Other student work data -Please specify:	
Transcript	Student course grades	
	Student course data	
	Student course grades/performance scores	
	Other transcript data -Please specify:	
Transportation	Student bus assignment	
	Student pick up and/or drop off location	

Category of Data	Elements	Check if used by your system
	Student bus card ID number	
	Other transportation data - Please specify:	

Category of Data	Elements	Check if used by your system
Other	Please list each additional data element used, stored or collected by your application:	

EXHIBIT “C”

DEFINITIONS

METDA (Maine Educational Technology Directors Association): Refers to the membership organization serving educational IT professionals in the state of Maine to promote general recognition of the role of IT professionals in educational institutions; improve network and computer services; integrate emerging technologies; encourage appropriate use of information technology for the improvement of education and support standards whereby common interchanges of electronic information can be accomplished efficiently and effectively.

Covered Information: Covered Information means materials that regard a student that are in any media or format and includes materials as identified by MSIPA. The categories of Covered Information under Maine law are found in Exhibit B. For purposes of this DPA, Covered Information is referred to as Student Data.

Educational Records: Educational Records are official records, files and data directly related to a student and maintained by the school or school unit, including but not limited to, records encompassing all the material kept in the student’s cumulative folder, such as general identifying data, records of attendance and of academic work completed, records of achievement, and results of evaluative tests, health data, disciplinary status, test protocols and individualized education programs and 504 plans. The categories of Educational Records under Maine law are also found in Exhibit B. For purposes of this DPA, Educational Records are referred to as Student Data.

De-Identifiable Information (DII): De-Identification refers to the process by which the Provider removes or obscures any Personally Identifiable Information (“PII”) from student records in a way that removes or minimizes the risk of disclosure of the identity of the individual and information about them.

NIST 800-63-3: Draft National Institute of Standards and Technology (“NIST”) Special Publication 800-63-3 Digital Authentication Guideline.

Operator: The term “Operator” means the operator of an Internet Website, online service, online application, or mobile application with actual knowledge that the site, service, or application is used primarily for K–12 school purposes and was designed and marketed for K–12 school purposes. This term shall encompass the term "Third Party," as it is found in applicable state statutes.

Personally Identifiable Information (PII): The terms “Personally Identifiable Information” or “PII” shall include, but are not limited to, student data, metadata, and user or pupil-generated content obtained by reason of the use of Provider’s software, website, service, or app, including mobile apps, whether gathered by Provider or provided by School Unit or its users, students, or students’ parents/guardians. PII includes Indirect Identifiers, which is any information that, either alone or in aggregate or combination, would allow a reasonable person who does not have knowledge of the relevant circumstances to be able to identify a student. For purposes of this DPA, Personally Identifiable Information shall include the categories of information listed in the definition of Student Data.

Provider: For purposes of the Service Agreement, the term “Provider” means provider of digital educational software or services, including cloud-based services, for the digital storage, management, and retrieval of pupil records. Within the DPA, the term "Provider" includes the term “Third Party” and the term “Operator” as used in applicable state statutes.

Pupil Generated Content: The term “pupil-generated content” means materials or content created by a pupil during and for the purpose of education including, but not limited to, essays, research reports, portfolios, creative writing, music or other audio files, photographs, videos, and account information that enables ongoing ownership of pupil content.

Pupil Records: Means both of the following: (1) Any information that directly relates to a pupil that is maintained by School Unit and (2) any information acquired directly from the pupil through the use of instructional software or applications assigned to the pupil by a teacher or other School Unit employee. For the purposes of this Agreement, Pupil Records shall be the same as Educational Records and Covered Information.

Service Agreement: Refers to the Contract or Purchase Order that this DPA supplements and modifies.

School Official: For the purposes of this Agreement and pursuant to 34 CFR 99.31 (B), a School Official is a contractor that: (1) Performs an institutional service or function for which the agency or institution would otherwise use employees; (2) Is under the direct control of the agency or institution with respect to the use and maintenance of education records; and (3) Is subject to 34 CFR 99.33(a) governing the use and re-disclosure of personally identifiable information from student records.

Student Data: Student Data includes any data, whether gathered by Provider or provided by School Unit or its users, students, or students’ parents/guardians, that is descriptive of the student including, but not limited to, information in the student’s educational record or email, first and last name, home address, telephone number, email address, or other information allowing online contact, discipline records, videos, test results, special education data, juvenile dependency records, grades, evaluations, criminal records, medical records, health records, social security numbers, biometric information, disabilities, socioeconomic information, food purchases, political affiliations, religious information text messages, documents, student identifies, search activity, photos, voice recordings or geolocation information. Student Data shall constitute Pupil Records for the purposes of this Agreement, and for the purposes of Massachusetts and Federal laws and regulations. Student Data as specified in Exhibit B is confirmed to be collected or processed by the Provider pursuant to the Services. Student Data shall not constitute that information that has been anonymized or de-identified, or anonymous usage data regarding a student’s use of Provider’s services.

SDPC (The Student Data Privacy Consortium): Refers to the national collaborative of schools, districts, regional, territories and state agencies, policy makers, trade organizations and marketplace providers addressing real-world, adaptable, and implementable solutions to growing data privacy concerns.

Subscribing School Unit: A School Unit that was not party to the original Services Agreement and who accepts the Provider’s General Offer of Privacy Terms.

Subprocessor: For the purposes of this Agreement, the term “Subprocessor” (sometimes referred to as the “Subcontractor”) means a party other than School Unit or Provider, who Provider uses for data collection, analytics, storage, or other service to operate and/or improve its software, and who has access to PII.

Targeted Advertising: Targeted advertising means presenting an advertisement to a student where the selection of the advertisement is based on student information, student records or student generated content or inferred over time from the usage of the Provider’s website, online service or mobile application by such student or the retention of such student’s online activities or requests over time.

Third Party: The term “Third Party” means a provider of digital educational software or services, including cloud-based services, for the digital storage, management, and retrieval of pupil records. However, for the purpose of this Agreement, the term “Third Party” when used to indicate the provider of digital educational software or services is replaced by the term “Provider.”

EXHIBIT "D"

DIRECTIVE FOR DISPOSITION OF DATA

Eastern Aroostook RSU 39 (“School Unit” directs **IdentiMetrics Inc.** (“Company”) to dispose of data obtained by Company pursuant to the terms of the Service Agreement between School Unit and Company. The terms of the Disposition are set forth below:

1. Extent of Disposition

Disposition is partial. The categories of data to be disposed of are set forth below or are found in an attachment to this Directive:

Disposition is Complete. Disposition extends to all categories of data.

2. Nature of Disposition

Disposition shall be by destruction or deletion of data.

Disposition shall be by a transfer of data. The data shall be transferred to the following site as follows:

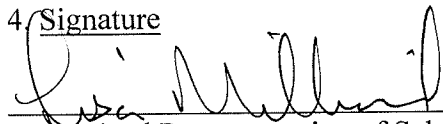
3. Timing of Disposition

Data shall be disposed of by the following date:

As soon as commercially practicable

By Grade 12 yearly graduation

4. Signature


Authorized Representative of School Unit

2/16/24
Date

5. Verification of Disposition of Data

Authorized Representative of Company

RSU 39 Responsible for all deletion
Date of student data.

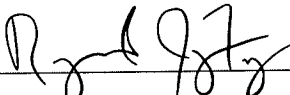
EXHIBIT "E"

GENERAL OFFER OF PRIVACY TERMS

1. Offer of Terms

Provider offers the same privacy protections found in this DPA between it and Eastern Aroostook RSU 39 and which is date 02/06/2024 to any other School Unit ("Subscribing School Unit") who accepts this General Offer through its signature below. This General Offer shall extend only to privacy protections and Provider's signature shall not necessarily bind Provider to other terms, such as price, term, or schedule of services, or to any other provision not addressed in this DPA. The Provider and the other School Unit may also agree to change the data provide by School Unit to the Provider to suit the unique needs of the School Unit. The Provider may withdraw the General Offer in the event of: (1) a material change in the applicable privacy statues; (2) a material change in the services and products subject listed in the Originating Service Agreement; or three (3) years after the date of Provider's signature to this Form. Provider shall notify the either the METDA or SDPC in the event of any withdrawal so that this information may be transmitted to the Alliance's users.

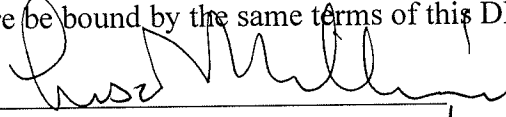
IdentiMetrics Inc.

BY: 
Printed Name: Raymond J Fry

Date: 02/06/2024
Title/Position: President & CEO

2. Subscribing School Unit

A Subscribing School Unit, by signing a separate Service Agreement with Provider, and by its signature below, accepts the General Offer of Privacy Terms. The Subscribing School Unit and the Provider shall therefore be bound by the same terms of this DPA.

BY: 
Printed Name: Lisa Milliard

Date: 2/6/24
Title/Positon Director of Technology

EXHIBIT “F” DATA SECURITY REQUIREMENTS

All student data used in the identiMetrics software is hosted by the school district and maintained behind the school district’s firewall. The school district provides the necessary security and backup for the student data as described in the Maine Student Data Privacy Agreement. There is no data sharing between the school district and identiMetrics and no collection of data by identiMetrics.