

EXHIBIT 4



Sanford Police Department

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February 06, 2026

Anahita D. Sotoohi
PO Box 7860
Portland, ME 04112

RE: Acknowledgment of Freedom of Access Act Request

Dear Anahita:

This letter is to acknowledge, pursuant to 1 M.R.S.A § 408-A(3), I have received and reviewed your Freedom of Access Act (FOAA) request dated February 03, 2026. This letter serves as your acknowledgement and response.

1. *“Incident reports detailing all traffic stops of individuals by the Sanford Police Department from December 1, 2024 to present in which the individual was taken into ICE or CBP custody;*
2. *All documentation associated with the above-referenced traffic stops;*
3. *From December 1, 2024 to present, any communications between the Sanford Police Department and ICE or CBP concerning transportation of aliens.”*

Please be aware that to the extent that any document exists that is exempt from the definition of public records, pursuant to 1 M.R.S. § 402(3), part of your request was denied (incident reports.) Generally speaking, adult records in our possession are, by definition, “Intelligence and Investigative Records Information,” and their release would constitute an invasion of privacy, as per 16 M.R.S. §804-3. Releasing this information could result in the dissemination of prejudicial information under 16 M.R.S. §804-2. We have approved the release of the call logs from the traffic stops as requested, and those documents have been redacted under 16 M.R.S. §804-3. I recommend pursuing a court order for the requested documents that were denied and redacted. No records exist involving communication between the Sanford Police and ICE or CBP beyond what is listed in these released documents.

Under the Maine FOAA, we are permitted to charge a fee to “cover the actual cost of searching for, retrieving, and compiling the requested public record of not more than \$25 per hour after the two hours of staff time per request.” 1 M.R.S. § 408-A(8). This includes the time spent reviewing and redacting any confidential information. There is no fee for this request.

Submitted,

Matthew D. Gagné
Deputy Chief of Police